

MINUTES OF THE GRADUATE COUNCIL MEETING
January 27, 2004
Pending Approval

Meeting convened at 3:05 p.m. – Dr. Richard Stremel presiding.

Members present: Susan Griffin, Vicki Hines-Martin, Carlton Hornung, Larry Hunt, Bruce Kemelgor, Carolyn Klinge, Ann Larson, Henry Luka, Dismas Masolo, Seow-Chin Ong, Rammohan Ragade, Ron Sahoo, Joseph Steffen, James Wittliff, and William Wead.

Ex Officio: Michael Cuyjet.

Members Absent: John Firriolo, Ruth Huber, Jim Jumblatt, Waldemar Karwowski, Suzanne Meeks, Phyllis Metcalf-Turner, Peter Meyer, and Grant Taylor.

Guest: None.

1. Approval of the Minutes from the December 16, 2003 meeting of Graduate Council.

MOTION: To approve the Minutes of the December meeting. Moved by Carolyn Klinge; seconded by Susan Griffin.

PASSED.

2. Report of the Membership Committee.

The following individuals were reviewed by the Membership Committee and are recommended as a member of the **Senior Graduate Faculty**:

- Denis F. Kinane, Ph.D., *Department of Periodontics, Endodontics, and Dental Hygiene*, School of Dentistry.
- John G. Arnez, Ph.D., *Department of Chemistry*, College of Arts and Sciences

MOTION: To approve Senior Graduate Faculty nominations.

PASSED

The following individuals were reviewed by the Membership Committee and are recommended as members of the **Graduate Faculty**:

- Matthieu Dalle, Ph.D., *Department of Classical & Modern Languages*, College of Arts and Sciences.
- Kelly K. Hilgers, D.D.S., *Department of Orthodontic, Pediatric, and Geriatric Dentistry*, School of Dentistry.

- David S. Owen, Ph.D., *Department of Philosophy*, College of Arts and Sciences
- George E. Higgins, Ph.D., *Department of Justice Administration*, College of Arts and Sciences.
- Julie A. Winkler, Ph.D., *Department of Classical & Modern Languages*, College of Arts and Sciences.

MOTION: To approve the nominations to Member of the Graduate Faculty.
PASSED.

3. Graduate School Decanal Review Committee

Dr. Stremel reviewed the new committee members:

Barbara Burns (Psychology)	Libby Leggett (Grad Admissions)
Carrie Christensen (GSA)	Sharon Moore (Kent School)
Adel Elmaghraby (CECS)	George Pack (Chemistry)
Irving Joshua (Physiology)	Uldis Streips (Microbiology)
Bruce Kemelgor (CBPA)	Paul Winter (Education)

Ex-Officio members: David Howarth and Carolyn Cochran

Dr. Kemelgor reviewed the first committee meeting and said that the Committee was charged and Barbara Burns himself were elected as co-chairs of the Committee. The next meeting will be Thursday, January 29 at 4 p.m. The Committee will review what Dean Atlas' had in his portfolio and distill issues and questions as to what his role should be for gathering information. A survey with interviews was suggested and approved, but not yet finalized. The committee will meet regularly until subgroups can be defined. There is a 60-day window to meet and complete the report.

4. Report of the Curriculum Committee

- Revision of M.A. Degree Requirements in French
No one from the Classical and Modern Languages was available to attend the Council meeting, but adequate documentation was provided to the Curriculum Committee. Dr. Kemelgor reviewed the proposal to replace ENG 601 (Intro to Graduate Studies) currently required, with a new course, FRE 611 (to be crosslisted with SPAN 611). Susan Griffin shed some light on this revision, saying that English cannot accommodate all the students.

MOTION: To approve Committee recommendation.
PASSED.

5. Discussion of Proposal for Electronic Balloting
Associate Dean Stremel reviewed problems with current balloting system. Balloting will be held in March for those rotating off the committee. The Graduate School IT person will be developing a web-based electronic ballot system for next year. This year's ballot, due to the time frame, will be conducted either via e-mail or paper. Council approved of working toward a web-based ballot for the future.
6. Discussion of Proposal for Cut-Off Date for Curricular Requests.
Associate Dean Stremel reviewed current problems with pending curricular items. Some items that need corrections or more information (in order to be approved) sometimes are "pending" for a year. He suggested a 3-month cut off date, and returning items not responded to after a period of time to the respective department. Dr. Steffen was concerned that this would create a crunch right before the deadline. This will be presented at the next Curriculum Committee Meeting for further discussion, and will be brought back to the Council next month.
7. Discussion of GRE Use in Admissions Evaluation.
Dr. Stremel handed out a printout from the GRE website. He reviewed the GRE and the use of GRE with other test scores. He said it should NOT be used alone (as a predictor of retention or success), but faculty should also refer to undergraduate grades, letters of recommendation and the student's letter of intent. He referred the members to the website for lots of good information on GRE testing in specific disciplines.
8. Other Business.
 - University Fellowships 2004. Dr. Stremel recently e-mailed all deans, program directors, and chairs, the information on fellowships for 2004. The Graduate School will be awarding several fellowships at \$18K per year. (HSC awards \$20K per year and Psychology adds to the \$18K to make it around \$19K). The deadline for nominations is February 16, 2004 (the deadline for Speed School of Engineering and IPIBS nominations is set by the respective groups). Scholarship Committee will review the nominations sometime in March.
 - The ETS (parent corporation of GRE) showed a significant decline for International GRE testing. European countries are not viewing GRE and higher education in U.S. as they once did, and we have more competition than before in Europe. China and India are showing the largest portion of decline of applications. Dr. Stremel stressed stepping up recruiting efforts in all departments.
 - Members asked if we could check on temporary parking when HSC faculty must travel to the Belknap campus for meetings. The Graduate School will check on options. It was estimated that about 10 spots are needed.

- The Graduate School is finalizing the renovations of the Houchens space which should be complete around Feb. 9. The Graduate School will try to have an open house for the next Council meeting in February.

Meeting was adjourned at 4:15 p.m