

University of Louisville
Faculty Senate Meeting Minutes
May 4, 2022

The regular meeting of the Faculty Senate was held on May 4, 2022 at 3:00 p.m. in the Chao Auditorium in Ekstrom Library and online on the TEAMS Platform, Chair David Schultz presiding.

SENATORS REGISTERING ATTENDANCE

A&S: Simona Bertacco, Michael Cunningham, Eugene Mueller, Natalie Polzer, David Schultz, Sherri Wallace, Gerard Williger **BUSINESS:** Robert Barker, Jose Fernandez, Kathleen Gosser, Dale McIntosh **DENTISTRY:** Wil Abshier, Kathleen Fischer, James Harrison, Brian Marrillia **KENT:** Jocelyn Fetalver, Martin Hall, Jennifer Middleton **LAW:** Enid Trucios-Haynes, Manning Warren **LIBRARIES:** Robert Detmering, Tiffney Gipson, Terri Holtze **MEDICINE:** Barbara Clark, Geoffrey Clark, Jennifer Hamm, Patrick Harris, Mary Nan Mallory, Chin Ng, Ben Schoenbachler, Victoria Statler, Brian Williams **MUSIC:** Rebecca Jemian, Chad Sloan, Krista Wallace-Boaz **NURSING:** Lynette Galloway, Candace Harrington **PART-TIME FACULTY:** Roy Fuller, Joseph Gutmann, Tina Johnson, Tim Roberts **PUBLIC HEALTH:** Lee Bewley, Ryan Combs

GUESTS ATTENDING

INTERIM UNIVERSITY PROVOST: Dr. Gerard Bradley
INTERIM SENIOR VICE PROVOST: Dr. Gail DePuy
SCHOOL OF NURSING: Dr. Cynthia Logsdon
STAFF SENATE REPRESENTATIVE: Ms. Ginger Brown
PROVOST OFFICE DESIGNEE: Dr. Cherie Dawson

ALSO ATTENDING

Amy Acklin, Faisal Aqlan, Tom Berfield, Robert Cohn, Bonnie Fonseca-Greber, Sarah Lopez, Nakia Strickland, Xiang Zhang

SENATORS NOT REGISTERING ATTENDANCE

A&S: Karen Hadley, Christopher Tillquist **EDUCATION:** Michele Foster, Evan Frederick, Susan Longerbeam, Carla Vidoni **LAW:** Luke Milligan **MEDICINE:** Yousef Abu-Kwaik, Joshua Choo, Kimmerly Harrell, Saeed Jortani, Katherine Pohlgeers, Vinay Puri, Guillermo Rougier, Craig Silverman **NURSING:** Kristin Baisch **PART-TIME FACULTY:** Aaron Ellis, Rose Mills **SPEED:** Roger Bradshaw, Olfa Nasraoui, Roman Yampolskiy, Jacek Zurada

MEETING ONE – ANNUAL ELECTION MEETING (3-3:30 PM)

Chair Schultz called the annual election meeting to order.

ELECTION: [Election of Officers and Committee Representatives - Schultz/Jemian](#)

Senator Jemian, Chair of the Committee on Committees & Credentials read through the ballot and took floor nominations for vacancies on committees. The ballot, with results, is linked above.

A motion was made to close the annual election meeting.

MEETING TWO – REGULAR MONTHLY MEETING (3:30 PM)

Chair Schultz called the regular monthly meeting to order.

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ACTION ITEM: Approval of the [April minutes](#) – Schultz

The April minutes were approved. They are online and linked above.

ACTION ITEM: Senate Recognition – Dr. Krista Wallace-Boaz - Schultz

Chair Schultz recognized Dr. Krista Wallace-Boaz for her service and steady leadership to the Faculty Senate as chair from 2018 through 2020 and through the early months of the pandemic. As is tradition, Dr. Wallace-Boaz was gifted with commemorative gavel.

REPORT: Student Government – Meza

No report was made.

REPORT: [Staff Senate](#) – Brown

This report is online and linked above.

REPORT: [Faculty Senate Chair](#) – Schultz

Chair Schultz highlighted some topics in his report. This report is online and linked above.

Strategic Plan – Chair Schultz reported that the committee is seeking broad input and urged senators to notify their unit colleagues of the opportunity for online feedback.

Presidential Search – The search firm Witt Kiefer has been selected. The full list of committee members is in the report. There are three faculty on the committee that also includes staff, community members and trustees. That committee met for the first time last week and received its charge. The committee's listening sessions will be held on May 10th and 11th.

Athletic Director Search – Fourteen open forums were held to solicit input on the desired characteristics and qualities of the next Athletic Director. A report on these findings will be sent to Dr. Gonzalez and the search firm.

Covid Coordinating Committee – The committees focused on Covid have been paused, but will reconvene if necessary.

Question: What is the timeline for the presidential search?

