
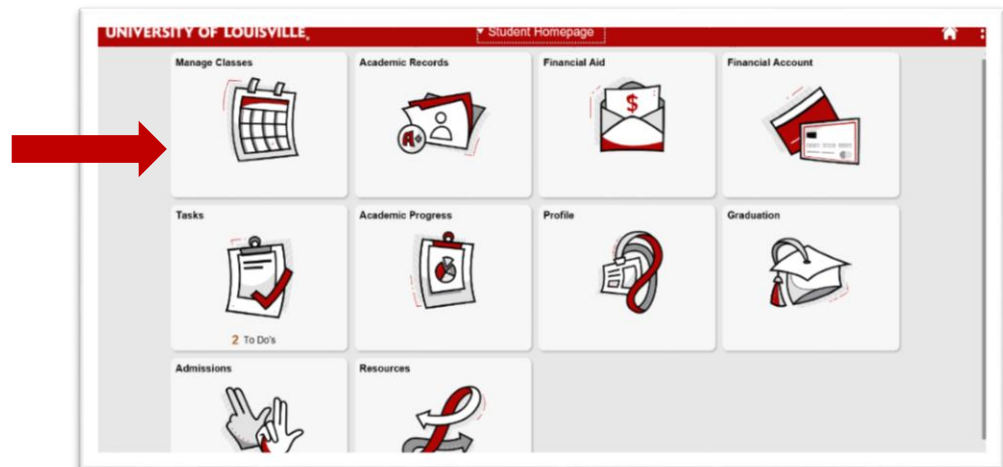


HOW TO REGISTER

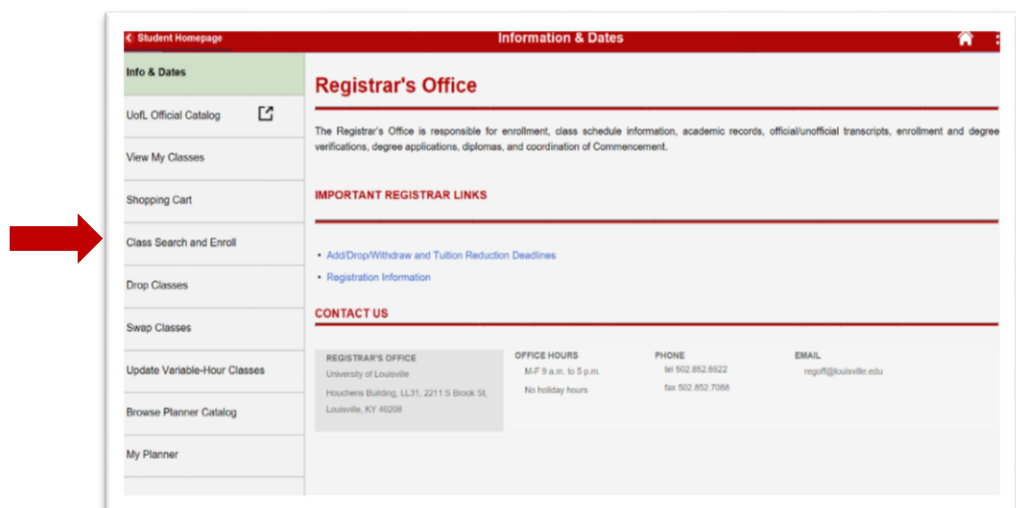
Go to [ULink](#) and enter your UofL User ID and Password in the space provided.



Select **Manage Classes** tile in the top left.

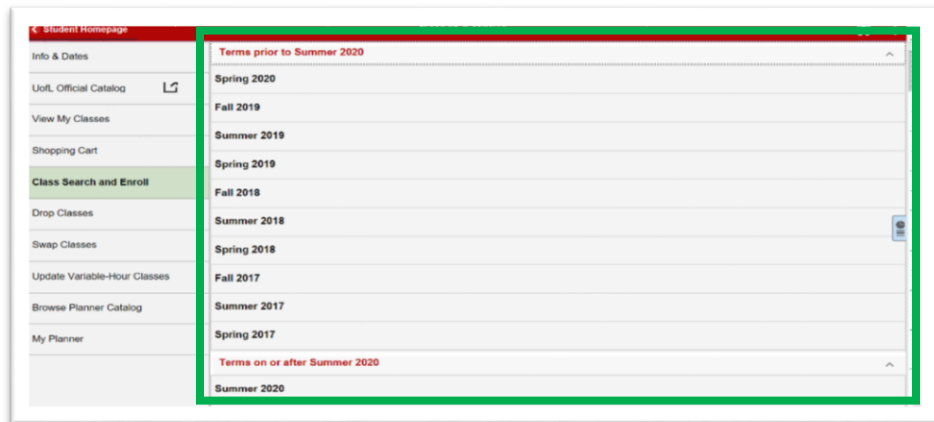


Select **Class Search and Enroll** from the sidebar.

