

## **Part Time Faculty Committee Monthly Reports**

### **September & October 2019**

#### **September 2019 Report:**

The Part Time Faculty Committee met on Monday, September 9 at 3:30 PM in Ekstrom Library room 254. Having already received our committee charge at the September Faculty Senate meeting, we began our meeting by approving the May 6 committee minutes. Roy Fuller was elected as committee chair and will also serve as its liaison to the Executive Committee.

As several new members have been added to our committee, much of this meeting was spent with introductions and a discussion of the past and present work of the committee. We shared with new members the Guidelines for Deans and Chairs who work with Part Time Faculty document and discussed next steps with regard to distributing this document. T. Eells offered to assist with this distribution.

Some discussion ensued with regard to our agenda for the coming year with the following items named as needed focus and/or attention: Part time faculty orientation (Delphi Center offered one and we hope this will continue); the PT Faculty Handbook (hosted on the Provost webpage, needs updating); and there is a need to compile a handbook for the Part Time Committee which would include useful contact and duties of the chair.

The Committee agreed to make parking equity a priority for this coming year and the chair agreed to gather information about parking rates for local and benchmark institution as well as UofL concerning which parking permits are currently being purchased by part time faculty.

#### **October 2019 Report:**

The Part Time Faculty Committee met on Monday, October 10 at 3:30 PM in Ekstrom Library, room 254. The Chair reported on items reviewed and acted on at the Executive Committee. As a follow-up, the Chair reported that Krista will be speaking with the Provost regarding the Guidelines for Deans and Chairs Regarding the Employment of Part Time Faculty document approved by the Faculty Senate in the spring. Krista will seek feedback from the Provost regarding distribution of this document to deans and chairs.

Most of this meeting was spend reviewing and discussing the parking data gathered regarding parking costs at local and benchmark institutions. The committee requested that Gary Becker, Director of Parking and Transportation Service, be invited to our November meeting The Chair extended that invitation and Gary Becker will be with us at our November meeting.

There is also a desire to find ways to promote part time faculty accomplishments through UofL media. A plan is being formulated to gather this information and submit it to UofL Today so that the community is aware of the accomplishments of part time faculty.

Due to a conflict, the November meeting has been moved to Wednesday, Nov. 13 at 3:30.