

MINUTES OF THE GRADUATE COUNCIL MEETING
August 28, 2001
Pending Approval

Meeting convened: 3:03 p.m.

Members present: Susan Griffin, Vickie Hines-Martin, Ruth Huber, Melanie Hurst, Waldemar Karwowski, Carolyn Klinge, Phyllis Metcalf-Turner, Seow-Chin Ong, William Pierce, Ron Sahoo, Mary Ann Stenger, Richard Tewksbury, Deborah Voltz, William Wead.

Ex-Officio: Ronald Atlas, Joanne Rowe, Richard Stremel.

Members Absent: Peter Aronhime, Faye Austin, Barbara Clark, Bruce Kemelgor, Peter Meyer, George Pack, Joe Steffen, Arthur Van Stewart.

Guests: Linda Shapiro, Dan Mahoney, Mary Hums, Blaine Hudson, Sally St. George, Dan Wulff, Andy Frey.

Dean Atlas presided throughout the meeting.

1. Motion: That the minutes of June 26, 2001 be approved. Motion made by William Pierce and seconded by Deborah Voltz.

PASSED

Dean Atlas and the members of Council each introduced themselves so that new members of Council could be acknowledged.

2. Report of the Curriculum Committee:

Proposal for M.S. in Sport Administration. The Committee presented the Proposal and led the discussion. Dan Mahoney and Mary Hums were present to represent the program. It was noted that the program currently includes only three members of the Graduate Faculty. A recommendation for Graduate Faculty status of another faculty member has been forwarded to the unit Dean. A question was raised concerning the graduate faculty status of the adjunct faculty presenting courses in the Athens component of this program. It was noted by Dean Atlas that Emeritus Faculty who were members of the Graduate Faculty retain that status.

MOTION: A motion to approve the proposal for a M.S. degree in Sport Administration was moved and seconded by the Committee.

PASSED unanimously.

Proposal for M.A. in Pan-African Studies. The Committee presented this expansion of the current Certificate Program in Pan-African Studies. Blaine Hudson represented the program. Since the Certificate and Master of Arts are intended to serve different populations, the Certificate will be retained.

MOTION: A motion to approve the proposal for a M.A. in Pan-African Studies was moved and seconded by the Committee.

PASSED unanimously.

Proposal for a Marriage and Family Therapy Post-Masters Certificate. The Committee presented this Certificate and Sally St. George and Dan Wulff were present to represent the program. A question was raised concerning the diversity of the coursework. The response was that the practicum element of the program placed students in diverse settings and covered issues of diversity and multi-culturalism. In addition, readings within the coursework are directed toward diversity.

MOTION: A motion to approve the Post-Masters Certificate in Marriage and Family Therapy was moved and seconded by the Committee.

PASSED unanimously.

Proposal for School Social Work Specialization within the Master Of Science in Social Work Program. The Committee presented this Specialization and Andy Frey was present to represent the program. This proposal entails no additional coursework for the M.S.S.W. degree, but rather provides for 3-4 electives in school social work that provide the specialization.

MOTION: A motion to approve the School Social Work Specialization within the M.S.S.W. degree was moved and seconded by the Committee.

PASSED unanimously.

3. Enrollment Update

As of August 27, the sum of the unit Scorecard graduate enrollment commitments were 579 graduate students below the target enrollments. Since the Registrar is the Office determining the official enrollment, it is incumbent upon graduate programs to reconcile enrollment discrepancies with the Registrar. Some students experienced difficulty registering because of holds placed for unpaid fees. This hold was removed for parking tickets. It is apparent that our graduate student enrollment will fall below target enrollments this Fall term.

4. Graduate Council Changes

With the approval of the new Bylaws comes the responsibility of Graduate Council to re-populate its committee structure. The first step is the population of the Nominations Committee. William Wead, Seow-Chin Ong, Phyllis Metcalf-Turner, Richard Tewksbury, and Waldemar Karwowski volunteered and were unanimously elected to serve on this committee.

5. Draft Documents

Draft documents concerning Policy on GPA and Deferred grades, Policy on Candidacy and Continuous Enrollment, and Guidelines for the Preparation and Processing of Dissertations were distributed. Due to the lateness of the hour, Council members were asked to review and be prepared to discuss at the next Council meeting.

6. Announcements

Dean Atlas announced changes in the Graduate School administration staffing, recognizing that Andrea Loftis had started Law School and Earlene (Yann) Althouse had retired. The Graduate School will be hiring three individuals to fulfill the administrative staffing.

Dean Atlas announced that, based upon the results of an external consultants report, the Graduate School will establish an Office of Graduate Admissions within the umbrella of the Graduate School and that, presently, a search is underway for a Director of Graduate Admissions and the appropriate staff. He also announced that the Graduate School will be moving to a renovated Houchens Building sometime next Spring/Summer.

Dean Atlas indicated that recruitment of graduate students will become a larger responsibility for the Graduate School and that the initial focus will be on recruitment of minority students.

Meeting was adjourned at 4:57 pm.