

MINUTES OF THE GRADUATE COUNCIL MEETING

June 24, 2014
105 Houchens

Convene – The meeting convened at 3:00 PM – Dr. Beth Boehm, dean of SIGS, presided.

Ex-Officio present: Paul DeMarco, Associate Dean SIGS

Members Present: Allen Ashman, Sherri Brown, Barbara Clark, Doug Darling, Gail Depuy, James Grubola, Charles Hubscher, Teresa Hayden, Mary Hums, Kyung Kang, Eric Rouchka, Bibhuti Sar, Sandra Smith, Krista Wallace-Boaz, Janet Woodruff-Borden.

Members Absent: Ray Austin, Cynthia Corbitt, David Dubofsky, Haribabu Bodduluri, George Higgins, Luke Milligan, Susan Olson Allen, Bridgette Pregliasco, Sandra Smith, Natalie Stipanovic, Jasie Stokes, and Pam Yankeelov

Guests: Libby Leggett, Director of Graduate Admissions

1. **Convene** – Dr. Beth Boehm opened the meeting at 3:00 PM. in Room 105 Houchens.

2. **Approval of minutes of December 10, 2013**

Dr. Boehm asked for approval of the council meeting on December 10, 2013. Dr. Boehm noticed a correction that needed to be made under Item #3 “Dr. DeMarco Boehm” should read Drs. DeMarco and Boehm.” MOTION to approve with corrections by Charles Hubscher; seconded by Doug Darling. APPROVED.

3. **ACTION ITEM:**

- **Approval of Policy for Accepting Degrees from Regionally and Nationally Accredited Schools – Libby Leggett**

Dr. Boehm turned this item over to Libby Leggett, Director for Graduate Admissions. She presented the wording for this new policy. The minimum requirement for admission is the baccalaureate degree or its equivalent from a *regionally* accredited institution. Students applying with a baccalaureate or an advance degree from a *nationally* accredited institution will be considered at the discretion of the admitting unit with approval via a variance request to the Vice Provost of Graduate Affairs.

- **Approval of Embargo Policy for Electronic Theses and Dissertations – Dr. Paul DeMarco**

Dr. DeMarco brought this to the council from the Academic Affairs with a Motion and a Second. This policy had been discussed in December and had been tabled. After its approval, it had been in practice in the graduate school. The forms for the embargo will be on the graduate website. It was unanimously APPROVED by council.

4. Discussion Items:

New Policy on Non-resident Tuition Waivers and Out-of-State Merit Scholarships – Dr. DeMarco

- NR Waiver: This new policy was recently approved by the Provost to waive the non-resident differential portion of tuition for graduate student who are being fully funded by the University

with a stipend, health insurance, and tuition. This change goes into effect Fall Semester, 2014. This does NOT change a student's residency status.

-
- Out of State Merit Award – this policy will attract strong out-of-state students who are NOT FUNDED with stipends by the university. These are not waivers of tuition, but rather, scholarships in the amount of non-resident tuition differential, which allow exceptional students from out-of-state to attend the University of Louisville at in-state rates.

The nomination forms will be on the SIGS graduate website.

Policy on Notifying Students of Scholarship Support, including Stipulations for Maintaining the Scholarship – Dr. DeMarco

Letters from individual departments/units need to be sent verifying a student's award to them. Many times they have nothing in writing to state their tuition award or stipend. SIGS will continue to send letters of verification regarding any tuition awards or funding.

5. **Report from Graduate Student Council (GSC)– no report**
6. **Old Business – none**
7. **New Business – none**
8. **Adjournment – 4:00 P.M.**

Respectfully submitted 6/26/14 (draft)
Jan Link, Recording Secretary

Approved Graduate Council Meeting 8/26/14