

MINUTES OF THE GRADUATE COUNCIL MEETING

April 23, 2013 - FINAL

105 Houchens

Convene – Meeting Convened at 3:30 PM – Dr. Beth Boehm, dean of SIGS, presided.

Ex-Officio present: Paul DeMarco, Associate Dean SIGS

Members Present:, Allen Ashman, Haribabu Bodduluri Sherri Brown, Cynthia Corbitt, Eileen Estes, James Fiet, Jennifer Gregg, Charles Hubscher, Karen Kopelson, Luke Milligan, Eric Rouchka, Sandra Smith (for Deborah Armstrong), Jasie Stokes (for Amerisa Waters, Graduate Student Council), and Krista Wallace-Boaz.

Members Absent: Susan Olson Allen, Ray Austin, Lijian Chen, Namok Choi, Barbara Clark, Christine Ehrick, Christopher Greenwell, Mary Hums, Debra Journet, Balaji Panchapakesan, Bibhuti Sar, David Scott, and Pam Yankeelov.

Guests: none

1. **Convene** – Dr. Beth Boehm opened the meeting at 3:30 PM. in Room 105 Houchens.

2. **ACTION Item: Approval of minutes of February 26, 2013**

Dr. Boehm asked for approval of the council meeting on February 26, 2013. MOTION to approve by Charles Hubscher; seconded by Eileen Estes. APPROVED.

Note: Dr. Boehm commented that twenty electronic theses and dissertations have been submitted in the last few days. Everyone will be asked in summer to submit electronically and it will be required for everyone by Fall 2013.

3. **ACTION ITEMS:**

a). Approval of SIGS students for graduation. MOTION by Jennifer Gregg to approve seven masters students for graduation. Second by Cynthia Corbitt. APPROVED.

b). Policy on length of funding for Graduate Assistantships, reference to Graduate Student Orientation Handbook.

- Maximum funding is listed as six years for university sponsored financial support (for doctoral students)
- Modify “doctoral candidates” (3rd sentence) to “doctoral students.”

Revise and send electronically? Council will be asked to vote electronically.

4. **New formats approved for Theses and Dissertations** - Dr. Paul DeMarco

Dr. DeMarco reported:

- Academic Affairs approved expansion of acceptable formats
 1. Traditional monograph
 2. Dissertation which includes journal articles if they are reformatted to conform to dissertation format
 3. Multi-media project dissertation

5. **Tuition funding for 2013-2014** - Dr. Paul DeMarco
Dr. DeMarco reported that SIGS has money year by year and we are processing requests now. The person that usually handles them has been out on medical leave, but they are being processed.
6. **Report from Graduate Student Council** – no report
7. **Old Business** – none
8. **New Business** – none
9. **Adjournment** – at 4:10 PM. MOTION by Hari Bodduluri

Note: Graduate Reception to follow at 5 PM at Shumaker 139 (PLAN folks, GTA, Ambassadors, GSC leaders, Deans Citation award recipients)

Respectfully submitted 5/13/13
Jan Link, Recording Secretary

Reviewed
*Approved Graduate Council Meeting **8/27/13***