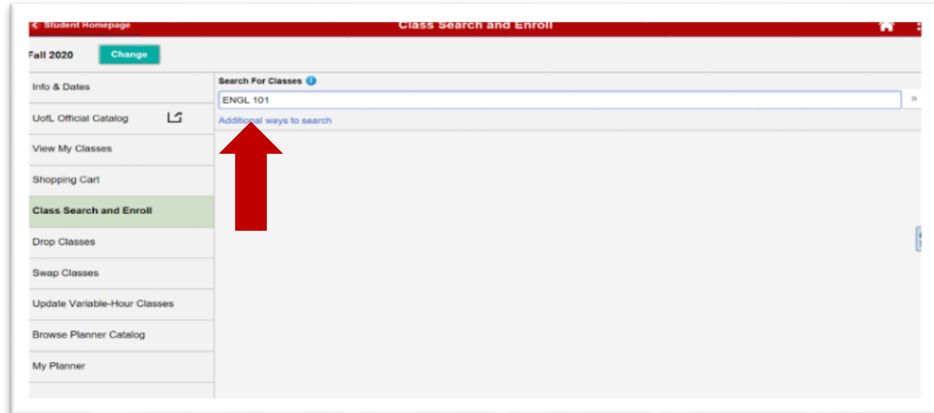


HOW TO REGISTER

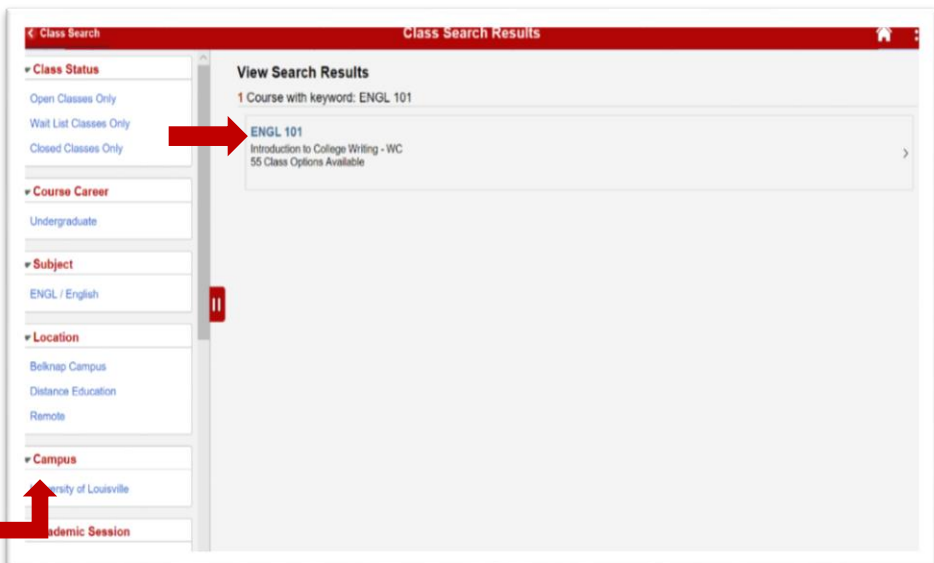
Specify the **term** you wish to take the class by selecting from the provided options.



Enter the class you wish to **search** for using course, subject, class, or topic (e.g. ENGL 101).



Once your search results appear click the corresponding course.



*Note the sidebar has options to filter your results with: Class Status, Course Career, Subject, Location, Campus, Academic Session, Class Component, Instruction Mode, or Class Attribute.

HOW TO REGISTER

You will be asked to specify a class option based off of your search criteria. The class number will be listed in **blue text** that opens a new window with additional class information.

Class Search Results Course Information

Fall 2020

Info & Dates
UofL Official Catalog
View My Classes
Shopping Cart
Class Search and Enroll
Drop Classes
Swap Classes
Update Variable-Hour Classes
Browse Planner Catalog
My Planner

ENGL 101
Introduction to College Writing - WC
Course Information
Class Selection

Select a class option

Option	Status	Session	Class	Meeting Dates	Days and Times	Room	Instructor	Seats
1	Open	2nd Half of Term	Lecture - 9728	10/08/2020 - 12/01/2020	Monday Tuesday Wednesday Thursday 2:00PM to 3:15PM	Humanities 104A	Janet Holiday	Open Seats 15 of 15
2	Open	Regular Full Term	Lecture - 6198	08/17/2020 - 12/09/2020	To be announced	Distance Educ-Special Fees	Bruce Horner	Open Seats 5 of 22
3	Open	Regular Full Term	Lecture - 9731	08/17/2020 - 12/09/2020	To be announced	Distance Educ-Special Fees	Bruce Horner	Open Seats 2 of 22
4	Open	Regular Full Term	Lecture - 9731	08/17/2020 - 12/09/2020	To be announced	Distance Educ-Special Fees	Nichole Jackson	Open Seats 7 of 22
5	Open	Regular Full Term	Lecture - 9732	08/17/2020 - 12/09/2020	To be announced	Distance Educ-Special Fees	Anthony Gross	Open Seats 5 of 22

Class Information. Here you can view Meeting Information, Enrollment Information, Class Details, and Class Availability. Close the window to return to the previous screen.

Class Information

Meeting Information Enrollment Information Class Details Class Availability

ENGL 101 Introduction to College Writing - WC
Lecture - 6198 Status: Open

No Enrollment Requirements

Class Note
This class will be offered online with 100% digital instruction and no designated meeting times. The tuition rate for online classes can be found on the Bursar's website at <http://louisville.edu/bursar/tuitionfee>. Exams may be scheduled for and limited to an assigned time in any course type.

Class Attributes 1 General Education - Written Communication - WC

View Textbooks

You will now choose the class you wish to enroll in by clicking on the line that is highlighted.

Class Search Results Course Information

Fall 2020

Info & Dates
UofL Official Catalog
View My Classes
Shopping Cart
Class Search and Enroll
Drop Classes
Swap Classes
Update Variable-Hour Classes
Browse Planner Catalog
My Planner

