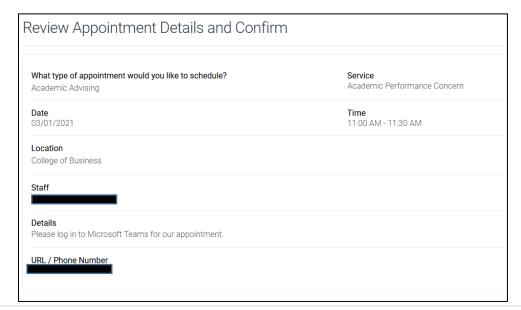
## Academic Advising - How to Schedule an Advising Appointment in CardSmart



1. On the right side of the page, you will see a listing of the days and times that an advisor is available for an appointment. **Select a time** for your appointment:



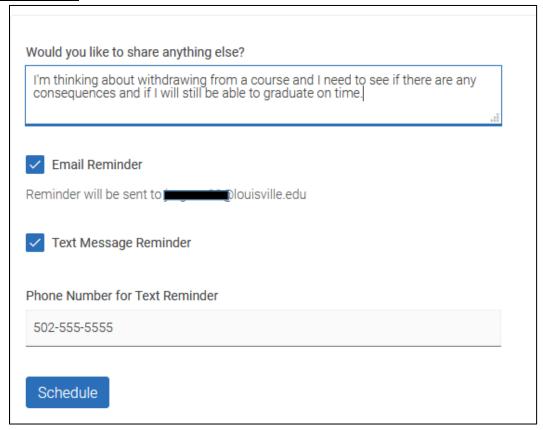
2. Review the Appointment Details



## **Academic Advising**



3. Enter comments to better inform your advisor on why you would like to meet, confirm a cell phone number to receive a text message reminder 2 hours before your appointment, then select Schedule:



4. You're done! You will receive a confirmation email with the appointment details:

