

## **FACULTY SENATE EXECUTIVE COMMITTEE MEETING MINUTES**

The Faculty Senate Executive Committee met on November 16, 2022 at 3 p.m. in MITC 201 and online on the TEAMS platform, Vice Chair Robert Detmering presiding.

### **VOTING MEMBERS PRESENT**

Robert Cohn, Robert Detmering, Roy Fuller, Kathy Gosser, Karen Hadley, Candace Harrington, Dale McIntosh, Eugene Mueller, David Schultz, Enid Trucios-Haynes, Sherri Wallace

### **ALSO ATTENDING**

Michael Cunningham, Cherie Dawson-Edwards, Kevin Gardner, Amy Lingo, Becky Patterson, Bryson Sebastian

### **VOTING MEMBERS NOT PRESENT**

Jose Fernandez

### **CALL TO ORDER**

### **ACTION ITEM: Approval of the October minutes – Detmering**

The [October 19, 2022](#) meeting minutes were approved as distributed. The [October 26<sup>th</sup> meeting minutes](#) were amended to include Senator Robert Cohn's attendance and approved.

### **REPORT: Student Government - Sebastian**

Mr. Sebastian reported on the following topics.

- ULink - The SGA would like to expand ULink access to give student's the authority to delegate who can see their information.
- Compassionate Withdrawal – The SGA has been working with the Dean of Students Office to simplify this process. There have only been 100 students using this over the past five years, but the process is very bureaucratic and may prohibit use when needed.
- Plagiarism Policy – An interest in developing a plagiarism workshop was brought up by several of student senators. Further research into this will take place before anything final is decided.

### **REPORT: Staff Senate - Patterson**

Ms. Patterson reported that the Staff Senate met on November 8<sup>th</sup> and received an update from Interim ULPD Chief Steve Green and how the Parking Office is addressing issues in the Chestnut Street Garage.

### **REPORT: AAUP- Cunningham**

Senator Cunningham reported that the AAUP had its general meeting and discussed the presidential search, the restructuring of Arts & Sciences and the lack of information forthcoming from the Total Rewards study.

### **REPORT: Faculty Senate Chair – Mueller**

Senate Chair Mueller reported on the following.

- **Total Rewards Study** - The results of the Total Rewards Study will roll out next June.
- **Community Policing** – ULPD will implement a method of police work known as [community policing](#).
- **Presidential Search** – It is expected that an announcement will be made at the end of November.

## FACULTY SENATE EXECUTIVE COMMITTEE MEETING MINUTES

### DISCUSSION ITEMS

- **Student Success Initiatives – Lingo**

In August, Dr. Lingo, Interim Dean of the College of Education and Human Development, was asked to coordinate student retention initiatives, as faculty involvement is needed for student success. A plan to involve faculty in these efforts is being developed with the Delphi Center. There are various efforts underway across campus. This is an effort to coordinate and house them in one place. Dr. Lingo said there are ideas afloat to involve faculty, from professional development to university-wide activities that focus on retention initiatives and retention strategies. Her purpose at this meeting is to get feedback on how best to approach and involve faculty. A discussion took place on the possible development and implementation of these activities. Dr. Lingo will return to the Executive Committee when plans are further developed.

- **Faculty Accountability Policy – Dawson-Edwards**

Dr. Dawson-Edwards updated the committee on the year-old policy that was developed to articulate expectations for faculty conduct, establish a process, facilitate communication, and enhance morale. The goals were to establish this system and remediation with progressive discipline and to provide a record of the university's attempts to facilitate improved conduct. It is also based on the strategic plan and the desire to inspire a culture of care, trust, accountability, equity and transparency by embedding the cardinal principles in the fabric of the university. Before the policy was approved there was concern that it would be weaponized or used against certain people. There have been five instances where the policy was used for the early stage verbal/written warnings and nothing more serious. Due to a lack of understanding, most academic leaders are hesitant to use the policy, so Dr. Dawson-Edwards conducted sessions across various units to explain it. A discussion took place on the genesis of the policy and its relation to staff and administration accountability.

- **REDBOOK Revisions Progress Report – Cohn**

The REDBOOK Committee is trying to reconstruct what the original REDBOOK Revision Committee was charged to do in 2019. Senator Enid Trucios-Haynes has been very helpful in that regard. The committee is reviewing REDBOOK Chapters Two and Three and finding inconsistencies and ambiguities. Senator Cohn will collect these findings and create a commentary to send to Dr. Cherie Dawson-Edwards in Faculty Affairs. Before a report is forwarded to Faculty Affairs, Senator Cohn would like to have it reviewed by Senator Enid Trucios-Haynes.

- **Research Mission/Priorities – Gardner**

Dr. Gardener reported on the following topics.

