

## **Budget Advisory Committee (BAC)**

November 28, 2017 - 4pm-5:30pm

Delphi Center Lab

Members in attendance: Assgari, Begany, Billingsley, Bradley, Cox, Feldhoff, Goldstein, Graycarek, Howarth, Jortani, Leonard, Mardis, McWilliams, Miles, Owen, Shuter, Trucios, and Wallace

### **BAC Evaluation Matrix (BACEM)**

Bob reported that after presenting the matrix to the Chief Academic Officers (CAO) and the deans of medicine and graduate studies key issues were raised. Specifically, clinical operations (either care or services), graduate education, and professional education.

The community engagement pillar should include institutional values surrounding clinical care and/or clinical services. Additionally definitions or a guide will assist the evaluator on how to assess the impact and effectiveness of clinical operations and health needs of the community. If definitions are used they must align with the Carnegie definitions.

Given that graduate services are not effectively communicated in the strategic focus areas of the 21<sup>st</sup> Century Plan, it should be reflected in the 2020 pillar of education excellence. This can be accomplished by creating two new institutional values under Research, Scholarships, and Creative Activity. By adding two new values graduate education is better reflected within the matrix frame. Prioritize graduate education in light of the mission statement.

Training is necessary to ensure the evaluators are operating from the same assumptions. Definitions must be clearly stated and explicit. There will be some cases where research is required in order to answer questions raised by reviewing the matrix and proposal. For example, financial projections. As a rule of thumb, the matrix is simply to ensure the value of the initiative and not necessarily culminate in a high score; qualitative assessment is the key.

### **Academic Program Proposal Evaluation Process:**

- unit develops letter of intent (LOI)
- pre-proposal review committee reviews LOI
- provost approves leading to a CAO review
- statewide review including CPE and other KY public institutions
- pre-proposal is reviewed by IR to address issues surrounding duplication, market, etc., if necessary
- faculty senate's APC
- statewide 30-day public review
- CPE board review and approval
- process takes approximately 16 months

### **Homework:**

Review ROTC and SPHIS MS proposals

decide where the proposals falls within the five pillars