

**FACULTY SENATE
EXECUTIVE COMMITTEE MEETING MINUTES
April 27, 2022**

The Faculty Senate Executive Committee met on April 27, 2022 at 3 p.m. in MITC Room 201, Vice Chair Eugene Mueller presiding.

VOTING MEMBERS PRESENT

Robert Detmering, Jose Fernandez, Roy Fuller, Rebecca Jemian, Karen Hadley, Candace Harrington, Patrick Harris, Eugene Mueller, Chin Ng, David Schultz, Sherri Wallace, Enid Trucios-Haynes

ALSO ATTENDING

Michael Cunningham, Gary Lewis, Cindi Logsdon, John Trent

VOTING MEMBERS NOT PRESENT

Robert Barker

CALL TO ORDER

ACTION ITEM: APPROVAL OF THE MINUTES - MUELLER

The minutes of the March meetings were approved as amended.

DISCUSSION ITEMS -MUELLER

Presentation of Proposed Pilot Program on Anti-Crime Surveillance – UL Police Chief Gary Lewis

Chief Lewis explained the proposed use of surveillance technology on the periphery of Belknap Campus. While he served at Cleveland State, located in downtown Cleveland with about 17,000 students, there were 1500 camera across that campus. When he came to UofL four years ago, one of the first observations he made was that for a university its size, and with three campuses, UofL is behind in its surveillance and security technology. At that time, there were 538 cameras; 20% were not functioning and the technology was outdated. The Department of Public Safety has invested from its own budget and is continually asking for more funding from the university. Recently, the department was approached by a company that has the ability to bring various technologies together. They will not include facial recognition, as rumored. What they will include is an increase in wireless cameras on the exterior of campus. Right now, all our cameras are hardwired. No new cameras will be in the interior of campus. To be transparent, the department is looking at three connected technologies for a pilot program, all off-campus. They are the wireless cameras, license plate readers (LPR), and cell phone triangulation. The department proposes to use these technologies in a pilot program to see if they work as described. The pilot would be completely off-campus and focus on the northwest corner near the affiliate housing. These technologies would give UofL the tools where it physically does not have people, and the pilot is anticipated for 30 to 45 days this summer to see if it works. After that, many more conversations will need to take place before a system is permanently implemented. But, after three years it could generate another stream of revenue for the university. We have met with Information Technology to make sure this would not compromise our existing system. All data would be stored on the cloud and housed in the Department of Public Safety.

Question: What is the shot tracker feature?

Reply: Shot Spotter is the name of the company, but this is shot detection technology that triangulates and tells you where shots have been fired.

Question: What is the biggest problem we have? Assault? Theft?

Reply: That answer will vary from year to year and from location to location. It also seems to follow what is happening in the city and how that impacts the fringe of our campus at the

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affiliate properties. When I first came here, bike theft was the main problem. Now, that is at the bottom of the list.

Question: What is the topmost issue that having the technology could help?

Reply: The best example I can give in Louisville, and across the nation, is carjackings. If we had this technology, we could narrow down suspects a lot faster.

Question: Have you met with SGA yet? What was their response?

Reply: That has not taken place yet because they are in transition with elections and the end of semester. But it will.

Question: There are two things on the table – technology and funding. Take funding off and talk about the technology. If you could only afford one or two of the four pieces mentioned, which would be the most important ones? And could you buy them without entering into data sharing agreements with third parties?

Reply: We could absolutely buy all the items discussed. I am not sure I can prioritize when so much is outdated and necessary, except for the cameras and the associated technology.

Question: How would this technology pay for itself?

Reply: Right now, there are advertisers that are getting our information from Facebook, Twitter and others and are pushing their information out to us whether we want it or not. The money that these advertisers are paying for this technology and gathering that information is the revenue stream that the institution could potentially capitalize on. People in authority would have to determine what is the best practice for UofL, but I would be remiss if I did not present to the university what was presented to me.

Question: Is Louisville Metro Police using these technologies? And how long is data kept?

Reply: Louisville Metro has used the Shot Spotter but it very expensive, and they have ended their contract with that company. Various communities within Louisville have purchased the license plate reader technology, and there are cameras all over the city. As far as recordkeeping, it would be consistent with our own records management and that is anywhere from a 15 to 30 day time period before information is purged.

Question: Have the schools you mentioned reported success with these technologies?

Reply: I do not have that information.

