

FACULTY SENATE EXECUTIVE COMMITTEE MEETING

The Faculty Senate Executive Committee met on January 16, 2019 at 3 p.m. in the Boardroom of the University Club, Vice Chair David Owen presiding.

Voting Members Present:

David Owen, Krista Wallace-Boaz, Robert Barker, Roger Bradshaw, Diane Chlebowy, J.P. Mohsen, David Simpson, Sherri Brown, Roy Fuller, Reg Bruce, John Ferré

Also Attending:

Tracy Eells, Lazaro Munoz, John Smith

Voting Members Not Present:

Enid Trucios-Haynes

Call to Order

ACTION ITEM: Approval of the Minutes – Owen

The minutes of the November 28 and December 12, 2018 meetings were unanimously approved.

REPORT: Student Government – Munoz

Mr. Munoz reported on several topics, including

- Campus Safety – The SGA is working with ULPD on ways to improve campus security. There was an assault on campus recently and it was determined that a door was propped open, through which the perpetrator entered the building. Resident Advisors (RAs) will increase surveillance and door checks will now be made hourly.
- L Trail lighting – It has taken four years, but the lighting for the L Trail is now complete.
- Worship Space – A dedicated worship space has been for Muslim students.
- Winter Session – Students have expressed an interest in expanded course offerings during the Winter Session.

REPORT: Staff Senate – Smith

Staff Senate Chair, John Smith attended today's meeting to give the report. The Staff Senate did not meet in January. He is looking into changing that. Asked about the new performance evaluation tool and if it had been accepted by the Staff Senate, Mr. Smith said it is shorter than the previous version and begins in January 2019 and runs through December 2019. He is not sure if the Staff Senate has approved it, but said it is a better instrument. Feedback regarding the extra time off in December was mostly positive. HSC staff reported that clinical staff were not allowed to take the extra time off, but were told they would get it later. Overall, he believes it had a positive impact on staff morale.

REPORT: Faculty Senate Chair – Wallace-Boaz

Senate Chair Krista Wallace-Boaz reported on several topics, including:

- Chair Wallace-Boaz has been attending airport interviews for the Music School's dean search.
- President's Cabinet – Strategic Planning efforts began last week when the president's Cabinet met. There will be an Executive Committee and three work groups: LEARN, WORK, INVEST.
 - Question: Is the plan top-down or bottom-up?
 - Response: It's a combinations. Dr. Bendapudi had some suggestions, then different ideas came up in the retreat and were accepted.

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A brief discussion took place regarding the idea that a strategic plan should be longer than three years. Chair Wallace-Boaz said that it will be a broader vision with a focus on the first three years.

- Board of Trustees – The Board meets tomorrow.

ACTION ITEM: SIGS Name Change - Owen

The name change request was sent to Provost Boehm and Dr. Tracy Eells from Interim Dean of SIGS, Dr. Paul DeMarco. In 2007, the Graduate School asked to have Interdisciplinary Studies added to its name. Now, it wants it changed back. SIGS revised its bylaws to reflect the name change. In 2015, CEHD changed the name of a department. The REDBOOK Committee has approved the name change. Committee chair Owen called for a motion to endorse the name change to the Graduate School. The name change was unanimously endorsed. Then, the REDBOOK Committee's approval of the name change was unanimously approved. This will go to the Faculty Senate's February meeting as an information item.

DISCUSSION ITEMS – Owen

- Feedback on extra week off in December
 - Several issues arose with the last-minute change in the holiday break.
 - Grade changes could not be done until January.
 - Admissions and Registrar offices were closed. Impacted spring registration.
 - Because grade changes were late, degree checks could not be done.
 - Music recitals and scholarships were impacted.
 - ULP employees on HSC were not given the same time off.
 - If it had been planned better, maybe these things could have been avoided.
- Proposal to provide scantron forms/Blue Books to students
 - A discussion took place regarding the use of scantrons and blue books for exams. SGA provides 2000-3000 scantron and bluebooks to students for free. Many faculty have posted exams on Blackboard.
- Ideas for faculty mentoring of students
 - Senate Chair Wallace-Boaz met with the Retention Committee. More information is needed before she discusses mentoring at the next meeting.
- Proposed changes to REDBOOK
 - The proposed change to the REDBOOK, to have fewer Board appointed administrators, comes from President Bendapudi. The purpose is to streamline the appointment process. The committee reviewing this is faculty-led and will be thorough.
- Follow-up on parking strategy
 - Following up on the parking strategy presentation, committee members were surprised that it did not include asking permit-holders how much they would be willing to pay to keep their current parking spaces. Though no timeline for implementation has been decided, new equipment is being installed. Many felt selling the 620 Garage would be a good solution.
- Additional discussion item: New course withdrawal date
 - A request coming from Dr. Beth Willey, Interim Associate Provost for Undergraduate Education regarding retention and progression, to change the course withdrawal date from week 8 to week 7, to give students more time to add a new class. This gives the

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student time to change and to keep financial aid. Most committee members wanted more information before that took a stand either way.

REPORTS: STANDING COMMITTEES

- Academic Programs Committee (APC) – Barker
 - This committee has not met, but has received a proposal for a Certificate in Distilled Spirits Business.
- Committee on Committees & Credentials (CCC) – Brown
 - This committee has not met.
- Part-time Faculty Committee (PTF) – Fuller
 - This committee met on Monday and discussed parking. The Part-time Faculty Hiring Guidelines will be ready soon.
- Planning & Budget Committee (P&B) – Bruce
 - This committee met on January 9th. The committee is working with the Department of Anthropology on the proposal for the Center for Anthropology and Cultural Heritage. There is a problem because the proposer is on sabbatical and nobody else knows what to do.
- REDBOOK Committee (RB) – Ferré
 - This committee met with the A&S bylaws committee to discuss changes to its bylaws regarding tenure track.
 - We also worked on the name change for SIGS to the Graduate School. It should be a quick turnaround

OTHER COMMITTEE REPORTS

Human Resources Advisory Committee (HRAC)– Senator Fuller said he is trying to get part-time faculty on this committee. Senator Bruce said it meets the first Monday from 2-3 in HR conference room 203.

ANNOUNCEMENTS

Provost Boehm and Bob Goldstein will present on Academic Analytics at next week's meeting. We will meet in the Jefferson Room.

ADJOURNMENT

The meeting was adjourned at 4:40p.m.

Respectfully submitted,

Gretchen Henry

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