

Faculty Senate  
Report of the Part-time Faculty Committee for September 12, 2016

Action Items

- The committee welcomed newly elected member Roy Fuller
- The committee confirmed meeting dates for the academic year: 3:30 on the Monday following the Faculty Senate meeting
- It was decided to send a listserv notice to PTF alerting them to their participation in the 2% raise offered this academic year. A copy of that email can be found at the bottom of this document

Discussion items...

Susan has a meeting with Bob Goldstein to ask for PTF summary data that can be shared and will report the outcome of that meeting to the committee at the October meeting. We are requesting the following data:

- Average number of classes taught by PTF, compared with same data for full-time faculty
- Average number of students taught, compared with same data for full-time faculty
- Average tuition dollars generated by PTF, compared with the same data for full-time faculty.

We would also like to have the average pay per credit hour for L-11 and L-12 faculty, so we can consider that data in light of the income generated per credit hour. This method would allow us to easily compare pay rates for PTF between UofL and our benchmark institutions and/or other universities and colleges.

Goals for academic year 2016-2017

- Continued recognition for PTF contributions
- Individual evaluations of all PTF to document good teaching

Situations to address in the 2016-2017 academic year

- Improved rate of PTF evaluations. About 30% of PTF are still not evaluated annually
- PTF pay for preparing or heavily revising a course that then gets cancelled
- University contribution or match to the current 403b plan for PTF who have taught some number of years. (The number of years to be determined.)

Reports....

- HRAC
- SACS committee

## **Copy of listserv email informing PTF of the 2% raise**

Hello, Everyone-

I hope the semester is off to a good start and all of your students are working hard! As you may know, faculty at UofL were awarded a 2% salary increase this academic year. Contract PTF (L-11 and L-12) are paid from a lump sum lecturer pool and that money was increased to allow PTF to participate in the raise. The increase should have been reflected in your August check, if you received one. If not, the increase should show in your September check. Here is the link and the information from the Provost's page confirming the raise.

<http://louisville.edu/provost/budget/opuds/1617/Salary%20Increase%20Guidelines.pdf>

**“Instructional/Lecturer Lump Sums: These instructional budgets shall be increased 2.0% across-the-board. The University’s leadership team directs that contract part-time faculty paid from Lecturer Lump Sums should receive a 2.0% pay increase. Each academic unit must submit and receive approval from the Interim Executive Vice President and Provost a unit salary distribution plan for contract part-time lecturers.”**

If, for some reason, your paycheck does not reflect the 2% raise, you might want to check with your department's business manager.

Thanks so much for all you do!

Susan

Respectfully submitted,

Susan Peacock  
Chair, Part-time Faculty Committee of the Faculty Senate