

MINUTES OF THE GRADUATE COUNCIL MEETING
April 22, 2008

Meeting convened at 3:02 PM – Interim Vice Provost and Acting Dean William Pierce presiding.

Members present: Annette Allen, Amber Carrier (for Timothy Brauch), Susan Griffin, Ruth Huber, Mehmed Kantardzic, Ann Larson, Steven Myers, Seow-Chin Ong, Rammohan Ragade, Nancy Theriot, and James Wittliff.

Ex officio: none

Members Absent: Namok Choi, David Dubofsky, Evelyne Gozal, Susan Griffin, Carlton Hornung, Mehmed Kantardzic, Carolyn Klinge, George Pack, David Scott, John Naber, Ron Sahoo, Joseph Steffen, Deborah Thomas.

Guests: Connie Shumake (Provost's Office), Wendy Pfeffer (Classical & Modern Languages), Julie Peteet (Anthropology), David Brown (Physics & Astronomy).

1. **Approval of the Minutes** from the March 25, 2008 meeting.

MOTION: To approve the minutes of the previous meeting. Motion made by Susan Griffin and seconded by Steven Myers. PASSED.

2. **Committee Reports (Dr. Ann Larson)**

a. Proposal for Anthropology. Dr. Julie Peteet from the department recapped the certificate program. This is an add-on program. Dr. David Dubofsky spoke on behalf of the Curriculum Committee to support this certificate program. No new courses would be needed, it has a relatively low budget, and is meritorious. MOTION with second by Curriculum Committee. PASSED.

b. PhD in Physics and Astronomy Proposal. Dr. David Brown from the department gave some background on the program. The UofL program has one of the top three in the nation for graduate Masters students. It is a joint program with University of Kentucky. There is only one course being added to the current masters program to complete the PhD program. There was a question about funding for fellowships and Graduate Teaching Assistants in the program. There is local community support of this program. Dr. Brown has talked to Greater Louisville Inc. for possible support. UofL has an atmospheric science element in their program that UK does not have. Dr. Brown has discussed this with UK but does not anticipate any problem. The question was raised concerning the fate of the current students in the joint program, if it was discontinued. Connie Shumake addressed this by saying that UofL has pledged to continue with current students, once they are finished they will re-evaluate the joint program. MOTION with second by curriculum committee. PASSED.

Dr. Ragade, whose term with the Graduate Council will be expiring, introduced new member Dr. Kantardzic from Computer Engineering & Computer Science.

3. Use of DocuShare

Dr. Pierce said the graduate school is investigating the use of DocuShare to post and view documents that are now sent electronically to graduate faculty. Sometimes these are very large and can pose problems when viewing or accessing.

4. Review of Bylaws and Minimum Guidelines

Dr. Pierce explained that the construction and approval of bylaws and minimum guidelines is the responsibility of graduate faculty and graduate education. A special meeting will be held to review a draft of the revised document on Tuesday, April 29 from 3-5 PM. A recommendation concerning approval will be sought from the Graduate Council.

5. Commencement and Hooding

Instead of an Honors Breakfast this year, a Hooding and Honors Ceremony will be held for doctoral students prior to the Presidents Breakfast (same location as College of Education ceremony). There will be fresh flowers and the Brass Ensemble and the President and Provost will attend this approximately one hour ceremony. Commencement will follow.

a) List of Award Winners. Dr. Pierce recapped the list of award winners.

6. Recognition of Graduate Council - Distinguished Faculty

Professor Jim Wittliff was recognized for receiving an award for Outstanding Career in Research. Dr. Joseph Steffen (not present) was mentioned for his award for Distinguished Service to the University. Congratulations to both!

7. Approval of Candidates for Degree

MOTION by Susan Griffin to approve, contingent upon completion of all requirements. Seconded by Ruth Huber. PASSED

8. Old Business (none)

9. New Business (none)

10. Announcements (none)

Motion to adjourn meeting and seconded at 3:45 P.M.