

MINUTES OF THE GRADUATE COUNCIL MEETING  
November 27, 2001  
Pending Approval

Meeting convened: 3:02 p.m.

Members present: Peter Aronhime, Barbara Clark, Ruth Huber, Waldemar Karwowski, Carolyn Klinge, Seow-Chin Ong, William Pierce, Ron Sahoo, Mary Ann Stenger, Arthur Van Stewart, Richard Tewksbury, William Wead.  
Ex-Officio: Joanne Rowe, Richard Stremel.

Members Absent: Faye Austin, Susan Griffin, Vickie Hines-Martin, Melanie Hurst, Bruce Kemelgor, Phyllis Metcalf-Turner, Peter Meyer, George Pack, Joe Steffen, Deborah Voltz.

Guests: Marianne Hutti.

In the absence of Dean Atlas, Associate Dean Stremel presided throughout the meeting.

1. MOTION: That the minutes of October 23, 2001 be approved as submitted.  
Motion made by Ruth Huber and seconded by William Wead.  
PASSED
2. Report of the Membership Committee  
Carolyn Klinge, acting on behalf of Chair Joe Steffen, and Associate Dean Stremel (liaison to Membership) reviewed the Report with Council.

The following individuals were reviewed by the Membership Committee and are recommended as members of the **Senior Graduate Faculty**:

1. Stephen J. Clark, D.M.D., *Department of Periodontics, Endodontics, and Dental Hygiene*, School of Dentistry.
2. William S. Bush, Ed.D., *Department of Teaching and Learning*, College of Education and Human Development.

The following individuals were reviewed by the Membership Committee and are recommended as members of the **Graduate Faculty**:

1. Karl W. Besel, Ph.D., L.C.S.W., Kent School of Social Work.

2. Viviana Andreescu, Ph.D., *Department of Urban and Public Affairs*, College of Business and Public Administration.
3. Elizabeth C. Rightmyer, Ed.D., *Department of Teaching and Learning*, College of Education and Human Development.
4. Hope Longwell-Grice, Ph.D., *Department of Teaching and Learning*, College of Education and Human Development.
5. Yash Bhagwanji, Ph.D., *Department of Teaching and Learning*, College of Education and Human Development.
6. Jayne R. Morgenthal, Ed.D., *Department of Leadership, Foundations, and Human Resource Education*, College of Education and Human Development.

MOTION: The Membership Committee moved that the Committee Report and recommendations be accepted.

PASSED.

3. Nominations for Distinguished Faculty Award Screening Committees  
The President's Office has requested Graduate School nominations to the Screening Committees that will review nominations for Distinguished Faculty Awards. Dean Atlas has requested that Graduate Council select these nominees. Council discussed the nomination process and the following volunteers were elected to serve:

Distinguished Service – Waldemar Karwowski

Distinguished Teaching Professor – Richard Tewksbury

Outstanding Scholarship, Research and Creative Activity – Ron Sahoo

4. Draft Guidelines for the Preparation and Processing of Dissertations  
MOTION TO REMOVE FROM TABLE.

Council continued provision of feedback on the draft. There was discussion on where to place endnotes and footnotes. It was decided that footnotes may be used in a dissertation and will be placed at the bottom of the page where cited, within the margins. A number of small corrections were suggested and, after incorporating these changes, a new version be sent electronically to all Council members for review prior to the next Council Meeting.

5. Other Business

Barbara Clark brought up the need to begin the organization process for the Summer Research Opportunity Program (SROP) for undergraduates. This program is funded by the President's Office through the Graduate School and is a Program of the Graduate Council. Dr. Clark indicated that other responsibilities have forced her to resign from the SROP Steering Committee. Associate Dean Stremel thanked Dr. Clark for her outstanding efforts on behalf of SROP and indicated that he would contact the remaining Steering Committee members about their continued service. No one from Council leaped at the opportunity to follow in Dr. Clark's shoes and direct SROP. It was suggested that a committee might be able to direct the Program. Dr. Stremel indicated that he would bring the SROP situation to the attention of Dean Atlas. It was also noted that the SROP website on the Graduate School's Homepage needed to be updated.

Meeting was adjourned at 4:25 pm.