**Graduate Student Council Meeting**

**Belknap Campus—Ekstrom Library, Room 244**

**February 20, 2013; 7:15pm**

**MINUTES**

**Call to Order**

Vice President Lueck called the meeting to order at 7:23pm.

**Attendance**

**Present:**

**Arts and Sciences**

Biology-Bill Persons; Chemistry-Okoromba O. Elisha; English-Amy Lueck; Humanities-Jasie Stokes; Mathematics- Heather Hunt; Physics- Andriy Sherehiy; Political Science- Ryan Allison; Psychology and Brain Sciences- Kate Godwin; Sociology- Jessica Newton; Urban and Public Affairs-Chad Frederick

**College of Education**

Education and Counseling Psychology- Sebastian Barr; Health Promotion, Physical Education, and Sports Studies- Richard Tronzo;

**School of Medicine**

Anatomical Sciences and Neurobiology- Brynn Dombroski; Audiology-Kara Monroe; Biochemistry and Molecular Biology- Saasha Kareparembil; Microbiology and Immunology-Joseph P. Kolb, Jr.; Pharmacology and Toxicology- Pritesh Kumar; Speech and Language Pathology- Alexandra Fleming

**School of Nursing**

Nursing- Hatem Manasrah

**School of Music**

Music- Yvonne Freckmann

**School of Public Health**

Public Health- Samantha Mathieson

**Speed School**

Electrical and Computer Engineering-MJ Negahdar; Industrial Engineering-Scott Hoover; Mechanical Engineering- Daniel Porter

**Absent:**

**Arts and Sciences**

Anthropology; Classical and Modern Languages; Communications; Fine Arts; Geography and Geosciences; History; Justice Administration; Pan-African Studies; Clinical Psychology; Public Administration; Sociology; Theater Arts; Women’s and Gender Studies

**College of Business**

Accountancy; Entrepreneurship

**College of Education**

Leadership, Foundations, and Human Resources; Teaching and Learning

**Dental School**

Oral Biology

**Kent School**

Kent School

**School of Medicine**

Physiology and Biophysics

**SIGS**

Interdisciplinary Studies

**Speed School**

Chemical Engineering; Civil and Environmental Engineering; Computer Engineering and Computer Science

**Officer Reports**

**President – Amerisa Waters (gscpres@louisville.edu)**

Vice President Lueck delivered President Waters’ report as written:

* GSC Nominations (Elections at March 20th meeting)
  + Jasie Stokes- President
  + Timothy Lau- VP
  + Harley Ferris- Info Chair
  + Ben Leamon- Treasurer
  + Dave Jensen- VP or Travel Administrator
  + Other nominations?
* Water Bottle Fillers- Recommendations for HSC and other grad areas
* Make sure to advertise the symposium! Also, submit your own work
* Reps reach out to faculty about judging the symposium- STEM-H and Humanities/Social Sciences divisions
* Technology Fee was voted down at Tuition and Fees committee

**Vice President – Amy Lueck (amy.lueck@louisville.edu)**

Vice President Lueck delivered her report as written:

* Commission on the Status of Women- insights into health care or equitable work policies that we don’t have?
* Dean’s Reception 4/23- recognition of GSC reps who attended a majority of meetings, among others
* Diversity Survey for SIGS- please complete and leave with us

**Treasurer – Mike Schoen (mkscho01@louisville.edu)**

No report.

**Travel Administrator – Hollye Wright (hollye.wright@louisville.edu)**

Travel Administrator Wright delivered her report as written:

* We are using the new travel forms.
* Travel continues to be processed.
* TEVs need to be in 30 days after travel.
* Summer requests will start to be processed in May.
* Important changes to travel reimbursement policy: Effective March 1st, students will be taxed on reimbursement funds for which the processing takes longer than 60 days, so it is very important that they complete their voucher immediately upon return to expedite the process. Be aware that many graduate travel vouchers take over 60 days to be processed, especially when students are getting multiple sources of funds, because the forms then have to travel to several different departments before making it to the SAC.  Unfortunately, this matter is completely beyond our control, but what students can do to aid the process is to submit their completed checklist and materials as soon as possible after their return. DO NOT WAIT TO SUBMIT YOUR REIMBURSEMENT PAPERWORK IF YOU DO NOT WANT TO BE TAXED ON IT.

**Information Chair – Rachel Croley**

Information Chair Croley delivered her report as written:

* I'm meeting with representatives from NAGPS on Thursday and will be asking them the best ways to utilize our membership with their organization.  If you have specific questions that you would like for me to ask, please let me know after the meeting! Also, please encourage your constituents to send in their submissions for the GSC Research Symposium! The new deadline is February 24th.  Lastly, we are collaborating with SAB to have an additional graduate student event this semester (in addition to the Day at the Downs); if you have suggestions for a family-friendly event, let me know after the meeting as well!

**Discussion Topics**

* Report on 2012 Climate Survey

**Old Business**

None

**New Business**

Approval of draft of Research Fund description

Can accept reimbursements but only up to half of the fund can be allotted to that

Cannot accept requests for monetary needs that are part of a conference as that be under the travel fund

In the future, the fund will be split up $2,500 per semester

By the faculty member signing the document, they are verifying that this project could not be funded through means outside the university

Add a free response section that justifies why they might need that extra support

Approval of minutes from 1.23.13 meeting

* + Minutes approved

**Adjournment**

* Meeting adjourned at 8:22pm