Executive Committee (XC) Report to the University of Louisville Faculty Senate
December 6, 2023

Meetings Summary
The faculty senate executive committee met once in November (Wednesday, 11.15) during our regularly scheduled meeting time from 3:00-5:00 PM. The meeting minutes from October 18 and 25, 2023 were unanimously approved at the 11.15 meeting. The November 22, 2023 was canceled due to the university Thanksgiving break. At the two meetings, the executive committee reports and standing committee reports were presented as information. No motions were brought to the XC. Currently, there are no committee action items.

Discussion Items & Guest Reports:
There were no guest reports. Dr. Eugene Mueller, Faculty Senate Chair, presented four discussion items for the executive committee to consider for clarification or action:

1. Usage of Faculty Senate/Executive Committee Listserv. The XC discussed how to better utilize the FS/XC listserv. Issues addressed: Should there be a written policy? What is the standard protocol? Who controls the technological capabilities/functions? **Takeaway:** Mueller will proceed with drafting guidelines for review and feedback.

2. Faculty Senate Meeting Recordings. The XC discussed the Faculty Senate meeting recordings. Issues addressed: Who has access to recordings? Who has the right to use the recordings? **Takeaway:** Anyone can listen to but not download the Faculty Senate meeting recordings. Speakers can request that their statements are not recorded and provide rationale, as appropriate.

3. Robert's Rules of Order (RRO) on voting by Faculty Senators. The XC discussed absentee voting via electronic ballot for senators who are not in attendance at meetings. Faculty Senate Bylaws are silent on the issue. Issue addressed: What's said in RRO about absentee voting for those who are not in attendance at meetings? **Takeaway:** RRO investigation is needed. No change to the process.

4. Centralization of Desktop/IT (Tier-1) Support. The XC was asked for feedback on the value of centralizing Desktop/IT Support for faculty and staff. Feedback received supported academic units having discretion to decide on whether to hire their own desktop/IT Tier-1 support. Academic units that need Tier-1 support can utilize centralized desktop/IT support. **Takeaway:** Mueller will share feedback with the Vice President and Chief Information Officer and report back.

Respectfully submitted,
Dr. Sherri L. Wallace, Vice Chair