

School of Interdisciplinary and Graduate Studies

TO: All Graduate Faculty

FROM: Dr. Beth A. Boehm
Dean of the School of Interdisciplinary and Graduate Studies
Vice Provost for Graduate Affairs

DATE: Friday, September 4, 2015

RE: **Graduate School Awards for Commencement**

During the December commencement events, the School of Interdisciplinary and Graduate Studies will recognize graduating students for their outstanding achievements. Students may be nominated by any graduate faculty member. All nominations will be reviewed by the Scholarship and Awards Committee of the Graduate Council, which will then make recommendations concerning these honors. The following is a listing and description of awards for which you may nominate students who will graduate in August or December 2015:

Awards for Master's Students:

The Alice Eaves Barns Award.

This award is named in honor of Mrs. Alice Eaves Barns for her many years of outstanding service as a staff member of the Graduate School at the University of Louisville. This award recognizes a master's degree recipient who has displayed tenacity in the face of adversity, while attaining excellence in both the classroom and outside endeavors. The nomination letter must reference the difficulties the student has had to overcome while attaining his or her education, and must specify the student's achievements. All students nominated for the Alice Eaves Barns award are automatically considered for a Graduate Dean's Citation. The web-site for the nomination form is: <http://louisville.edu/graduate/forms/nomination-form-for-graduate-student-award-or-honors>

The Virginia "Jenny" Madden Award for Graduate Student Leadership and Service.

This award is named in honor of Virginia "Jenny" Madden for her many years of service to the former Graduate School, the School of Interdisciplinary and Graduate Studies, the Staff Senate, and the University of Louisville community. This award recognizes a master's degree recipient who exhibits leadership through service to the recipient's program, college, discipline, the University as a whole, and/or the community. The nomination letter must reference the student's contributions and the impact of those contributions on the communities served. All students nominated for the Virginia "Jenny" Madden award are automatically considered for a Graduate Dean's Citation. The web-site for the nomination form is: <http://louisville.edu/graduate/forms/nomination-form-for-graduate-student-award-or-honors>

The Graduate Dean's Citation.

To be eligible for a Graduate Dean's Citation, a student must have significant accomplishments (e.g. publications, teaching excellence, and professional service) beyond the achievement of a high grade point average. The letter of nomination should include a description of the nominee's achievements in the areas of scholarship, teaching, and service. Each graduate program may recommend up to 10 percent of its graduate students who are completing degrees in August or December 2015 for the Graduate Dean's Citation. The web-site for the nomination form is:

<http://louisville.edu/graduate/forms/nomination-form-for-graduate-student-award-or-honors>

Awards for Doctoral Students:**The Guy Stevenson Award.**

The Guy Stevenson Award for "Excellence in Graduate Studies" honors a former Graduate Dean. The Stevenson Award is presented to a doctoral degree recipient who excels in scholarship, leadership, and other areas within his or her discipline. The recipient of this award will carry the graduate school banner at commencement ceremonies, and thus must be available for the ceremonies to be considered. This student will provide remarks of no more than five minutes during the Doctoral Hooding and Graduation Ceremony and will also be a candidate for student commencement speaker on Thursday, December 18, 2015. All students nominated for this award are automatically considered for a Graduate Dean's Citation. The web-site for the nomination form is:

<http://louisville.edu/graduate/forms/nomination-form-for-graduate-student-award-or-honors>

The John Richard Binford Memorial Award.

The John Richard Binford Memorial Award honors a former chairman of the Department of Psychology. The award is presented to a doctoral degree recipient who excels in scholarship, leadership, and other areas within his or her discipline. All students nominated for this award are automatically considered for a Graduate Dean's Citation. The web-site for the nomination form is:

<http://louisville.edu/graduate/forms/nomination-form-for-graduate-student-award-or-honors>

The John M. Houchens Prize.

The John M. Houchens Prize honors a former registrar of the university. The Houchens Prize is awarded to the doctoral student who presents the most meritorious dissertation for the August or December commencement. Nominators should make clear the significant contributions to the discipline that the dissertation makes, and the letter should include an abstract of the dissertation written in language accessible to faculty from various disciplines. Additionally, an electronic copy of the nominated dissertation must be sent to the attention of Duke Gatsos, duke.gatsos@louisville.edu by Friday, October 9, 2015. Nominated dissertations need not be the final version – a near final draft of the dissertation will be considered. All students nominated for this award are automatically considered for a Graduate Dean's Citation. The Nomination for the web-site is:

<http://louisville.edu/graduate/forms/nomination-form-for-graduate-student-award-or-honors>

The Graduate Dean's Citation.

To be eligible for a Graduate Dean's Citation, a student must have significant accomplishments (e.g. publications, teaching excellence, and professional service) beyond the achievement of a high grade point average. The letter of nomination should include a description of the nominee's achievements in the areas of scholarship, teaching, and service. Each graduate program may recommend up to 10 percent of its graduate students who are completing their degrees in August or December 2015 for the Graduate Dean's Citation. The web-site for the nomination form is:

<http://louisville.edu/graduate/forms/nomination-form-for-graduate-student-award-or-honors>

Nomination Procedures:

Nominations for all of the awards listed above may be made by any member of the graduate faculty, but must be **submitted by department chairs or graduate program directors by October 9, 2015** via the School of Interdisciplinary and Graduate Studies on-line forms:

For nomination of awards please use the following form:

<http://louisville.edu/graduate/forms/nomination-form-for-graduate-student-award-or-honors>. For the Barnes, Madden, Stevenson, Binford and Houchens awards, students are automatically considered for the Graduate Dean's Citation and a separate form does NOT need to be submitted.

Chairs or graduate program directors must log-on using their user id and password. If you have a student you feel is worthy of recognition, please forward your request to nominate the student to your department chair or graduate coordinator.

Note: No more than 10 percent of graduates from any one graduate program should be nominated for awards, although all programs may nominate at least one graduate.

Nominations should include the following:

- Letter of nomination
- Vitae or resume for nominee
- Letter of support from department chair and /or graduate program director
- One page bio of students nominated for Stevenson, Binford, Houchens, Barnes, or Madden awards
- Houchens Prize only: all of the above plus an abstract and an electronic copy of the nominee's dissertation (submit to Dr. Duke Gatsos, duke.gatsos@louisville.edu by Friday, October 9, 2015).

In addition, copies of publications or other evidence of accomplishment may be submitted as nomination credentials. (All publications or other evidence submitted are non-returnable.)

To be eligible for consideration, a nominee must have applied to graduate in December 2015 and must complete all requirements for the degree prior to the graduation date, December 18, 2015. Any student nominated who does not complete requirements for the degree may be nominated again in a subsequent term upon completion of all degree requirements.

If you have questions please contact Duke Gatsos, duke.gatsos@louisville.edu or 852-6498.

All nominations and supporting materials must be received in the School of Interdisciplinary and Graduate Studies by:

Friday, October 9, 2015

**UNIVERSITY OF
LOUISVILLE.**
SCHOOL OF INTERDISCIPLINARY
& GRADUATE STUDIES