

**FACULTY SENATE
EXECUTIVE COMMITTEE MEETING MINUTES
April 20, 2022**

The Faculty Senate Executive Committee met on April 20, 2022 at 3 p.m. in MITC Room 2001, Vice Chair Eugene Mueller presiding.

VOTING MEMBERS PRESENT

Robert Barker, Robert Detmering, Jose Fernandez, Roy Fuller, Karen Hadley, Rebecca Jemian, Eugene Mueller, Chin Ng, David Schultz, Enid Trucios-Haynes, Sherri Wallace, Krista Wallace-Boaz

ALSO ATTENDING

Ginger Brown, Michael Cunningham, Cherie Dawson, Dale McIntosh, Alexa Meza, Ian Norris

VOTING MEMBERS NOT PRESENT

Candace Harrington

CALL TO ORDER

REPORT: STUDENT GOVERNMENT - MEZA

Ms. Meza reported on several topics.

- **Loan Program** – Items are being collected for the fall semester. Students will be able to check out calculators and other items for various courses.
- **SGA Elections** – There were a couple of positions that ended in a tie vote, so those elections will have to be repeated.

REPORT: STAFF SENATE - BROWN

The Staff Senate met on April 12th and Interim Provost Bradley attended. He reported on enrollment and the enrollment cliff in higher education coming in 2025. The Staff Senate officer election will begin at the meeting on May 10, 2022.

REPORT: AAUP – CUNNINGHAM

AAUP is looking forward to its spring meeting and will be focusing on updates to the presidential search. AAUP will also be providing updates to numbers on the W3 Subcommittee. There is a lot of interest within the membership on the issues of the current budget model and the adverse impact of Cardinal Core courses within many different colleges. Budget interest grows, especially in light of a potential restructuring of the College of Arts and Sciences.

REPORT: FACULTY SENATE CHAIR – SCHULTZ

Chair Schultz reported on the following topics.

- **UL Foundation** - The UL Foundation and the Real Estate Foundation gave their reports last week. The financial updates and tax auditing reports are in order. Everything is on track and doing well.
- **Presidential Search** - The search firm has been retained and will schedule on-campus town halls by the end of this month before summer break.
- **Board of Trustees** – The board will meet tomorrow and form the Presidential Search Committee. As soon as The composition of that committee is available, it will be sent to this committee’s members. Emails were sent to all the deans requesting they elect their member to the REDBOOK Committee of 13. Only one unit has elected a representative.

FACULTY SENATE
EXECUTIVE COMMITTEE MEETING MINUTES
April 20, 2022

- **Athletic Director Search** – Of the fourteen town halls scheduled, nine have been held. Participation has not been as robust as anticipated. The committee is looking for characteristics of an athletic director, but most discussion has centered on a particular person/persons. It is difficult to get attendees to stay on point.
- **Strategic Plan 2022-2025** – This is underway, and a draft document is in place. Input is being sought from all corners of the university. There will be forums to give input and an online feedback form. Senator Krista Wallace-Boaz is co-chairing this committee. The outline of the new strategic plan will be presented at the May Faculty Senate meeting, and CODRE and COSW will be invited to attend.
- **Covid Coordinating Committee** – This committee is on pause until further notice unless the need arises.
- **Human Resources Advisory Committee (HRAC)** - Some time ago, there was an ad hoc committee that reviewed both Medical and Parental Leave policies. That committee sent its recommendations to Human Resources. In consultation with General Counsel, it was determined that these changes are under the jurisdiction of the Board of Trustees. Currently, Parental Leave is available to employees after working at UofL for one year. The change is to remove that condition and to lower the eligibility from 0.5FTE to 0.4FTE to allow more employees to participate.

Question: Who is selecting the Presidential Search Committee?

Reply (Schultz): I have been consulted on the projected list. The board chair, in consultation with WittKiefer, the search firm, are coming up with what they think is a good combination of experiences.

Question: Are these placeholders or actual people?

Reply (Schultz): These are actual names.

Question: Then, that will be presented and voted on?

Reply (Schultz): Yes. I do not know if that is an agenda item for the meeting tomorrow, or if it is still in development.

Question: That implies that if there are two faculty members on the search committee, the board will pick them rather than have a process whereby the faculty elect someone to be on the committee.

Reply (Schultz): Yes, as I see it now.

Question: What is the projected time frame?

Reply (Schultz): That will most likely be discussed tomorrow. The progression is to collect feedback and take that to WittKiefer. They will then develop a pool of candidates over the summer and interviews will begin in the fall. That is what I believe will happen.

Question: Circling back the Athletic Director search, has there been any discussion on the job analysis? By job analysis, I mean having the main stakeholders rank traits and attributes of a potential candidate.

Reply (Schultz): That's what the town halls have been doing. The fourteen meetings is a tremendous amount of interaction. Every group has been invited to have input.