Draft Policy on Management and Sharing Research Data – Dr. Cynthia Logsdon

Dr. Cynthia Logsdon and Dr. John Trent presented [the draft Policy on Data Management and Research Data Sharing](#). Dr. Logsdon shared a [Power Point Presentation](#) and gave a background on the policy development. In the fall of 2020, Executive Vice President of Research & Innovation, Kevin Gardner charged a task force to develop a cohesive framework of policies, procedures and processes to support sound data management. The charge is in line with the National Institutes of Health's (NIH) mandate for data sharing for projects it funds beginning in January 2023. Guidance came from NIH and the Association of Public Land-grant Universities (APLU)'s [Guide to Accelerate Public Access to Research Data](#). In following the twelve steps to develop a policy, it is on step nine. University Libraries have developed guidelines for data management that includes information on data repositories. A data repository is a place where a researcher can place their data after a research study is completed, and where other researchers can access that data. We have developed a procedure manual with very generous and kind colleagues at Duke University. We have the draft policy, the Libraries' guidelines and information on data repositories and the procedure manual, but continue to review existing resources

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and practices and policies around security, management and retention and analysis. The steps for researchers are things that are usual procedure. One change is when a researcher is making out a budget, funds should be allotted to pay the person preparing the data to be shared. Researchers will be made aware of this change before they start working on their research budget. The process for open science begins during the research proposal with the inclusion of a data management plan. When first planning a research study, there used to be a data management plan that included how the data will be shared. If you are submitting an NIH grant, you will be asked for that, and it must be done using a template. The data cleaning prior to depositing into a repository ensures that the data sets are complete, accurate and free from errors. Also, researchers working with human subjects must deidentify the data. A [list of repositories](#) is available online. Some offer curation services which is the preparation of data before it is submitted to a repository. University Libraries will assist researchers with information on curation. They will not do the curation, but will help researchers with information. Link to [University Libraries Data Management](#) page. Dr. Logsdon will present this information to the full Faculty Senate at its May meeting.

Question: I have a question about the cost of curation. Some units do not rely on a lot of grant funding. They do work that generates a lot of data sets to behavioral data, etc. that do not have funding. How is that cost going to be covered?

Reply: This is for NIH funded research, though some journals are requiring it, and the National Science Foundation is recommending it.

Question: Are you foreseeing that research funded on a smaller grant and not NIH or NSF funded will need to add them to the grant for data management?

Reply: For future planning you probably need to leave some money at the end for data curation. It's not just NIH. Increasingly journals are asking for the same thing, too.

Question: Is the only secondary application of this for other researchers, or would it be possible for somebody to use this data for instructional purposes? The reason I ask is there are at least four or five units on campus that have data analytics programs that are always in search of datasets to analyze.

Reply: The [website](#) that was mentioned is a place that individuals or faculty can go to find repositories, look at the types of data available, and the requirements to access that data.

Question: When I tried to make my data available to other investigators on Quest, I found it to be an incredibly time consuming process. It required an amount of time that I could not possibly foresee. Is your office coming up with time estimates that we should include in our budget? I use all the budget that I get in the grant and more every time, so there is nothing ever leftover.

Reply (Logsdon): There are not any specific guidelines on amount of money that I would be able to give for to a particular researcher. I would just say in general when you are planning a budget for a grant, leave some in the last six months.

Reply (Trent): What we are doing is reporting that to comply with university policy and NIH-funded grants, here is what you need to do starting in January 2023. We are explaining that NIH-funded grant budgets include a plan (and funding) to pay someone for data curation. There is assistance in the Library and online. Curation is the major time consuming aspect of this.

Question: Are we creating our own repository here at UofL?

Reply: No.

Question: Do you foresee this being mandated across UofL, regardless of the grant situation?

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Reply: Yes.

REPORT:STUDENT GOVERNMENT - MEZA

No report was made.

REPORT: STAFF SENATE - BROWN

No report was made.

REPORT: AAUP – CUNNINGHAM

At the annual AAUP spring meeting held yesterday, a number of recommendations were approved by the membership. Two of them pertain to the presidential search. One includes a recommendation for the use of ability, personality, attitude, and aptitude testing to ensure a level playing field of candidates. The second of those recommendations, was in support of the selection committee providing the top three finalists to the university community in sufficient time to learn about them. That would include a check with their contacts on their current campuses to ascertain their backgrounds and their suitability before a final decision is made.

Two other recommendations pertain to the current budget model. The AAUP urges the UofL administration to suspend use of the performance-based budget model and return to a modified incremental model that does not reward disruptive competition. An incremental model maintains stability and traditional academic programs and funding streams while also allowing the monitoring of performance data to allow planful changes in the curriculum. Academic programming should be made through the mechanism of shared governance, including strong teaching faculty majorities in the decision making bodies. A second parallel resolution on that was that AAUP members urge the UofL administration to suspend discussion of the possible reorganization of the College of Arts and Sciences until reforms of the budget model are in effect for at least three years.

