## COMMONWEALTH OF KENTUCKY REVENUE CABINET FRANKFORT 40620

October 25, 2002

U OF L FOUNDATION INC ATTN: DONNA BARRETT PURCH DEPT BELKNAP CAMPUS LOUISVILLE KY 40292 LOCATION ADDRESS:

PURCH DEPT BELKNAP CAMPUS LOUISVILLE KY 40292

PURCHASE EXEMPTION NUMBER: D18008

**EFFECTIVE DATE: 05/11/1994** 

Dear Sir or Madam:

Based on the information submitted in your Application for Purchase Exemption -- Sales and Use Tax, you are hereby authorized to purchase tangible personal property or services, including utilities, without paying or reimbursing the vendor for the sales or use tax with respect to such purchases.

Your vendor is hereby authorized to sell tangible personal property or services, including utilities, to you without receipt of sales or use tax, provided the vendor receives a copy of your purchase exemption certificate, Revenue Form 51A126, in good faith and retains the copy in the business's records. Every invoice should show that delivery was made to you and should bear the exemption permit number shown above. The vendor may deduct receipts from these sales on Line 4 of his/her return.

If any of the property purchased is not used within the exempt function of your charitable, educational, or religious institution, you will immediately report and pay the required tax measured by the purchase price of the property (you must contact the Revenue Cabinet immediately if such a situation arises). Any official or employee of the institution who uses official position to make tax-free purchases for personal use, or that of any other person, will be subject to the penalties provided in KRS 139.990 and other applicable laws.

This exemption authorization applies only to <u>purchases</u> made by your organization. If you are a nonprofit charitable, educational, or religious institution making retail sales of tangible personal property, a sales and use tax permit must be obtained for reporting and remitting the tax on such sales. For further information refer to the enclosed Revenue Circular 51C030.

In the event there is a change in your name, address, or operations from the information submitted in your application, you must notify the Revenue Cabinet in writing of the change immediately.

If you require additional assistance, please write: Revenue Cabinet, Sales and Use Tax Section, Station 53, PO Box 181, Frankfort, KY 40602-0181. Phone 502-564-5170.

Kevin West, Unit Supervisor Sales and Use Tax Section

Division of Compliance and Taxpayer Assistance

Enclosure