ENGL 101
Introduction to College Writing - WC
Course Information
Class Selection

Select a class option

Option	Status	Session	Class	Meeting Dates	Days and Times	Room	Instructor	Seats
1	Open	2nd Half of Term	Lecture - 9728	10/08/2020 - 12/01/2020	Monday Tuesday Wednesday Thursday 2:00PM to 3:15PM	Humanities 104A	Janet Holiday	Open Seats 15 of 15
2	Open	Regular Full Term	Lecture - 6198	08/17/2020 - 12/09/2020	To be announced	Distance Educ-Special Fees	Anthony Gross	Open Seats 5 of 22
3	Open	Regular Full Term	Lecture - 9731	08/17/2020 - 12/09/2020	To be announced	Distance Educ-Special Fees	Bruce Horner	Open Seats 2 of 22
4	Open	Regular Full Term	Lecture - 9731	08/17/2020 - 12/09/2020	To be announced	Distance Educ-Special Fees	Nichole Jackson	Open Seats 7 of 22
5	Open	Regular Full Term	Lecture - 9732	08/17/2020 - 12/09/2020	To be announced	Distance Educ-Special Fees	Bruce Horner	Open Seats 5 of 22
6	Wait List	Regular Full Term	Lecture - 9731	08/17/2020 - 12/09/2020	Monday Wednesday Friday 9:00AM to 9:55AM	Belknap Academic Building 412	Rose Mills	Waitlist Available Places 4 of 5
7	Wait List	Regular Full Term	Lecture - 9731	08/17/2020 - 12/09/2020	Monday Wednesday Friday 9:00AM to 9:55AM	Belknap Academic Building 2398	Joan Cantore	Waitlist Available Places 2 of 5
8	Wait List	Regular Full Term	Lecture - 9731	08/17/2020 - 12/09/2020	To be announced	Distance Educ-Special Fees	Joseph Sharp	Waitlist Available Places 4 of 5
9	Wait List	Regular Full Term	Lecture - 9731	08/17/2020 - 12/09/2020	Monday Wednesday Friday 9:00AM to 9:55AM	Belknap Academic Building 412	Kayla Bowney	Waitlist Available Places 1 of 5
10	Wait List	Regular Full Term	Lecture - 9731	08/17/2020 - 12/09/2020	To be announced	Distance Educ-Special Fees	Trinity Roberts	Waitlist Available Places 5 of 5
11	Wait List	Regular Full Term	Lecture - 9731	08/17/2020 - 12/09/2020	Monday Wednesday Friday 9:00AM to 9:55AM	Belknap Academic Building 409	Kelby Gibson	Waitlist Available Places 1 of 5
12	Wait List	Regular Full Term	Lecture - 9731	08/17/2020 - 12/09/2020	Monday Wednesday Friday 12:00PM to 12:30PM	Remote	Stephen Schneider	Waitlist Available Places 5 of 5

HOW TO REGISTER

The class you selected will appear for you to review. If you are satisfied with your choice click the **Next** button in the upper right corner.

Class Search and Enroll

Fall 2020
Undergraduate
University of Louisville

1 Review Class Selection Visited

2 Enroll or Add to Cart Not Started

3 Review and Submit Not Started

Step 1 of 3: Review Class Selection

You have selected

ENGL 101 Introduction to College Writing - WC

Option Status Open

Class	Session	Meeting Dates	Days and Times	Seats
Lecture - 6198	Regular Full Term	08/17/2020 - 12/09/2020	To be Announced	Open Seats 5 of 22

You can now **Enroll** in your selected course or **Add to Shopping Cart** (see pg. 6) to enroll at another time.

If you are satisfied with your choice you will click Next in the upper right corner. You also have the option of returning to the previous screen.

Class Search and Enroll

Fall 2020
Undergraduate
University of Louisville

1 Review Class Selection Complete

2 Enroll or Add to Cart Visited

3 Review and Submit Not Started

Step 2 of 3: Enroll or Add to Cart

Do you wish to enroll or add the class to your Shopping Cart?

☒ Enroll

☐ Add to Shopping Cart

With your class chosen you will now review the information and click **Submit**.

