

## **Report of the Part-time Faculty Committee of the Faculty Senate for February 2018**

The Part Time Faculty Committee met on Wednesday, February 14, in room 254 in Ekstrom Library.

As the committee has another opening due to Suzanne Hopf's ineligibility to serve as a result of not teaching any classes for two consecutive semesters, nominations were solicited to fill her position as faculty senator. Max Maxwell, instructor in the Department of Communication has been invited to join the committee.

The committee has been following the proposed parking policy changes with interest. Roy provided an update on the new parking permits and changes coming in fall 2018. There is to be a new permit for GTAs and part-time faculty which will cost \$199. The green permit will be eliminated. The committee appreciates the advocacy for part time faculty demonstrated by the Executive Committee leadership on this issue.

Roy shared information gathered from his separate meetings with Tracy Eells and Krista Wallace-Boaz regarding the committee's desire to produce a set of guidelines for chairs and deans regarding part time faculty and issues surrounding their employment, benefits such as professional development and other relevant personnel policies and procedures. Tracy suggested that we explore what our benchmark institutions might have with regard to these issues and include examples found as supporting evidence for the guidelines we plan to develop.

The group then discussed the process moving forward. Specific schools on our current list of benchmarks were discussed and decisions were made to further investigate schools which are most comparable to UofL. The committee divided up the selected 11 schools and agreed to submit their findings to the chair by March 15. The following information will be sought from these benchmark institutions:

How many part-time faculty?

Personnel policies for part-time faculty? Part-time faculty handbooks?

Salary studies/pay information for part-time faculty?

Orientations? Professional development opportunities?

Ranks/classification of part-time faculty?

Our stated goal is to gather relevant data and develop guidelines which will be shared with chairs, deans, and course coordinators (who are responsible for hiring and supervising part-time faculty). Once our work is complete, the committee intends to seek the support of the full Faculty Senate in promoting these guidelines. We are not seeking to propose any changes to the Redbook at this time, but rather to offer best practices guidelines.

Respectfully submitted,

Roy Fuller, Chair