Question: Will these recommendations be forwarded to the interim president?

Reply: Yes. They are being presented first to the Executive Committee.

Question: The point about academic planning being made through shared governance with a majority of teaching faculty, isn't the Faculty Senate that very thing?

Reply: Yes, but in the Budget Planning Committee, there were only five to seven faculty out of a total of twenty members.

Question: How wide is the faculty representation in AAUP?

Reply: It varies. There are faculty from all over HSC and Belknap. Medicine, public health, dentistry, engineering.

Question: How many members are in AAUP?

Reply: There are dues-paying members and supporters of about 75-100 in total. There are more supporters than dues-paying members.

Question: How many attended the meeting yesterday?

Reply: About 25.

Question: How would you make a change? We are in the middle of a budgetary cycle where the units have to turn their budgets into central administration. If you are going to strike down the budget model, all of those decisions have already been made. It would probably work in over the next year or so.

Reply: This was a recommendation. We did not work out all of the details.

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REPORT: FACULTY SENATE CHAIR – SCHULTZ

Chair Schultz reported on the following topics.

Presidential Search Committee – By now you may have seen the membership of the presidential search committee. There are three faculty out of eleven members. They did a good job of having a broad representation of staff, faculty and community members. The first meeting is this Friday. On May 10th and 11th, there will be a number of open forums with different constituent groups. After we collect the feedback, we will start populating the candidate pool and go from there.

Athletic Director Search – The town halls have concluded and we are framing the feedback in themes. After that is done, the feedback will be sent to Interim President Gonzalez.

Strategic Plan 2022-2025 – This iteration will build on the 2019-2022 plan. Forums for this will be held on May 2 and May 3. The plan will also be presented at the May Faculty Senate meeting.

Question: Will we keep the principles and things like that that again previous president.

Reply: The Cardinal Principles and Cardinal Anti-Racist Agenda (CARA) are in the current draft. It is difficult to continue without the new Diversity Officer on board yet. The Cardinal Principles were from Neeli's agenda, and the CARA development took a lot of work from a lot of people. The feedback has been positive to keep those in the new plan.

DISCUSSION ITEMS

- **Course Evaluation Window – Mueller**

Committee Chair Mueller said he had just learned that it is standard practice to hold evaluations open through the end of finals. Most of his colleagues thought it was a bad idea, and he sought feedback from this committee. At a meeting with the Interim Provost Bradley, it is believed the decision was made by Bob Goldstein's office. A discussion took place on the pros and cons of keeping evaluations open until the end of finals. At another university, if there were less than six students in a class, evaluations were not done because it was seen as a FERPA violation. When there are so few students in a class, it is easy to figure out who wrote what review. It was decided that this committee would draft a resolution and send it to the provost. A wordsmithing session took place on the recommendation to be sent to Interim Provost Bradley. The motion is *Course evaluations should close no later than the end of Reading Day and not be tabulated in sections of five or fewer students due to HERPA concerns*. Discussion on the motion raised concerns with SACS and promotion issues. Departments use the evaluations in promotion considerations. Upon further discussion, the motion was amended to *The course evaluation period should close no later than the end of Reading Day*. The revised motion passed unanimously.

- **Vice Chair Candidate – Mueller**

Senator Rob Detmering has agreed to run for vice chair, and Senator Sherri Wallace plans to run in the 2023 elections.

REPORTS: STANDING COMMITTEES

- **Academic Programs Committee (APC) – Harrington**

- The committee is reviewing the revised Six Sigma Black Belt Graduate Certificate proposal.

- **Committee on Committee & Credentials (CCC) – Jemian**

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- This committee is gearing up for the election next week. The ballot will be sent before the meeting so senators can see the vacancies.
- **Part-time Faculty Committee (PTF) – Fuller**
 - This committee is preparing for its election to be held in May.
- **Planning & Budget Committee (P&B) – Harris**
 - There is no new business before the committee at this time.
- **The REDBOOK & Bylaws Committee (RB) – Detmering**
 - This committee had no new business.

OLD BUSINESS

None

NEW BUSINESS

None

ANNOUNCEMENTS

None

ADJOURNMENT

The meeting adjourned at 4:49 p.m.

Respectfully submitted,
Gretchen Henry
Senate Coordinator