

February 10, 2017

Courtney Kerr  
111 Victory Drive  
Elizabethtown, KY 40222

Dear Courtney:

I am very pleased to inform you that you have been selected to receive a Graduate Assistantship at the University of Louisville. This letter is a formal offer of that assistantship to you as a doctoral student in Biomedical Engineering. The offer is for a stipend of \$18,000 per year (a rate of \$1,500 per month of residence at UofL), plus full tuition support, health insurance, and fringe benefits. The Graduate Assistantship is a one-year award from July 1 or August 1, 2017, (depending on your program's start date) through June 30, 2018, and is renewable for one year from the School of Interdisciplinary and Graduate Studies assuming satisfactory progress toward your degree. The Department of Biomedical Engineering will fund an assistantship (which could require teaching, research, or other service to the university) for at least two additional years. Thus, the commitment is for up to four years of support. Renewal of your support is contingent upon your completing a minimum of 24 credit hours in each academic year, unless in candidacy, with a cumulative GPA of not less than 3.0 and meeting the satisfactory progress requirements of the Doctoral Program in Biomedical Engineering. You will be expected to register for a minimum of nine (9) hours each for the Fall and Spring semesters and six (6) hours for the Summer semester. This assistantship does not cover tuition or fees for distance education courses.

During the time in which you are covered by the Graduate Assistantship, the Department of Biomedical Engineering may assign you up to 20 hours per week of work pertinent to your field. As a recipient of this award, we expect that you will be an active and contributing member of your program and a mentor to those who follow you; thus, you must remain in residence at the University of Louisville while you are covered by the Graduate Assistantship unless you have written approval from your program and the Dean of the School of Interdisciplinary and Graduate Studies to be away from campus for an extended period. Nor may you accept additional, extra-departmental employment while the assistantship is in effect without written approval of the Dean of SIGS. If you accept this assistantship offer, a signed statement agreeing to these conditions is required.

This offer of funding is contingent on the successful completion of a criminal background check. When you accept this offer, the university's business operations office will contact you directly via email to provide additional information about the hiring process.

We will consider this offer valid until May 1st, 2017, unless declined by you at a prior time. If your reply is not received in writing, by e-mail, or by fax by that date, the fellowship offer is withdrawn. Please reply to: Dr. Paul DeMarco, Associate Dean, e-mail ([paul.demarco@louisville.edu](mailto:paul.demarco@louisville.edu)), fax 502 852-2365.

Sincerely,

Beth A. Boehm., Ph.D.  
Dean of the School of Interdisciplinary and Graduate Studies  
Vice Provost for Graduate Studies