- **Data Management & Sharing Policy Implementation** – Federal government grant-funding institutions have changed how research data is maintained. In order to meet these requirements, universities and other research institutions have developed policies to assist researchers in their data maintenance. UofL's [Policy Management and Sharing Research Data](#) was approved and an announcement will be sent soon to all faculty. The next piece to develop is a procedure to follow to ensure adherence to the requirements. There will be a working group at UofL to develop processes and structures to assist researchers in these new requirements.
- **Intellectual Property Policy** – This policy is being updated and the whole approach will change. The new director is working on this and a new submission form will be posted very soon that makes it easier to disclose a discovery/invention.

## FACULTY SENATE EXECUTIVE COMMITTEE MEETING MINUTES

- **Humana Health Equity Hub** – This is a partnership between UofL, Humana and the Humana Foundation to boost health equity for marginalized populations in Louisville and around the world. The hub operates on the pillars of research, innovation/entrepreneurship and community engagement. Last spring, of the 35 proposals that were submitted, ten were funded in engineering, public health (3), social work, English, education, nursing and public health education. The proposals were reviewed by a national scale review committee that was impressed by the quality of the submissions from UofL. There will most likely be annual calls for proposals from this. The student entrepreneurship arm of the Hub also focuses on health equity but with a broader mission to engage all students in solving societal issues and start a business to address those. They just moved into the Center for Engaged Learning and will be active on the student level.
- **Research Development** – Dr. Leigh Botner is the Director of Research Development and Support and assists faculty in their research efforts. Dr. Botner’s office offers training on two [funding software](#) programs. Pivot helps search for funding and InfoReady helps search for internal grant competitions. The programs are open to anyone needing assistance with research.
- **Internal Grant Cycle** – In the spring semester, a regular cycle will begin for two types of grants. One is a \$3000 program grant that will help unfunded researchers complete a project. Thirteen of these grants were made. The second grant in the cycle is the John Rieger Seed Grant. He was a well-respected researcher who served on the internal grant review committee for many years. This is a \$7500 grant for initiating new scholarships, creative activities and research. Twelve of these grants were made. There will be two more grants announced in the spring. There will be a collaborative mentoring grant of \$10K, for early career faculty in a mentee/mentoring faculty relationship. The second, is a capacity building grant up to \$25K that will do some kind of preliminary team-based interdisciplinary/transdisciplinary development.
- **Ascending Star Fellow Program** – This program was started to recognize and invest in mid-career faculty, particularly in underrepresented groups and to further their scholarship to prepare them for full professorship in the future. Last year, a pilot program was initiated and three scholars at the associate professor level were selected. Dr. Meghan Pifer is developing the program and conducts its evaluation. The program is now in its second year with nine participants in the cohort.
  - **Question:** Is there a way to assist program participants from that program to actually being promoted? To help them fill out the packets for promotion.
    - **Reply:** That is a good point. Not everyone in the program will be ready to move up immediately upon completion and some are more than ready. This is a step towards promotion when they determine they are ready to apply for it.
  - **Question:** What are your thoughts on research on Belknap that is not engineering?
    - **Reply:** If research does not connect to something real, then why are we doing it? Strategic planning for research is a good idea and would

## **FACULTY SENATE EXECUTIVE COMMITTEE MEETING MINUTES**

open up opportunities for more high profile work. It will depend on the new president and what their focus will be.

### **STANDING COMMITTEE REPORTS**

- **Academic Programs Committee – Harrington**
  - This committee has received a proposal for a program closure and will discuss at its next meeting.
- **Committee on Committees & Credentials – Gosser**
  - This committee had no report.
- **Part-time Faculty Committee – Fuller**
  - This committee met earlier this month and is working to fill the seat of a retiring senator.
- **Planning & Budget Committee – Harris**
  - This committee also received the proposal for a program closure and will review it at the next meeting.
- **REDBOOK Committee – Cohn**
  - This committee report is as above in the discussion items.

### **OLD BUSINESS**

None

### **NEW BUSINESS**

- Dr. Cherie Edwards-Dawson reported that her request for a new position for a Part-time Faculty Coordinator in the Office of Faculty Affairs was approved and a search will begin soon.
- Senator Dale McIntosh implored the Faculty Senate leadership when next they meet with the provost, to strongly advocate to allow units to return to doing synchronous online classes. This led to a discussion of the pros and cons of online instruction. The SGA representative mentioned that a student survey was being developed and could include questions on this topic. It was also mentioned that course delivery must follow SACS guidelines and any changes to the course catalog must be made a year in advance and with SACS approval. This will become a discussion item after more information is collected.

### **ADJOURNMENT**

The meeting adjourned at 5 p.m.

Respectfully submitted,  
Gretchen Henry  
Senate Coordinator