

Budget Advisory Committee (BAC)

July 11, 2017 - 4pm-5:30pm

Delphi Center Lab

Members in attendance: Armstrong, Begany, Billingsley, Bradley, Carter, Cox, Feldhoff, Fox, Ganzel, Graycarek, Howarth, Hughes, Jortani, Leonard, Mardis, McWilliams, Merten, Miles, Owen, Shuter, and Tirumala

1. Hiring Freeze Requests - Memo Dated July 10, 2017:

- New statement added to ATH form – “Requests deferred until October 1, 2017”
- Suggested: Follow-up with Deans regarding position request(s) update
- Suggested: Ask units to seek out other funding, if available (philanthropy, contracts or combining positions)
- General fund vacancies make up approximately \$4 million, which includes Fall 2017 faculty hires
- Other universities have executed year-long furlough
- What is the best way for the University to proceed in FY 2019?
- Look at quarterly progress to determine how close we are to \$10 million target
- The sequence of time is of the essence and very critical
- Instructive statement on future advertisements - “contingent on available funding”
- Distinction between Authorization to Hire (ATH) and Authorization to Search (ATS)
- Realize substantial cost savings by October 1, 2017
- Make FY 2019 more cohesive and strategic
- How will the University strategically use available funds?

2. Hiring on Non-general Funds:

- Procedure modified for tracking purposes
- Procedure not clear

3. FY 2019 Budget Priorities - State of Budget Assumptions:

- Request from the Board to freeze tuition for AY 2018-19
- Howarth reconvene the Task Force on Tuition & Fee Setting (TFTFS)
- TFTFS review benchmark institutions
- Each percent in tuition generates approximately \$2 million after financial aid
- Plan and initiate enrollment strategy
- Gifts are down
- Endowment losses
- Fixed costs increase
- Current utilities have been running below budget
- New academic building - associated high utility costs
- Health insurance – continued flat rate not likely – will increase
- Many unknowns

4. Action Items:

- Think about “where do we want to be at the end of this process?”

- Review 21st Century Plan – identify values and principles
- Hughes and Miles forward Hiring Freeze FAQ to Merten
- Merten review, forward to Provost for review and approval (if needed)
- Hughes send out approved FAQ to University community
- Ashanta work with Carter on HSC flowchart
- Ashanta work with Roark concerning grants, contracts, research, etc.
- Review requests for x-pays, in-range adjustments and rclasses

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