Class Search and Enroll

Fall 2020
Undergraduate
University of Louisville

1 Review Class Selection Complete

2 Enroll or Add to Cart Complete

3 Review and Submit Visited

Step 3 of 3: Review and Submit

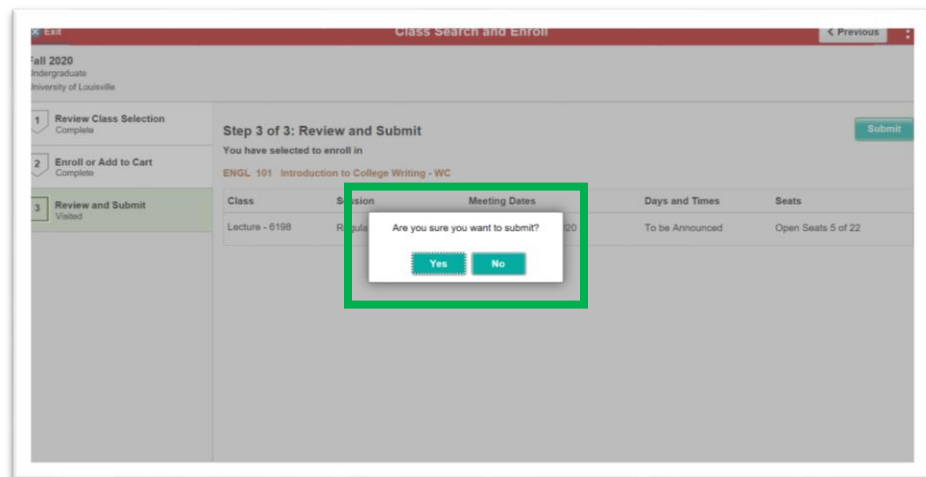
You have selected to enroll in

ENGL 101 Introduction to College Writing - WC

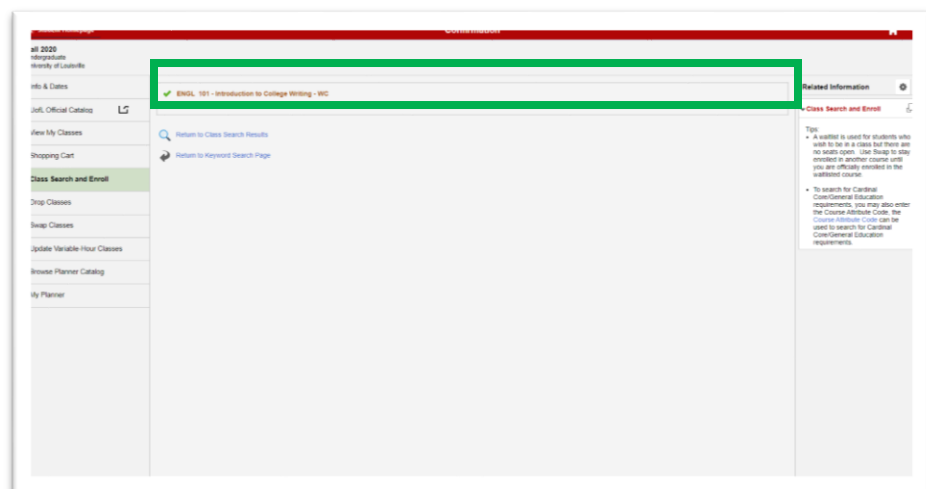
Class	Session	Meeting Dates	Days and Times	Seats
Lecture - 6198	Regular Full Term	08/17/2020 - 12/09/2020	To be Announced	Open Seats 5 of 22

HOW TO REGISTER

After clicking submit a new window will appear asking if you are sure you want to submit.



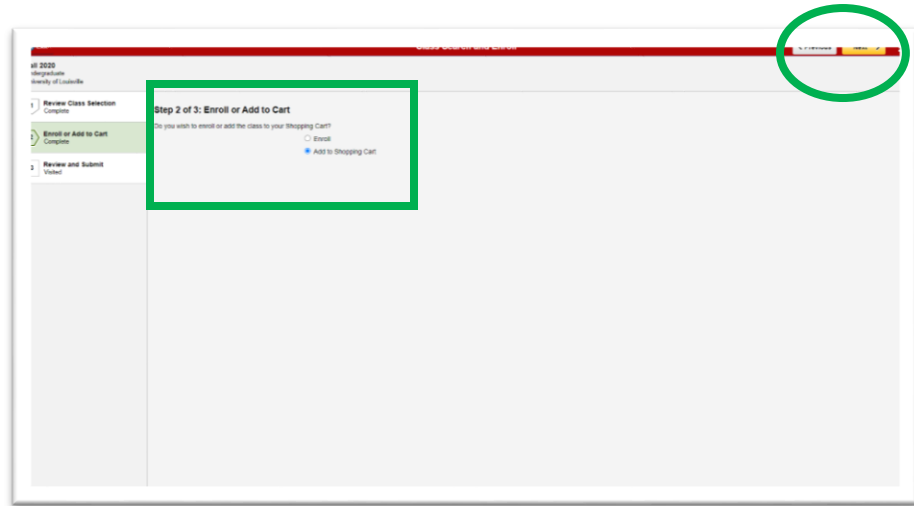
After submitting your request, you will receive confirmation you are enrolled in the course.



HOW TO REGISTER

Shopping Cart allows you to select a course, and review it at a later time, without being enrolled. Simply mark the circle next to **Add to Shopping Cart** and click next in the upper right corner.

*Please note adding a course to your shopping cart does NOT guarantee you will be able to enroll if the roster is full prior to your enrollment.



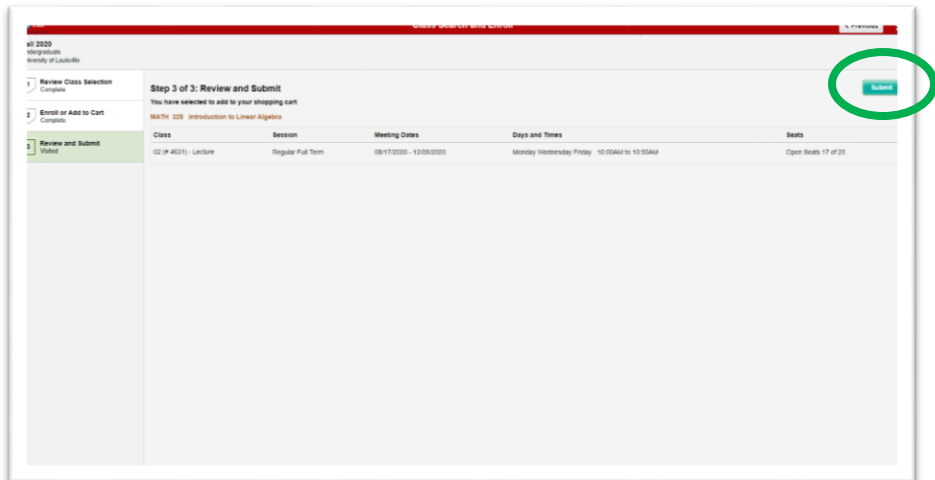
Step 2 of 3: Enroll or Add to Cart

Do you wish to enroll or add the class to your Shopping Cart?

☐ Enroll

☒ Add to Shopping Cart

With your shopping cart class chosen you will now review the information and click **Submit** in the upper right corner.