Reply: After all the feedback and input is presented to the search firm it will begin to fill the candidate pool. The candidates will be reviewed by the search committee. It is possible that candidates could be interviewed this fall. The thinking of the search committee is to do it right and not worry about doing it fast.

REPORT: Interim University Provost – Bradley, Dawson

Vice Provost for Faculty Affairs, Dr. Cherie Dawson updated the Senate on the REDBOOK revisions that began in 2019. The General Counsel's office has reviewed REDBOOK chapters two and three and will start on chapter four. It is anticipated that the Faculty Senate's REDBOOK Committee will receive the three chapters in August. The goal is to have the proposed changes by December 2022. A brief discussion took place on changes proposed in 2019. Most revisions made then were to the grievance process.

Question: Will the revised documents be reviewed by the Senate?

Reply (Schultz): Yes, the revisions will come before the full Senate.

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Interim Provost Bradley joined the meeting and reported on several topics.

New Law School Dean - Professor Melanie Jacobs will begin on July 1 as the new dean of the law school. She comes to UofL from Michigan State University's College of Law, where she served as interim dean from January 2020 to June 2021.

Kent School Dean – Dean Jenkins is moving on to the Ohio State University and a dean search will begin in the fall. Dr. Crystal Collins Camargo, who is the currently the associate dean for research, will act as the interim dean during the search process.

Arts & Sciences Strategic Planning Committee – This committee has been meeting weekly for the past couple of months to look at the issues and share ideas. There is a web site for A&S faculty to review notes and meeting minutes.

Listening Sessions – Dr. Bradley has visited over half of the schools and colleges to talk with faculty, staff and students. The meetings are with the individual groups, without supervisors. Dr. Bradley summarizes his findings and shares them anonymously with the dean. This helps to understand some of the challenges within the units.

Enrollment – One measure of enrollment is student deposits. Students are admitted at any time, but the deposit deadline for fall 2022 is May 1. At this year's deadline, deposits were up by 195 students over fall 2021. The resident enrollment is down about seventeen students, but our external outreach is doing very well. Last year we extended in-state tuition to nearly half of the counties in Ohio. There were sixty students to take advantage of that. This year we planned on 74 students and with increased recruitment efforts are at 109 deposits. The in-state tuition is now being offered in Indiana, Illinois and parts of Tennessee.

Spring Graduation – This year's class is one of the largest with 3416 students graduating.

State Budget – The CPE just released the state institutions' performance data based on its metrics. UofL scored above average in seven out of the eleven metrics. We have to improve on those metrics because it impacts the university's state funding. As an example, UK hit all the eleven metrics and received \$31M and for our seven metrics we received \$17M. For our Bucks for Brains initiative, we will receive \$10M in matching funds.

Salaries - A three to four year plan is underway to raise our lowest-paid employees to just under \$15 and hour and to increase the pay for graduate assistants who have not seen a significant increase since 2006.

Question: Can endowment funds be used to match the Bucks for Brains?

Reply: No, it has to be new money.

Question: Is there a correlation to the amount of base to the performance success?

Reply (Bradley): That is one of the problems we had with the model. We are doing better than many other schools.

Reply (DePuy): The way we win in these metrics is by per centage change. It is not always a one to one with the size of the institution and the size of the base with how successful one is.

Comment: It is reasonable to assume that when UK gets nearly three times what we get in state funding that their performance will be better.

Reply: Yes, there is a line item in the state budget for UK and none for UofL.

Question: Regarding the university offering in-state tuition, are there any restrictions on that?

Reply: The state does have a restriction of a certain per centage of out of state you cannot go over with the tuition model. There are gray areas that will allow a college to give a scholarship to off set tuition. There is a formula for that and we monitor it very closely.

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INFORMATION ITEM: [Data Sharing/Management Policy - Logsdon](#)

Dr. Logsdon gave the background on the development of this policy and shared a [presentation](#). Dr. Logsdon gave an overview of the draft policy. It is online and linked above. In the fall of 2020, Dr. Kevin Gardner charged a task force to develop a framework of policies, procedures and processes to support sound data management. The reason this policy was developed is because NIH has a data sharing mandate for its funded studies to begin in January of 2023. The task force held a research town hall in the fall of 2021. It was recorded and each unit's associate dean for research should have access to it to answer any discipline-specific questions on how the policy will apply to your research. There are recommendations from national bodies (the Association of Public Land-Grant Universities and the Association of American Universities) on providing guidance and access to public data. The draft policy is now going through the various levels of review including being posted in on the Faculty Senate website. If you have any comments regarding the policy, please send them to policies@louisville.edu. A procedure manual has been developed with the assistance of Duke University. The task force will continue to review existing resources, practices and policies and is meeting with University Libraries to see what will be offered as support to researchers. Steps researchers have already started to take include developing a comprehensive data management plan that includes budgeting for data preparation and curation. New requirements include data sharing and data storage solutions selection, managing and analyzing the data, archiving the data and documents, curating the data for sharing, depositing in a repository and engaging and open science and scholarship. Data cleaning and curation might be a new term for some. Data cleaning is necessary before data is deposited into a repository. When the data is clean it insures the data set is accurate, free of errors and deidentifies human subjects data. For sponsored research, there may be data sharing requirements that were agreed upon when the award was accepted and the award notice always needs to be very carefully examined for those sorts of requirements.

