

MINUTES OF THE GRADUATE COUNCIL MEETING
August 28, 2007
DRAFT

Meeting convened at 3:00 p.m. – Dean Ronald Atlas presiding.

Members present: David Dubofsky, Evelyne Gozal, Susan Griffin, Carlton Hornung, Ruth Huber, Larry Hunt, Ann Larson, Steven Myers, Seow-Chin Ong, Karen Robinson, and Joseph Steffen.

Ex officio: Paul DeMarco, and Richard Stremel.

Members Absent: Annette Allen, Timothy Brauch, Namok Choi, Carolyn Klinge, George Pack, Rammohan Ragade, Ron Sahoo, David Scott, Nancy Theriot, and James Wittliff.

Guests: Dan Mahony (Provost's Office), Bill Pierce (Provost's Office), Pete Walton (SPHIS), Bob Ronau (Dean's Office, CEHD), and Wendy Pfeffer (Dean's Office, A&S).

1. Approval of the Minutes from the June 26, 2007 meeting.
MOTION: To approve the minutes of the previous meeting. Motion made by Karen Robinson and seconded by Ann Larson.
PASSED.
2. Report on Graduate Education Strategic Planning.
Dr. Bill Pierce, from the Provost's Office, provided a copy of the report from the Graduate Education Strategic Planning Committee. He chaired the Committee and provided an overview of the Committee Report which was sent to the Provost. The Report does not make any recommendations as to the structure of the Graduate School, but does make specific recommendations concerning graduate education in reference to the University Strategic Plan 2020. It also contains a SWOT analysis with recommendations. The Report makes more than 70 recommendations specific to graduate education at UofL and responds to the Strategic Plan call for a dramatic increase in emphasis on graduate education. Many of the recommendations will have sweeping consequences; an example is a call to double the number of doctoral graduates by 2020. Dr. Pierce answered questions and indicated that the Graduate Education Strategic Planning Report and every other unit strategic plan would be reconciled to the University Strategic Plan 2020.
3. Report of the Curriculum Committee.
 - Proposal for Revision of the Curriculum for the M.P.H. degree in SPHIS. Associate Dean Walton was present to answer questions on the curricular changes. The changes in the curriculum are a response to the recommendations of the Public Health accrediting body. The changes include an increase from 45 to 47 in the total number of credit hours required for the

degree, strengthening the capstone experience for the M.P.H., and eliminating other courses that will be absorbed into the expanded capstone course.

MOTION: To approve the curricular changes to the M.P.H. degree in SPHIS.
PASSED.

4. 2007-08 Graduate Catalog.

Associate Dean Stremel distributed copies of the 2007-08 Graduate Catalog to the members of Graduate Council and indicated that copies were sent to all unit Deans, Program Directors, and Program Contacts. The Graduate School changed the process for updating the Catalog and utilized a special custom-programmed Plone Web site. Using a Web-based process for updating the Catalog allowed the enforcement of information structure and required the programs provide basic information via the use of form fields. Participants from the programs were asked to complete a survey addressing their satisfaction with the process. The feedback has been positive and a similar process will be used in the future assuming responsibility for the Graduate Catalog remains with the Graduate School.

5. Nominations/Appointments for Committee Membership.

- Program Review Committee.

Ann Larson and Joe Steffen currently serve on this Committee and agreed to continue their service.

MOTION: To re-elect Ann Larson and Joe Steffen.

PASSED.

- Interdisciplinary Review Committee.

Carolyn Kline, Ann Larson, and Joe Steffen volunteered to serve on this Committee and work with Assistant Dean Paul DeMarco.

MOTION: To elect Carolyn Klinge, Ann Larson and Joe Steffen.

PASSED.

- Scholarship and Awards Committee.

With the resignation of Waldemar Karwowski from the University, a vacancy was noted by Larry Hunt. Larry Hunt and Susan Griffin currently serve on the Committee. Karen Robinson volunteered to serve.

MOTION: To elect Karen Robinson.

PASSED.

6. Other Business.

None.

Meeting adjourned 3:45 p.m.