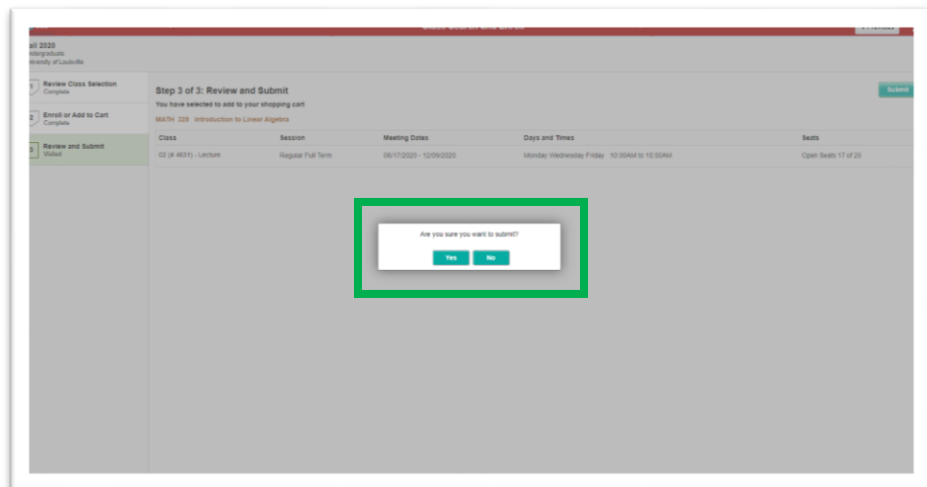


Step 3 of 3: Review and Submit

You have selected to add to your shopping cart

Class	Session	Meeting Dates	Days and Times	Seats
MATH 125 - Introduction to Linear Algebra	02 (F 4021) - Lecture	09/17/2025 - 12/09/2025	Monday Wednesday Friday 10:00AM to 10:50AM	Open Seats 17 of 25

After clicking submit a new window will appear asking if you are sure you want to submit the course to your shopping cart.



Step 3 of 3: Review and Submit

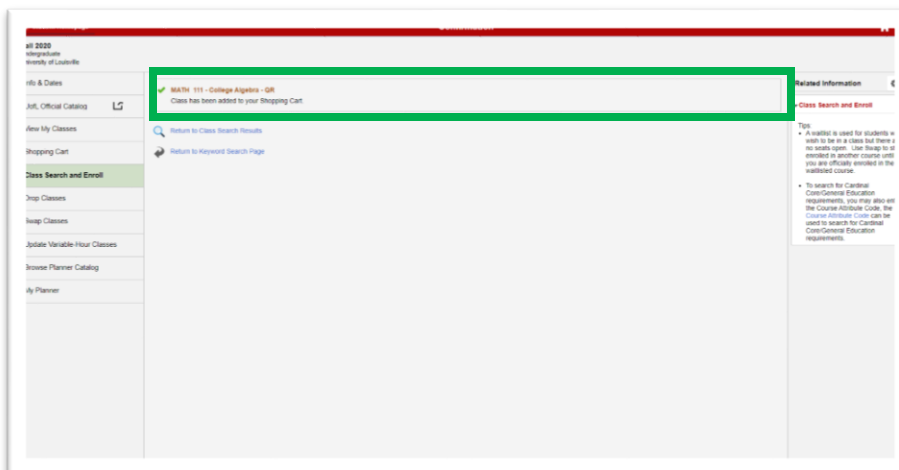
You have selected to add to your shopping cart

Class	Session	Meeting Dates	Days and Times	Seats
MATH 125 - Introduction to Linear Algebra	02 (F 4021) - Lecture	09/17/2025 - 12/09/2025	Monday Wednesday Friday 10:00AM to 10:50AM	Open Seats 17 of 25

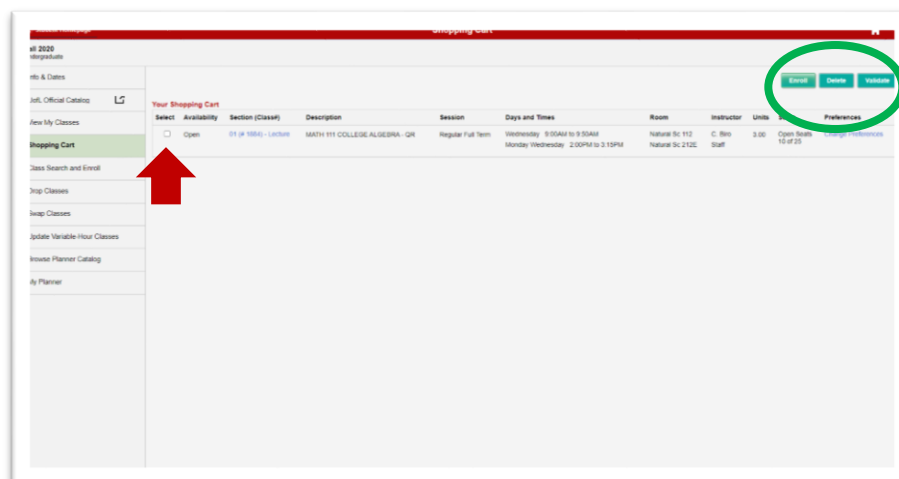
Are you sure you want to submit?

HOW TO REGISTER

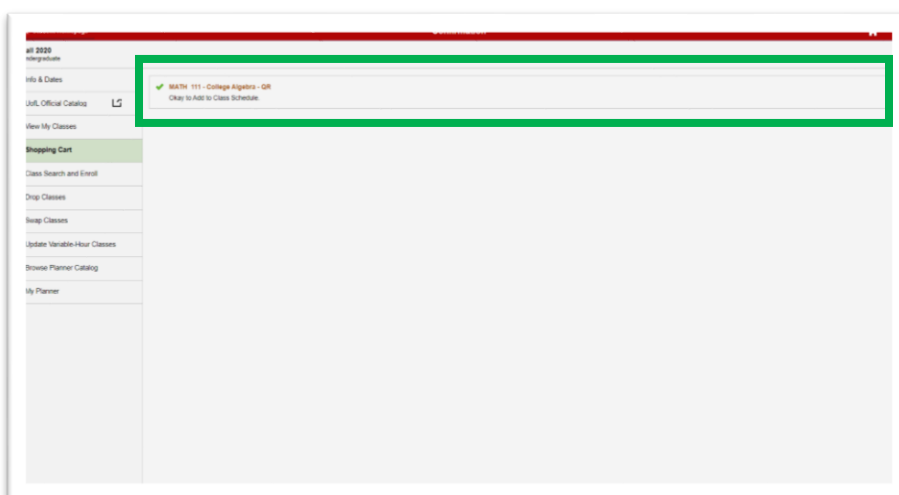
After submitting your request, you will receive confirmation you have placed the course in your shopping cart.



