

**FACULTY SENATE
EXECUTIVE COMMITTEE MEETING MINUTES**

March 15, 2023

The Faculty Senate Executive Committee met on March 15, 2023 at 3 p.m. in MITC 201 and on the TEAMS platform, Vice Chair Robert Detmering presiding.

VOTING MEMBERS PRESENT

Robert Cohn, Robert Detmering, Jose Fernandez, Roy Fuller, Kathy Gosser, Patrick Harris, Eugene Mueller, David Schultz, Sherri Wallace

ALSO ATTENDING

Katie Adamchik, Cherie Dawson-Edwards

VOTING MEMBERS NOT PRESENT

Karen Hadley, Chin Ng, Enid Trucios-Haynes

CALL TO ORDER

ACTION ITEM: APPROVAL OF THE FEBRUARY MINUTES - DETMERING

The minutes were rescheduled to next week's meeting.

REPORT:STUDENT GOVERNMENT - SEBASTIAN

There was no report.

REPORT: STAFF SENATE – PATTERSON

The Staff Senate met on April 14th and Mr. Gary Becker, Director of Parking Administration reported that permit fees for 2023/2024 will not increase. The Floyd Street Garage will be paid off, so that will reduce Parking's expenses. The Parking Office is working on a new permit pilot program that will be called a 'forever' permit. The 'forever' permit pilot program is for Belknap users if paid via payroll deduction. The permit will never expire until the permit holder contacts the Parking Office. The pilot program will begin on the Belknap Campus. More information will be announced later.

REPORT: AAUP – CUNNINGHAM

There was no report.

REPORT: FACULTY SENATE CHAIR – MUELLER

Chair Mueller reported on the following topics.

- **Follett Pilot Program** – The Follett Pilot Program will begin this summer and into the fall.
- **Academic Program Approval** – Chair Mueller met with Dr. Gail DePuy, Mr. Bob Goldstein, Ms. Leslie Harper, Vice Chair Detmering and Senator Pat Harris to discuss the process for academic program review and approval. The discussion cleared up the redundancy with the Letter of Intent and the actual proposal. The Letter of Intent cannot be changed without being reapproved. The review by the Faculty Senate is the last step in the approval process.
- **Emergency Coordinators** – Chair Mueller sent out an email with the link to the Building Emergency Coordinators.
- **Retirement Fund Issue** – There was an issue with employee contributions to their 403B accounts, that has since been fixed. It only impacted about 300 employees who make their contributions between TIAA and Fidelity. Another issue concerned a ten day delay from when

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funds were deducted from the paycheck to the time they were deposited into a Fidelity account. That issue has also been resolved.

- **April Meeting Agenda** – Dr. Kelvin Thompson, the new Vice Provost for Online Strategy & Teaching Innovation and Mr. Ethan Yehud, the new Chief Information Security Officer will report at the next Faculty Senate meeting.

DISCUSSION & ACTION ITEMS – DETMERING

Faculty Senate DEI Committee Proposal – Dawson-Edwards/Detmering

After having been asked several times about the state of the Faculty Senate’s DEI Committee, Vice Chair Detmering developed the attached proposal for today’s discussion. Dr. David Schultz was the newly-elected chair in October 2020, and his recollection was that the committee was going to be an ad hoc charged to develop into a standing committee. A framework was developed at that time, but no volunteers came forward to sit on the committee. As a possible fix in January 2021, the Faculty Senate representatives to the CODRE and COSW commissions were asked to make a monthly report to the Faculty Senate. Committee Chair Detmering said instead of having faculty representatives on other committees with their various charges he sees this committee having its own charge with its own work to do. As part of the recognized shared governance structure, with the SGA and Staff Senate, these committee members will be elected from the full Senate. This will also show that our governance structure views this work as important. Senator Fernandez suggested having the charge developed before seeking volunteers so people would know what they were signing up for. He added that the initial charge was very broad and the work seemed overwhelming. The attached DEI proposal contains language similar to existing standing committees. Dr. Cherie Dawson-Edwards, Vice Provost for Faculty Affairs said she hears very little reference to DEI issues at the many committee meetings she attends, including the Faculty Senate. She added that the training the committee members take will equip them to recognize DEI issues in the many programs and policies that are reviewed by the Faculty Senate. And there are equity analysis protocols that can be used when analyzing programs, documents and policies. One committee model that Dr. Dawson-Edwards has seen work well has a member from each of the other committees on the DEI committee as a communication conduit between committees. The training of the DEI committee members already exists and is used for search committees. That training would filter to the primary standing committee represented by each DEI Committee member and they would be the equity advocate for that standing committee. It is not a duplication of efforts to have a committee dedicated to DEI issues. In defining the next steps, it was suggested that, in the current political atmosphere, to not identify the committee as DEI because of possible political targeting. It was decided that Senate Chair Mueller and Vice Chair Detmering will rework the current proposal and return to this committee for further discussion.

