Requestor Name:    Requestor Title:	Date:			Effective Date:		
Name:	Jaie.			Lifective Date.		
Name:	Requestor Name:			· · · · · · · · · · · · · · · · · · ·		
Financial System Speedtype and Account Code  Jniversity's financial system. You will need to identify one Speedtype and one Account code for posting unds received and fees charged from our credit card processor. The same Speedtype and Account code may be used for both. You will not have to do anything unless you need to reallocate to other accounts.  FROM:  REVENUE: Speedtype:  Account Code: **  Account Code: **  FEES: Speedtype:  Account Code: **  * Account Code: *552605 *  * Account Code it is your option to use this account or your can change it to the account you wish to use.  ** Account Code for Revenue typically begins with a '4'. There are two options available: a clearing account (130165), however, the department will need to be responsible for the reconciliation/reallocation of the account and need to obtain approval from University Accounting - who discourages the use of this option but is allowable. The second option is to send a grid to allocate with multiple speed types on a day or weekly basis. The grid option will need to be discussed with University Accounting.  UBM (Printed Name)  UBM Title				MI	D #	
University Accounting will post funds received (full amount daily) and fees charged (total monthly) to the University's financial system. You will need to identify one Speedtype and one Account code for posting unds received and fees charged from our credit card processor. The same Speedtype and Account code may be used for both. You will not have to do anything unless you need to reallocate to other accounts.  FROM:  REVENUE: Speedtype:  Account Code: **  FEES: Speedtype:  Account Code: **  Account Code: **  * Account Code: **  * Account Code is seed type:  Account Code: **  * Account Code for Seed type is seed type in the account you wish to use.  ** Account Code for Revenue typically begins with a '4'. There are two options available: a clearing account (130165), however, the department will need to be responsible for the reconciliation/reallocation of the account and need to obtain approval from University Accounting - who discourages the use of this option but is allowable. The second option is to send a grid to allocate with multiple speed types on a da or weekly basis. The grid option will need to be discussed with University Accounting.  UBM (Printed Name)  UBM Title	Dept. Phone:	502-		American Express	s#	
REVENUE: Speedtype: Account Code: **  TO:  REVENUE: Speedtype: Account Code: **  * Account Code: **  * Account Code: **  * Account Code for Sevenue typically begins with a '4'. There are two options available: a clearing account (130165), however, the department will need to be responsible for the reconciliation/reallocation of the account and need to obtain approval from University Accounting - who discourages the use of this option but is allowable. The second option is to send a grid to allocate with multiple speed types on a day or weekly basis. The grid option will need to be discussed with University Accounting.  UBM (Printed Name)  UBM Title	Jniversity Acco Jniversity's fin unds received	ounting will post ancial system. and fees charg	t funds received (full You will need to ider ed from our credit ca	amount daily) and fees cha ntify one Speedtype and one ard processor. The same S	e Account code fo peedtype and Acc	r posting count code
FEES: Speedtype: Account Code: 552605 *  REVENUE: Speedtype: Account Code: **  * Account code 552605 is setup specifically for credit card fees. It is your option to use this account or you can change it to the account you wish to use.  ** Account Code for Revenue typically begins with a '4'. There are two options available: a clearing account (130165), however, the department will need to be responsible for the reconciliation/reallocation of the account and need to obtain approval from University Accounting - who discourages the use of this option but is allowable. The second option is to send a grid to allocate with multiple speed types on a day or weekly basis. The grid option will need to be discussed with University Accounting.  UBM (Printed Name)  UBM Title	FROM:					
REVENUE: Speedtype:  Account Code: **  **Account code 552605 is setup specifically for credit card fees. It is your option to use this account or you can change it to the account you wish to use.  **Account Code for Revenue typically begins with a '4'. There are two options available: a clearing account (130165), however, the department will need to be responsible for the reconciliation/reallocation of the account and need to obtain approval from University Accounting - who discourages the use of this option but is allowable. The second option is to send a grid to allocate with multiple speed types on a day or weekly basis. The grid option will need to be discussed with University Accounting.  UBM (Printed Name)  UBM Title	REVENUE:	Speedtype:		Account Code: **		
REVENUE: Speedtype:  Account Code: **  * Account code 552605 is setup specifically for credit card fees. It is your option to use this account or you can change it to the account you wish to use.  ** Account Code for Revenue typically begins with a '4'. There are two options available: a clearing account (130165), however, the department will need to be responsible for the reconciliation/reallocation of the account and need to obtain approval from University Accounting - who discourages the use of this option but is allowable. The second option is to send a grid to allocate with multiple speed types on a day or weekly basis. The grid option will need to be discussed with University Accounting.  UBM (Printed Name)  UBM Title	FEES:	Speedtype:		Account Code:	552605 *	
*Account code 552605 is setup specifically for credit card fees. It is your option to use this account or you can change it to the account you wish to use.  **Account Code for Revenue typically begins with a '4'. There are two options available: a clearing account (130165), however, the department will need to be responsible for the reconciliation/reallocation of the account and need to obtain approval from University Accounting - who discourages the use of this option but is allowable. The second option is to send a grid to allocate with multiple speed types on a day or weekly basis. The grid option will need to be discussed with University Accounting.  UBM (Printed Name)  UBM Title	ГО:					
* Account code 552605 is setup specifically for credit card fees. It is your option to use this account or you can change it to the account you wish to use.  ** Account Code for Revenue typically begins with a '4'. There are two options available: a clearing account (130165), however, the department will need to be responsible for the reconciliation/reallocation of the account and need to obtain approval from University Accounting - who discourages the use of this option but is allowable. The second option is to send a grid to allocate with multiple speed types on a day or weekly basis. The grid option will need to be discussed with University Accounting.  UBM (Printed Name)  UBM Title	REVENUE:	Speedtype:		Account Code: **		
can change it to the account you wish to use.  *** Account Code for Revenue typically begins with a '4'. There are two options available: a clearing account (130165), however, the department will need to be responsible for the reconciliation/reallocation of the account and need to obtain approval from University Accounting - who discourages the use of this option but is allowable. The second option is to send a grid to allocate with multiple speed types on a day or weekly basis. The grid option will need to be discussed with University Accounting.  UBM (Printed Name)  UBM Title	FEES:	Speedtype:		Account Code:	552605*	
	can change it ** Account Co account (130' of the accoun option but is a	to the account yode for <u>Revenue</u> 165), however, t t and need to ob allowable. The s	you wish to use.  typically begins with the department will n btain approval from U second option is to s	h a '4'. There are two option eed to be responsible for th Jniversity Accounting - who end a grid to allocate with n	ns available: a cle e reconciliation/re discourages the u nultiple speed type	aring eallocation use of this
UBM (Signature) Date	UBM (Printed I	Name)		UBM Title		
		re)		Data		