

MINUTES OF THE GRADUATE COUNCIL MEETING

August 25, 2015

105 Houchens

Convene – The meeting convened at 3:00 PM – Dr. Beth Boehm, dean of SIGS, presided.

Ex-Officio absent: Paul DeMarco, Associate Dean SIGS

Members Present: Sherri Brown, Brian Ceresa, Becky Christian, Barbara Clark, Cynthia Corbitt (rotating off), Doug Darling, Aly Farag, Jim Fiet, James Grubola, Teresa Hayden (rotating off), George Higgins, Charles Hubscher, Mary Hums, Samantha McClellan, Seow-Chin Ong, Eric Rouchka, Shelley Salamensky, Bibhuti Sar, JoAnne Sweeny, Janet Woodruff-Borden, and Jacek Zurada.

Members Absent: James Femmy Rose; Mark Running.

Guests: none

1. **Convene** – Dr. Beth Boehm opened the meeting at 3:00 PM. in Room 105 Houchens.
2. **Introductions** - Since this was the first fall meeting and we had several new members to the Graduate Council, Dr. Boehm asked for introductions.
3. **Approval of minutes of April 28, 2015**
Dr. Boehm asked for approval of the council meeting on April 28, 2015. MOTION to approve by Charles Hubscher; seconded by Mary Hums. APPROVED.
4. **ACTION ITEMS:**
 - **Proposed changes to the Graduate Catalog – Dr. Beth Boehm**
Dr. Boehm asked Dr. DeMarco to recap the items and changes to outdated language in the catalog:
 - **Transfer of Credit** – “upon approval of the graduate program, students may apply the coursework from no more than one certificate program toward a graduate degree program.”
 - **Undergraduates taking Graduate Courses** - “Students who are within six (6) hours of completing their baccalaureate degree or students enrolled in accelerated programs are eligible to register for 600-level coursework. Post-baccalaureate students registering for only 600-level or above coursework or students who wish to transfer coursework to a graduate degree, must be admitted as a non-degree seeking graduate student through applying through the School of Interdisciplinary and Graduate Studies. *Language will be clarified in this and previous paragraph.*
 - **Continuing Studies Students** – students enrolled through Continuing Studies are not eligible to enroll in graduate level courses. Students who wish to take graduate level courses should seek admission as a non-degree seeking graduate student by applying through the School of Interdisciplinary and Graduate Studies.
 - **Accelerated Bachelors/Masters Option** – students must apply for admission to the program no later than the end of the junior year (*need clarification*). See actual degree program for further requirements.

The student may take a minimum of nine (9) credit hours for graduate credit, which will also apply to the requirements for the baccalaureate degree. Those nine (9) credit hours of graduate credit must be transferred to the student's graduate record, after the student completes one semester as a graduate student. Dr. Darling commented to add that units may choose other ways to put a student on probation..."*may establish additional or more stringent criteria*"...*wording will be clarified.*

- **Academic Probation** – Any student with a semester grade point average (GPA) below 3.0 will be placed on academic probation by the School of Interdisciplinary and Graduate Studies. The term in which a student is placed on academic probation will be noted on the transcript, and a notification will be sent to the student as well as the student's graduate program. Should a student's cumulative GPA fall below 3.0, the student must be placed on probation until the student regains a 3.0 average (which is required to graduate). Ordinarily students are not permitted to continue on academic probation for more than one semester, but upon request of the student's graduate program the unit dean may submit a variance request to the Vice Provost for Graduate Affairs to approve continuation of academic probation beyond a single semester. Students on academic probation for more than one semester risk dismissal from the graduate program.

MOTION by Dr. Jim Fiet to approve all the changes (pending clarification of some of the wording); second by Aly Farag. APPROVED.

5. **Report from Graduate Student Council (GSC) - none**
6. **Old Business** – none
7. **New Business** –
8. **Adjournment** – 4:00 P.M.

Respectfully submitted 8/26/15
Jan Link, Recording Secretary

Approved Graduate Council Meeting 10/27/15