

FACULTY SENATE EXECUTIVE COMMITTEE MEETING

The Faculty Senate Executive Committee met on Wednesday, September 19, 2018 at 3 p.m. in the Boardroom of the University Club, Vice Chair David Owen presiding.

Voting Members Present:

David Owen, Enid Trucios-Haynes, Robert Barker, Roger Bradshaw, Diane Chlebowy, J.P. Mohsen, David Simpson, Sherri Brown, Roy Fuller

Also Attending:

Tracy Eells, Lazaro Munoz, Ginger Brown

Voting Members Not Present:

Krista Wallace-Boaz

Call to Order

ACTION ITEM: Approval of the Minutes – Owen

The minutes of August 22, 2018 were unanimously approved as distributed.

REPORT: Student Government – Munoz

Mr. Munoz reported that the SGA is seeking faculty feedback on its request for mid-term updates on students' standing in a course. Some committee members responded that deans had sent out email reminders to use CardSmart for at-risk students. It is now in the Student Code of Conduct that students are to be provided some sort of substantive feedback on their coursework. The Provost is encouraging faculty to provide the feedback by the drop/add date of October 17th.

REPORT: Staff Senate – Brown

The Staff Senate met on September 10th for its annual retreat in the renovated Student Activity Center. A new mentoring program has been developed for new staff senators. Mr. Todd Kneale presented the increased healthcare premiums for 2019. Ms. Patricia Benson gave a report on the updated Get Healthy Now web site. Chair John Smith and Senator Glenn Gittings announced the additional week of holiday for this year.

REPORT: Faculty Senate Chair – Wallace-Boaz

Chair Wallace-Boaz was attending a Board of Trustees meeting.

DISCUSSION ITEMS: – Owen

- Faculty and staff on administrative search committees
 - A brief discussion took place on developing guidelines for including faculty and staff on administrative searches, to include vice presidents, executive vice presidents, provost and president.
- Faculty attrition data
 - A discussion took place on the loss of faculty, in particular, probationary faculty. Currently, Provost Boehm and Dean Mordean Taylor-Archer are collecting more recent data and looking for patterns. Exit interviews are rarely done, but there is an exit survey. These are rarely submitted, so there is no hard data to assess. Using a third party to conduct exit interviews is under consideration.
- Possibility of un-enrolling students after 1st week of class

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- The subject of removing students from a course after non-attendance in the first week of class was briefly discussed. Concerns were raised about the possible impact on student financial aid and any possible legal aspects. More information, mainly from benchmark institutions, will be gathered and the idea will be brought up with the provost.

REPORTS: STANDING COMMITTEES

- Academic Programs Committee (APC) – Barker
 - This committee met and received its charge. Senator Chin Ng was elected chair and Senator Rob Barker is the liaison to the Executive Committee.
- Committee on Committees & Credentials (CCC) – Brown
 - This committee met and received its charge. Senator Ben Foster was elected chair and Senator Sherri Brown is the liaison to the Executive Committee.
- Part-time Faculty Committee (PTF) – Fuller
 - This committee met and received its charge. Senator Roy Fuller was elected chair and is the liaison to the Executive Committee.
- Planning & Budget Committee (P&B) – Owen
 - This committee will meet next week to receive its charge and to elect a new chair.
- REDBOOK Committee (RB)
 - This committee met and received its charge. John Ferré was elected chair and is the liaison to the Executive Committee.
 - The second reading of the School of Dentistry's personnel documents and the School of Medicine's revised bylaws will take place at the October senate meeting.

OTHER COMMITTEE REPORTS

- Human Resources Advisory Committee (HRAC) – Trucios-Haynes
 - Healthcare Benefits- The committee reviewed the 2019 healthcare premiums. There will be a slight increase starting on January 1, 2019.
 - RIFs – Rumors are circulating that employees over 50 are being targeted. There are also some anecdotal reports of newly-RIFd employees being immediately escorted off campus with no time to get personal items from offices. Each unit/department determines how to handle the RIF process.
 - Shift Changes in Physical Plant – Changes have been implemented in the number of shifts for Physical Plant employees – from 15 to 3. If the change presented a hardship for any employee, they could request an exemption. The changes were not vetted by the Staff Senate.

OLD BUSINESS

Asked for an update on the Follett issue, XC Chair Owen reported that there are two issues at hand:

- 1) Regarding the widespread problem with book orders, Follett said it was caught off-guard with the closing of Grey's Books and were understaffed. Senate Chair Wallace-Boaz met with COO Han and was assured Follett's was addressing the problem and will perform better in the spring.
- 2) Regarding the use of Perusall, the contract with Follett's states that it has 100% rights to all the educational tools used by UofL students. It refuses to allow Perusall to be integrated into the Blackboard gradebook. The contract runs until 2031. Perusal relented and will allow students to buy access through the bookstore.

NEW BUSINESS

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Dr. Tracy Eells reported that the Interfolio platform for promotion and tenure documents is being developed for use by interested units.

ANNOUNCEMENTS:

Inauguration Week Event: Faculty and staff are asked to volunteer to serve lunch that Dr. Bendapudi is hosting with students on Tuesday, October 2 in the SAC Plaza. Please contact Krista Wallace-Boaz, in interested.

ADJOURNMENT

The meeting was adjourned at 4:30 p.m.

Respectfully submitted,

Gretchen Henry