When you return to your Shopping Cart you will first need to **Validate** the selected course to ensure there are no pre-requisites or scheduling conflicts. First, place a **check mark in the box** next to the course and then click the **Validate** button in the upper right corner.

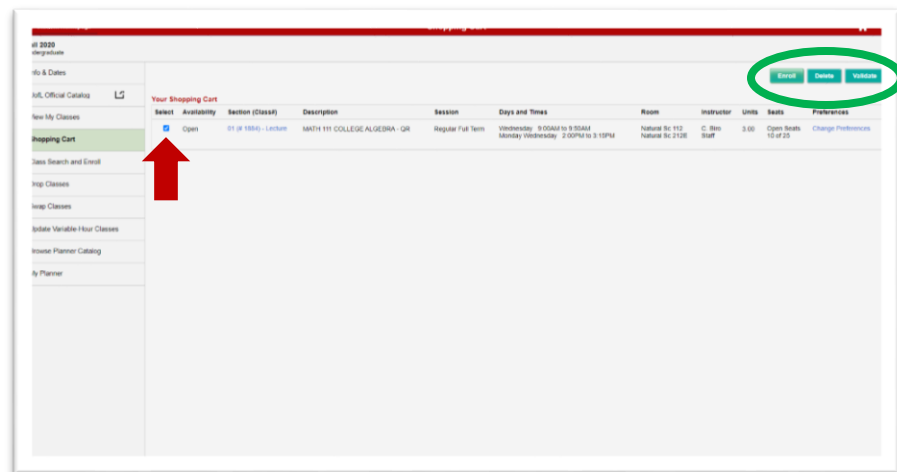


Once you have validated the course you will receive notification that the course is okay to be added to your schedule.

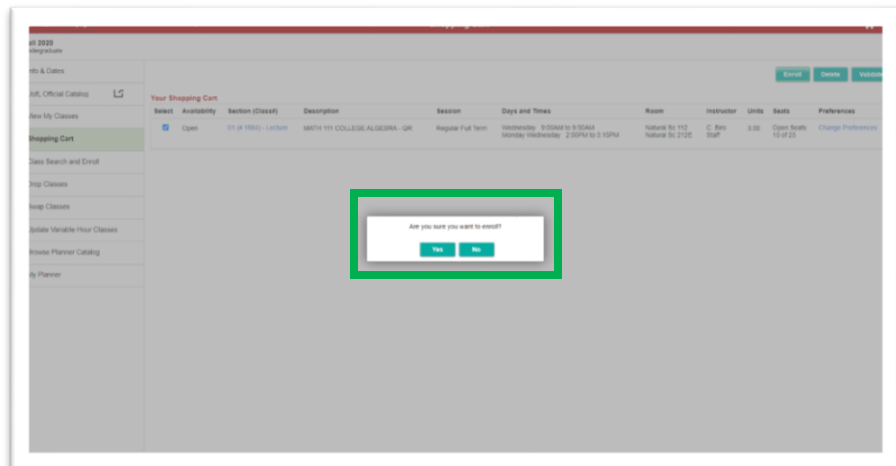


HOW TO REGISTER

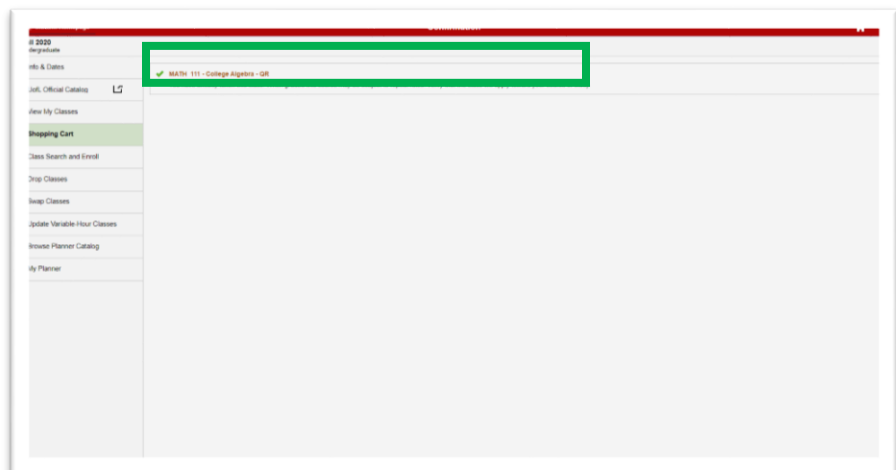
Once the course has been validated return to your Shopping Cart, place a check mark next to the course, and then click the **Enroll** button in the top right corner.



After selecting to enroll a new window will appear asking if you are sure. Click yes to add the course to your schedule or no to return to the previous screen.

