

By-Laws of the Graduate Student Council
University of Louisville
Last Revised by Council: March 18, 2024
Approved by SGA Student Senate: April 3, 2024

TITLE I: Rules of Order

CHAPTER 101 Meetings

101.1 There is quorum in a meeting if a least 50% of the departments that belong to GSC have a representative present.

TITLE II: Research Grants

CHAPTER 201 Research Grants

201.1 Research Grants provide financial support to graduate student to conduct research activities.

201.2 A Research Grant is valid if the expense to be covered is directly related to the research or creative activities of the applicant.

201.3 Examples of valid expenses to be covered by Research Grants are: equipment and instrumentation, materials deemed necessary for research or creative activities, acquiring data sets, software licenses, travel expenses to collect data...

201.4 Examples of invalid expenses to be covered by Research Grants are travel expenses for the participation of the applicant at an academic conference, materials to be supplied by Physical Plant, office supplies, items that would become personal property of the applicant...

201.5 If an application for a Research Grant is submitted for an invalid expense, it will not be considered for funding.

201.6 The criteria to evaluate Research Grant applications are:

1. Preference of first-time recipients.
2. Students without funds for their research needs, who would otherwise be expected to pay out of pocket.
3. Those who submit complete applications with no missing parts.
4. Clarity of project description and proposed budget.
5. All other requirements listed per the GSC Constitution.

201.7 Those who are awarded a GSC Research Grant will be featured at the Graduate Student Regional Research Conference and will be required to present either a poster or a short oral presentation on their work. This is a mandatory requirement of receiving a GSC Research Grant. This requirement may be fulfilled in the academic year awarded or in the following academic year.

201.8 The following statement shall be included within the poster or oral talk at the GSRRC: "This project has been funded, in part, by the support of the University of Louisville's Graduate Student Council with funding from the Student Government Association."

TITLE III: Travel Grants

CHAPTER 301 Travel Grants

301.1 Travel Grants partially fund the participation of graduate students in academic conferences, symposia, or showcases to present their work and/or exchange information with other researchers in their field and other travel that is necessary to complete the degree requirements at the University of Louisville.

301.2 In most fields of study, academic conferences are organized by a recognized professional society, university, or group of researchers. In fields where this is not the case, we will understand academic conference as the event best suited to disseminate research or creative activities and interact with other researchers according to the academic advisor of the applicant.

301.3 The evaluation criteria for travel grant applications are:

1. Application date (first come-first serve)
2. All other requirements listed per the GSC Constitution.

301.4 The Director of Graduate Travel will send one reminder email to each awardee who has not submitted documentation. If no documentation is submitted by thirty (30) days after expected return, the Director of Graduate Travel may revoke the student's Travel Grant due to noncompliance.

301.5 Travel Grants can be used to reimburse expenses such as: food, lodging, travel, membership, registration, poster printing.

TITLE IV: RSO Support Grants

CHAPTER 401 RSO Support Grants

401.1 RSO Support Grants provide financial support for recognized student organizations (RSOs), which primarily involve University of Louisville graduate students. Proposals will be evaluated based on the requirements listed per the

GSC Constitution.

401.2 RSO Support Grant applications are accepted and considered on a continuous basis, and these project proposals should include:

1. Description of your RSO and how it involves graduate students.
2. Specific description of the purchases to be made and their costs.
3. Description of the impact of the project.
4. Detailed budget.

401.3 Proposals will be reviewed by the council body and a decision will be made by council vote at the next regular monthly meeting. An RSO representative will be invited to present the proposal at the monthly meeting and answer any questions council members may have.

TITLE V: Committees

CHAPTER 501 Rules and Election Committee

501.1 The Rules and Election Committee is chaired by the Vice President of the Graduate Student Council.

501.2 The purpose of the committee is to resolve disputes in operations and procedures when a grievance is brought to the committee or its chair. The GSC Constitution and these By-Laws will be the guide for resolving disputes.

501.3 This committee will consider any amendments or revisions to the Constitution or By-Laws of the Graduate Student Council to ensure it is not in conflict with any other areas of the Constitution or By-Laws and possibly request clarifications. All amendments and revisions must be passed to the GSC members for approval.

501.3 In the event elections are held separate from SGA, this committee will be responsible for conducting elections and be setting election rules which are consistent with University and SGA rules.

CHAPTER 502 Outreach Committee

502.1 The Outreach Committee is chaired by the Director of Outreach of the Graduate Student Council

502.2 This committee will assist the Director of Outreach in designing events helpful, fun, and relevant to the graduate student body. They will assist with

planning, set up, and execution of events.

502.3 The committee's assistance will be needed in events which include but are not limited to, the Graduate Student Halloween Party.

CHAPTER 503 Professional Development Committee

503.1 The Professional Development Committee is chaired by the Director of Professional Development of the Graduate Student Council.

503.2 This committee will assist the Director of Professional Development in designing events which enrich the graduate student body's development of professional and/or research skill. They will assist with planning, set up, and execution of workshops or events.

503.3 The committee's assistance will be needed in events which include but are not limited to, the Graduate Student Regional Research Conference.

CHAPTER 504 Research Grant Review Committee

504.1 The Research Grant Review Committee is chaired by the Director of Finance of the Graduate Student Council.

504.2 This committee will review the research grant submissions each semester under the guidance of the Director of Finance. Each submission will receive a recommendation from their reviewer(s), and funding decisions decided by the committee.