Student Success Services – Adamchik

Dr. Katie Adamchik, the Director of Student Services reported on various services offered at the Student Success Center. The Center is a combination of pre-existing teams all working towards student success. [Exploratory and Transitioning Advising](#) had been available in Arts & Sciences for many years helping those undecided students find their place. The Exploratory advisers know all the units and their admission requirements. They know the course catalog, and does a lot of coaching on decision-making and career paths. The advisers also coordinate with other advisers across campus. There is a [Programming Team](#) that has expanded its [First Gen](#) program to include mentoring with PNC professionals and engaging with first gen faculty and staff at UofL. The [Student Success Coordinator Team](#) started in 2014 with one person. There are now seven coordinators that coach students in the various personal, academic or financial barriers to their success. The Center partners with the Financial Aid Office to fully understand a student’s situation and needs. Over the past year, Dr. Adamchik has

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spoken with graduate and professional students and faculty that would like some of the same services made available to them. With the Delphi Center, a [Faculty Resource Library](#) has been developed to help support faculty in supporting students.

Question: Do you work with the Graduate School in this area?

Reply: There is a bit of coaching going on in the Graduate School. Some federal funds are available to support those graduate and professional students. It is an area for growth.

Question: Did anything come out of that document we worked on during the pandemic? We interviewed every advisor, found building code violations and many other things.

Reply: Not much was done with that report. Dr. Beth Boehm was leaving the Interim Provost position and said she would leave the report for Dr. Gonzalez to address. Once Dr. Gonzalez was in office, she quickly became the Interim President. It then went to Dr. Gail DePuy, who brought in a consultant to do a similar report. Now, that report is with Dr. Schatzel and Dr. Gonzalez.

Question: With new programs and courses that come out of the Faculty Senate, how does your team keep up with these new offerings?

Reply: Since the pandemic, the Advising Center Directors Council meets about every other week. During those meetings there are unit updates and information is shared about new programs that are open to students in other units. There is also a list serve that updates its members.

COSW Trans Right Support Statement – Detmering

The Commission on the Status of Women (COSW) sent the attached statement to the Faculty and Staff Senate leadership teams requesting their support. The requested turnaround time was not conducive for this committee to review, discuss and decide. A discussion took place on the particulars of the recent chalking and fraternity incidents. Ms. Becky Patterson reported that the Staff Senate developed its own support statement on trans rights that focuses on positively affirming that UofL supports the trans community. That statement does not refer to any of the incidents as no one was involved to completely understand the issue. Committee Chair Detmering asked Ms. Patterson to send him the Staff Senate statement for reference in developing one for the Executive Committee.

REPORTS: STANDING COMMITTEES

- **Academic Programs Committee (APC) – Harrington**
 - This committee had no report.
- **Committee on Committee & Credentials (CCC) – Gosser**
 - This committee is working on the ballot for the upcoming election.
- **Part-time Faculty Committee (PTF) – Fuller**
 - This committee met earlier this month.
- **Planning & Budget Committee (P&B) – Harris**
 - This committee received a new proposal from the College of Business.
- **The REDBOOK & Bylaws Committee (RB) – Cohn**
 - This committee found compliance issues with unit documents and the Minimum Guidelines.
 - The changes made to the Kent School documents were minimal and needed no further review.
 - The motions developed by Senator Cunningham have been reviewed by the REDBOOK Committee and will be discussed at next week's meeting. Senator Cohn asked committee members to read the motions.

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OLD BUSINESS

None

NEW BUSINESS

Senator Williger contacted Senate Chair Mueller regarding the next total solar eclipse on April 8, 2024. It will be visible in Sellersburg, Indiana and Senator Williger would like classes to be cancelled for that day so students, faculty and staff can witness the event. This can be discussed if the committee sees any merit in pursuing it with President Schatzel.

ANNOUNCEMENTS

None

ADJOURNMENT

The meeting adjourned at 4:55 p.m.

Respectfully submitted,
Gretchen Henry
Senate Coordinator