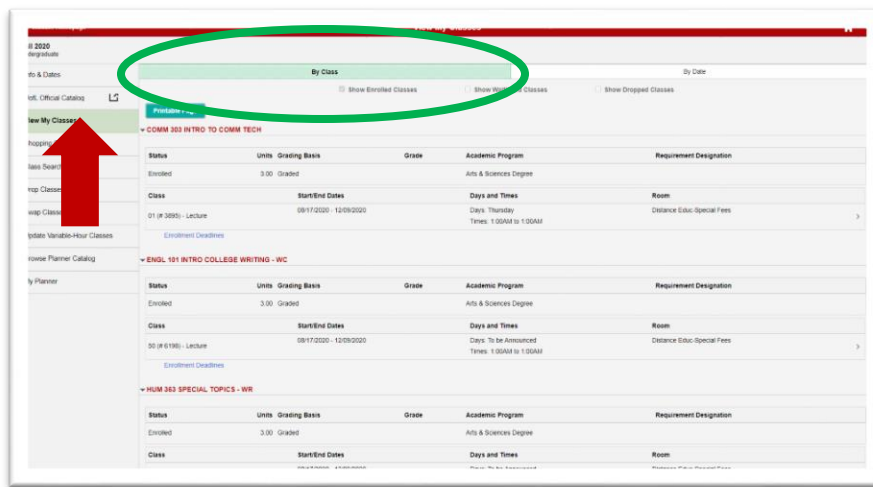


Once the course is added to your schedule you will receive notification that you have successfully enrolled in the course.

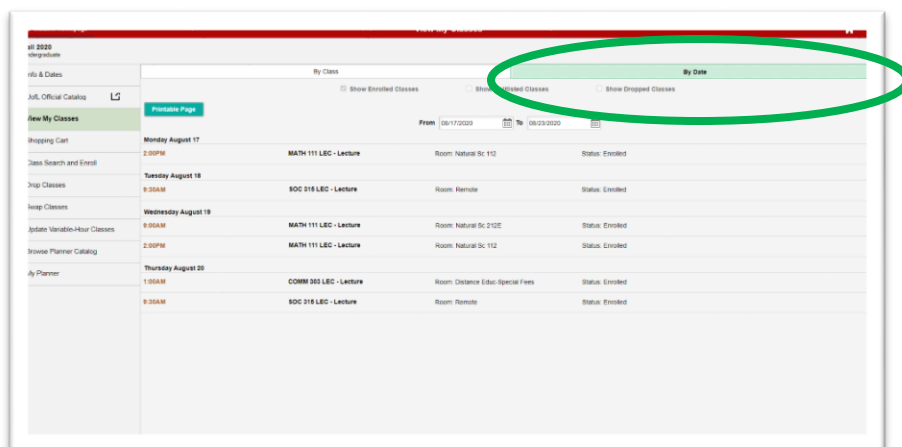


HOW TO REGISTER

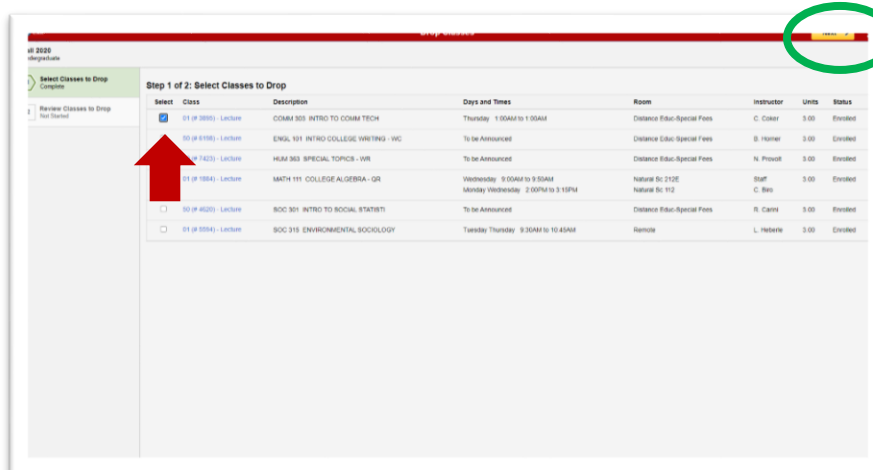
You can also use **View My Classes** to see additional details about courses you have enrolled in along with **Waitlisted** and **Dropped Classes**. Use the side bar and click on **View My Classes**. Here, you can view your classes arranged by **Class** (shown at the right) or **by Date** (shown below).



View My Classes shown by **Date**.

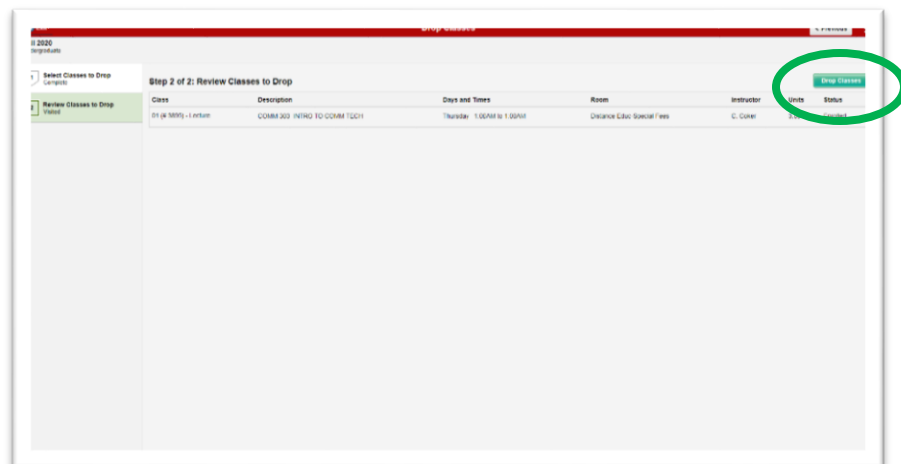


If you wish to Drop a course this is also an option on your side bar. Select **Drop Classes** and the courses you are currently enrolled in will appear. Place a check mark next to the course you wish to drop and then click next in the upper right corner.