Question: Let me rephrase my question. When you do a job analysis, you have a list of about 20 pre-selected traits. People are asked to rank which traits are more and which are less important, which then helps determine the kind of person to focus on.

Reply (Schultz): As soon as the administration would present a list of traits, someone would say they are trying to direct the search. In the end, it is simply a listening tour.

FACULTY SENATE
EXECUTIVE COMMITTEE MEETING MINUTES
April 20, 2022

DISCUSSION ITEMS

- **Presidential and Athletic Director Search Updates - Schultz**
 - As reported above in the Chair's Report.
- **Findings from the ad hoc Committee on Textbook Access – McIntosh**
 - Senator Dale McIntosh reported on the findings of the ad hoc committee charged with investigating the possibility of implementing the Follett Access Program at UofL. The program enables universities to deliver all course materials as part of tuition or course charges. Senator McIntosh described the courses selected for a potential pilot program at UofL. Senator McIntosh and Ms. Sally Molsberger, UofL's Chief Procurement Officer, met with representatives from the University of Cincinnati (UC), where a modified version of the Follett program is used. UC's program is focused on high-enrollment STEM courses, similar to the model for UofL. UC also reported students in this program had an overall savings of about \$1M. Senator McIntosh reported these findings to the full Senate in February 2022. The ad hoc committee is recommending that UofL engage in a pilot program with Follett for the listed courses. A brief discussion took place regarding the understanding that residuals from Follett were going to fund student scholarships. Senator McIntosh replied that in talks with Chief Operating Officer, Mr. Mark Watkins, that was not the case. Follett residuals are paying for staff positions. It was also noted that preparing the university systems to accommodate the program will be a huge undertaking for units, Information Technology, the Bursar's Office, and unknown others. Senator McIntosh asked if the recommendation to implement the program should go to the full Senate. Chair Schultz said he prefers to approach Interim Provost Bradley since that office was working on this with the Senate.
- **The Next Candidate(s) for Vice Chair – Mueller**
 - Discussion started with Committee Chair Mueller reporting that he was informed by the Committee on Committees and Credentials that Senator Sherri Wallace is willing to stand for election as vice chair. An issue arose in the fact that Senator Wallace's term as a representative for the College of Arts & Sciences ends this June. Should she not be reelected as an A&S representative, she could not serve as vice chair. If she is reelected as an A&S representative, and she is elected as vice chair, she is taking a sabbatical for the spring 2023 semester. This will leave the vice chair position empty for five to six months. Several suggestions were made to find someone willing to serve while Senator Wallace is on sabbatical. After a lengthy discussion of possible options, a motion was made to charge the REDBOOK and Bylaws Committee to revise the Senate's bylaws for a method of filling temporary vacancies for chair and vice chair. The motion passed.

REPORTS: STANDING COMMITTEES

- **Academic Programs Committee (APC) – Hadley**
 - The Six Sigma Black Belt graduate certificate proposal from Speed School was approved by Planning & Budget. It is anticipated to be on the Faculty Senate's agenda in May.
- **Committee on Committee & Credentials (CCC) – Jemian**
 - This committee had no more to report.
- **Part-time Faculty Committee (PTF) – Fuller**
 - The Delphi Center is developing a program to teach onboarding that will be a pilot next year. They asked the Part-time Faculty Committee for input.
- **Planning & Budget Committee (P&B) – Harris**

**FACULTY SENATE
EXECUTIVE COMMITTEE MEETING MINUTES
April 20, 2022**

- This committee reviewed the budget for the proposed Six Sigma Black Belt graduate certificate, approved it and returned it to the Academic Programs Committee for its final review.
- The REDBOOK & Bylaws Committee (RB) – Detmering
 - The second reading of units documents for the School of Medicine and Kent School will take place at the May meeting.

OLD BUSINESS

Dr. Cherie Dawson reported that she met with General Counsel regarding The REDBOOK revisions. The report submitted by the initial REDBOOK Review Committee has been used for General Counsel’s review. They have completed a review of chapters two and three and are starting on chapter four. The goal is to have reviewed chapters two, three and four by August and the entire project completed by December. Chair Schultz asked that the review be sent to The REDBOOK Committee before taking it to the full Senate. Dr. Dawson then spoke about the Parental Leave Policy. As Chair Schultz mentioned in his earlier report, the Board of Trustees will review the removal of the eligibility requirements of one year employment and from 0.5FTE to 0.4FTE. Dr. Dawson wanted to clarify that this does not replace the proposed Parental Leave Policy, but is a part of it that can be easily implemented. The other pieces of the proposed policy are still being vetted. The Medical Leave policy will be sent after it reaches its final version.

NEW BUSINESS

None

ANNOUNCEMENTS

At next week’s meeting we will consider a draft policy on Data Management and Sharing, and ULPD Chief Lewis will make a presentation.

ADJOURNMENT

The meeting adjourned at 4:30 p.m.

Respectfully submitted,
Gretchen Henry
Senate Coordinator