Question: Will there be templates to follow for the data management plan?

Reply: The library is already making presentations to faculty and providing those templates. They have links to templates that are specific to the funding source and we will continue to roll out educational programs and training programs.

Question: The mandate is for funded research, but why is this being mandated for non-funded research?

Reply: This is the trend in science for best practices. We're trying to follow national guidelines for best practices. Certainly, there will be discipline-specific guidelines that investigators will follow that are appropriate for their discipline. More specific questions can be better answered in your unit or department. Please feel free to submit suggestions to the policies@louisville.edu email address.

ACTION ITEM: Second Reading – Revised Unit Documents – [Medicine and Kent](#) - Detmering

No discussion took place for either unit and the revised documents for the School of Medicine and the Kent School were unanimously approved. The documents are online and linked above.

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ACTION ITEM: [XC Resolution on Course Evaluation Period – Mueller](#)

The Executive Committee discussed the time frame on which students are able to evaluate classes. A change was made last semester that allowed the evaluation window to go through the end of finals instead of stopping at the end of Reading Day. The Executive Committee was unanimous in finding this problematic and objectionable as it will allow students, disgruntled with the final exam, to take it out on the faculty. The committee realizes that there are many other issues related to course evaluation. However, those are not quite as clear cut and simple to address by a resolution as is the time frame. The resolution is online and linked above. The resolution was approved and will be sent to the provost.

ACTION ITEM: [Six Sigma Black Belt Graduate Certificate Program – Ng](#)

This proposal came from the Speed School and was reviewed by the Academic Programs and Planning & Budget committees. Six Sigma is the systematic approach for improving processes. Those processes can be in manufacturing or healthcare. Process variability defects are removed or eliminated by utilizing quantitative and qualitative tools. The program is fully online and will take one year to complete. The program was explained by Dr. Faisal Aqlan from Speed. There was no discussion and the proposal was approved. The proposal is online and linked above.

INFORMATION ITEM: [Strategic Plan 2022-2025 Draft – DePuy](#)

Interim Senior Vice Provost DePuy shared the presentation that was made at the recent town hall meetings. She reminded senators that this is a draft and encouraged feedback. Initially, when asked to develop a strategic plan, the idea was to have two 3-year plans back to back with a year to revisit in between. It is the end of the first strategic plan for 2019-2022 and preparations have started for the updated 2022-2025 plan. The new plan is shorter because focus is primarily on the aspirational goals and not the fine details. Also, the new plan does not include items that are standard operating procedures, things that are normally done as a R1 Metropolitan Research University. The presentation is online and linked above. Here is the link to the [Strategic Plan web site](#).

INFORMATION ITEM: [Change to Undergraduate Course Catalog -DePuy](#)

As an information item, Dr. DePuy presented three changes to the course catalog. The first one concerns course load restrictions. There is a cap on the number of credit hours a student can take for the fall, spring and summer semesters. This will add a cap of four hours in the winter session. The repeat policy is not changing, but will be clarified to say the repeat policy applies to UofL courses that are repeated at UofL. The third change is the pass/no credit policy. The first few sentences are the same as the current policy. This will allow students to take a class with a grade of pass/no credit. Currently, a student can take a course pass/fail. If they pass, it does not positively impact their GPA. If they fail, it negatively impacts their GPA. The change to pass/no credit levels that out, as neither will impact the GPA.

Following a discussion on the Pass/No Credit change, the following motion was made:

The Senate requests that the administration delay implementation of this language until the Senate has had a vote on it, or it has been clarified what the limitations on administrative action relative to GPA calculations are.

A vote was held on the motion and it passed. The course catalog changes are online and linked above.

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REPORTS: Standing Committees

- **Academic Programs – Ng**
 - The committee brought forward the proposal for the Six Sigma Black Belt Graduate Certificate which was approved earlier in this meeting.
- **Committee on Committees & Credentials - Jemian**
 - This committee led the election as reported above.
- **[Executive Committee](#) – Mueller**
 - This report is online and linked above.
- **[Part-time Faculty Committee](#) - Fuller**
 - This report is online and linked above.
- **[Planning & Budget](#) – Harris**
 - This report is online and linked above.
- **[REDBOOK & Bylaws](#) – Detmering**
 - This report is online and linked above.

OTHER REPORTS

- **[COSW Representative](#) – Nasraoui**
 - This report is online and linked above.
- **[ULARP Representative](#) – Wise**
 - This report is online and linked above.

OLD BUSINESS

None

NEW BUSINESS

None

ANNOUNCEMENTS

None

ADJOURNMENT

The meeting adjourned at 4:59 P.M.

Respectfully submitted,
Gretchen Henry