

MINUTES OF THE GRADUATE COUNCIL MEETING
November 25, 2003
105-S Houchens Bldg.
Pending Approval

Meeting convened: 3:03 p.m.

Members present: John Firriolo, Susan Griffin, Vicki Hines-Martin, Carlton Hornung, Larry Hunt, Waldemar Karwowski, Bruce Kemelgor, Carolyn Klinge, Ann Larson, Henry Luka, Phyllis Metcalf-Turner, Suzanne Meeks, Rammohan Ragade, Ron Sahoo, Joseph Steffen, and William Wead.

Ex-Officio: Richard Stremel.

Members Absent: Ruth Huber, Jim Jumblatt, Dismas Masolo, Peter Meyer, Seow-Chin Ong, K. Grant Taylor, and James Wittliff.

Guests: Cindy Minniear (Provost's office), Linda Shapiro, Nancy Theriot, Inessa Levi.

Dr. Stremel called the meeting to order at 3:03 p.m.

1. MOTION: That the minutes of October 28, 2003 be approved. Correction suggestion by Carlton Hornung that he was present at the last meeting but it was not noted. Motion made by Bruce Kemelgor and seconded by Carolyn Klinge.
PASSED.

Dr. Stremel shared a comment from Dr. Ragade to ask for a correction to the September 23 minutes which have already been approved. In reference to Policy and Transcript Evaluation, he made a comment related to Indian universities which he wished changed. The proposed change was viewed to be nonsubstantiative.

MOTION: To not revise the Graduate Council minutes of September 23.
Motion made by Bruce Kemelgor and seconded by Carolyn Klinge.
PASSED.

2. Report of the Curriculum Committee
 - Changes in the M.A. Requirements in Mathematics
Dr. Sahoo represented the Department of Mathematics. Dr. Kemelgor reviewed the program. In addition to a thesis and non-thesis option, the program proposes an option for doctoral students. If doctoral students meet the minimum credit hours and pass 2 of 3 qualifying exams, they are eligible for the M.A. in Mathematics. Council had essentially no discussion.
MOTION: To approve the program.
PASSED.

- Proposed Joint M.D.-M.S.P.H. Degree Program
Dr. Kemelgor reviewed the program that Drs. Wiegman and Clover are proposing and explained that the competitiveness among medical schools was partly motivation for this program. Committee felt that that this program was marketable and recommended it. Dr. Hornung answered questions concerning the program. It was estimated that five to ten students per year would be enrolled. The medical student would enroll in Public Health courses beginning in August and continue this course work through December of the following year. Thus, graduate tuition will apply in some semesters and medical tuition in others.

MOTION: To approve program.

PASSED.

- Proposed M.A. in Women's and Gender Studies
Dr. Kemelgor reviewed the program and Drs. Theriot and Levi were present to respond to questions. Dr. Stremel brought up a concern, presented in the Committee meeting, regarding the FTE of .1 for running the program. Dr. Theriot had reworked the numbers to come to .25-.38 FTE. The Council felt this was still a very small percentage and not adequate. Dr. Theriot provided justification in that only six hours will be for student thesis work and indicated that only two of the courses in the program are actually "new" courses. Thus, the program uses many existing courses, lessening the load on faculty to develop curricula.

MOTION: To approve program.

PASSED.

3. Report of Membership Committee

The following individual was reviewed by the Membership Committee and was recommended as member of the **Senior Graduate Faculty**:

- Nejat Egilmez, Ph.D. *Department of Microbiology & Immunology, School of Medicine*

MOTION: To approve the nomination.

PASSED.

The following individuals were reviewed by the Membership Committee and are recommended as members of the **Graduate Faculty**:

- Jasmine Farrier, Ph.D., *Department of Political Science, College of Arts and Sciences*
- Benjamin T. Mast, Ph.D., *Department of Psychological & Brain Sciences, College of Arts and Sciences*

MOTION: To approve the nomination.

PASSED.

4. Decanal Review Committee

Dr. Stremel handed out results of the election and formation of the Decanal Review Committee.

Member Elected by Graduate Council:

Professor Bruce Kemelgor (CBPA)

Three Members of Graduate Faculty Nominated and Elected by Graduate Faculty:

Professor Barbara Burns (A&S)

Professor Sharon Moore (Kent)

Professor Adel Elmaghraby (Speed)

One Member of the Graduate School Staff Nominated and Elected by the Staff:

Ms. Libby Leggett

One Member of Graduate Student Population Elected by Graduate Students:

Ms. Carrie J. Christensen (A&S)

Dr. Stremel will send the results to the Provost's office.

5. Candidates for Degree (December Commencement)

MOTION: That the list of candidates to receive their degrees in December 2003 be approved subject to completion of all requirements for the degrees indicated, with the addition of any who are found to have appropriately applied and completed requirements by December 12. Motion made by Joe Steffen and seconded by Susan Griffin.

PASSED

6. Discussion of Graduate Faculty Status of Less than Full-Time Faculty

Being a member of the full-time faculty requires at least 80% effort. The Graduate School has been approached to develop a policy that if faculty dropped below full-time, they would lose Graduate Faculty status. A term Graduate Faculty appointment could be processed if necessary. This would not apply to Emeritus faculty. Dr. Kemelgor spoke in favor of developing a policy. The integrity of the Graduate Faculty status would be maintained, and students need the commitment. A policy would ensure that the student's thesis/dissertation committee is legitimate and protects students. Suzanne Meeks and several others felt the responsibility falls on the department chair and committee to monitor Graduate Faculty.

MOTION: To leave current practice as is. Motion made by Bill Wead and seconded by Ann Larson.

PASSED with one no vote.

7. Other Business

- Reminder of December 17 Graduate School Honors Reception 7 p.m.
- The list of Prizes, Honors and Awards for the December Commencement 2003 was distributed. Dr. Stremel thanked the Scholarship Committee, especially Drs. Griffin and Hunt, for their work on this process.
- Academic Credential Evaluation
Dr. Stremel commented on the questionnaire that was requested by Council at the September meeting. Thirteen of the 90+ programs responded. Most thought credential evaluation would be helpful, but could not bear the cost and did not think the applicant could bear the cost. It was felt that there would be more cost to students (due to SEVIS in addition to credentialing costs) and this would hurt recruitment. Dr. Metcalf-Turner felt that the Graduate School needs to confirm and identify or train staff member to authenticate credentialing and pursue funding for these credentials. Dr. Ragade suggested that we get commitment from the student to matriculate at UofL then reimburse the student later. Council will revisit this subject at another meeting.
- At the previous Council meeting Dr. Pam Feldhoff presented information on the Summer Research programs. It was suggested, at that time, that the Graduate School determine how many of previous SROP participants had actually enrolled at UofL. Dr. Stremel presented a brief analysis.

Of the 2001 SROP cohort - 8 out of 15 participants applied to graduate or medical school

Of the 2002 SROP cohort - 10 out of 19 participants applied to graduate or medical school

The Graduate School will continue to look at this data and previous year's data.

MOTION: To adjourn meeting at 4:20 p.m.