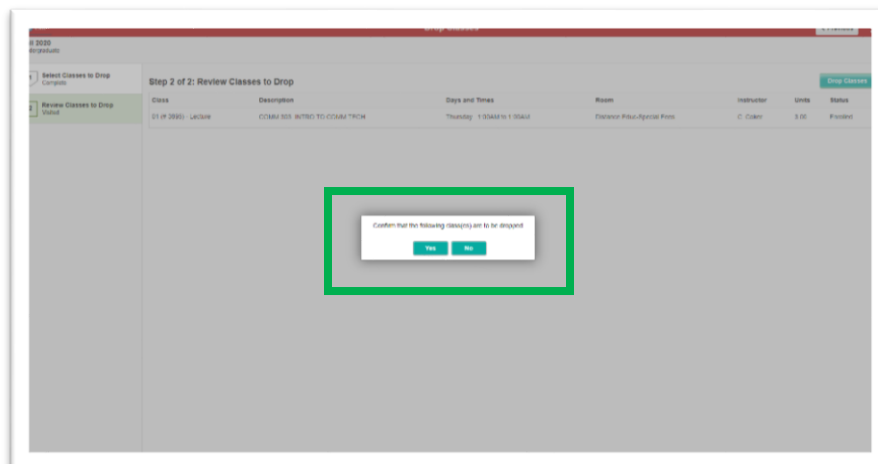


HOW TO REGISTER

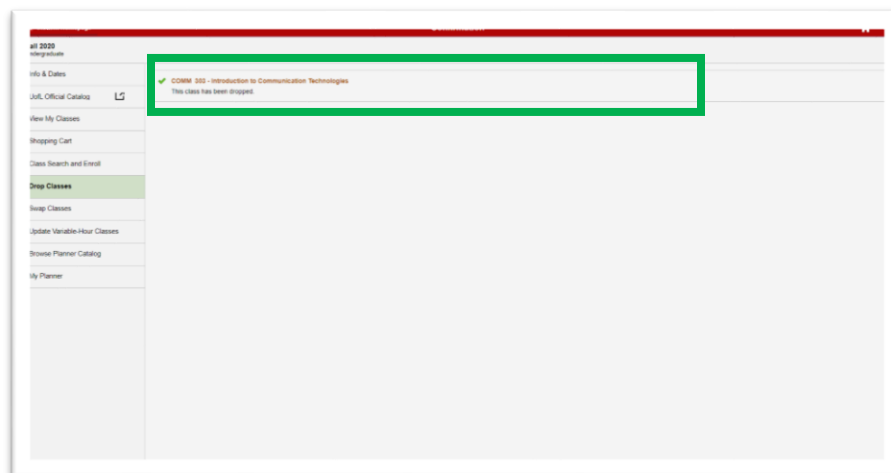
Your class to be dropped will be displayed and you will click the **Drop Classes** button in the upper right corner.



A new window will appear asking you to confirm that you wish to drop the class.

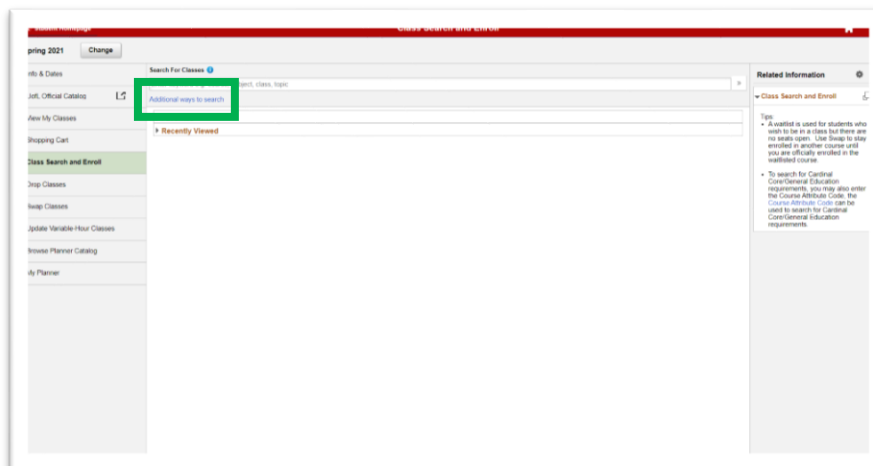


You will receive confirmation that the class has been successfully dropped.

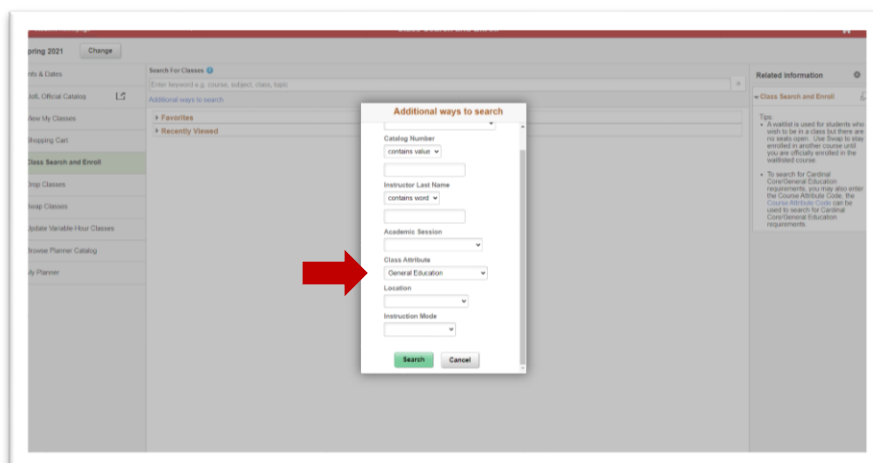


HOW TO REGISTER

You also have the option to search for classes using **Additional Ways to Search** menu. Here, you can filter results using categories: Available Subjects, Catalog Number, Instructor Last Name, Academic Session, Class Attribute, Location, or Instruction Mode.



For this example, we will filter our results using the Class Attribute of General Education



Once your search results appear you will select your class and continue with the remaining steps, listed above(pg.4), until you have successfully registered in the course.

