

FACULTY SENATE EXECUTIVE COMMITTEE MEETING

The Faculty Senate Executive Committee met on May 16, 2018 at 3 p.m. in the Jefferson Room in Grawemeyer Hall, Vice Chair Krista Wallace-Boaz presiding.

Voting Members Present:

Krista Wallace-Boaz, Roger Bradshaw, Terri Holtze, David Owen, Chin Ng, Sherri Brown, Roy Fuller, Beth Willey, Robert Barker, J.P. Mohsen

Also Attending:

Tracy Eells, Ginger Brown

Voting Members Not Present:

Enid Trucios-Haynes, Pamela Feldhoff, David Simpson

Call to Order

ACTION ITEM: Approval of the April Minutes – Wallace-Boaz

The April minutes will be considered at the next full Executive Committee meeting.

REPORT: Student Government – Fuller

No report was made.

REPORT: Staff Senate – Brown

Ms. Brown reported that the Staff Senate met this past Monday. The meeting was abbreviated so senators could attend the reception for Dr. Postel. Elections will take place at the meeting on June 11.

CHAIR'S REPORT: Trucios-Haynes

The chair was out of town and could not attend today's meeting.

DISCUSSION & ACTION ITEMS – Wallace-Boaz

ULAA PRESIDENTIAL APPOINTMENTS

Committee Chair Wallace-Boaz has not yet received the request from the president for the Faculty Senate's nominees to the Athletic Board of Directors. The practice has been that the Faculty Senate's vice chair, as well as the next two in the ULAA election were placed on the slate for the president to make a selection. Elaine Wise, the Faculty Athletic Representative to the NCAA has asked the Executive Committee to consider keeping this practice or setting a new one. The committee recommended keeping the same practice, with no changes.

PROVOST ATTRIBUTES

The list of Attributes of an A+ Provost was developed during Pam Feldhoff's tenure as Faculty Senate Chair (2014-2016). This committee felt an update was necessary and discussed the original document and possible revisions. Revisions will be made from this discussion and an updated document will be considered at a later meeting

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CONFLICT OF COMMITMENT POLICY

Most committee members felt this policy covered issues that were already addressed in The REDBOOK. Committee Chair Wallace-Boaz said the procedure was clear, but the policy was confusing and thought this was to be a clarification of what is in The REDBOOK. Dr. Tracy Eells said it is meant to address faculty who have a second job teaching or who participate in a professional organization, so that does not interfere with their primary job at UofL. Questions were raised about this subject already being addressed in The REDBOOK or discussed at the time of signing their contract or at their annual review. Most committee members wanted more information as the document was not signed or dated. Chair Wallace-Boaz will send the questions to Senate Chair Trucios-Haynes and will report back to this committee.

BUDGET DISCUSSION: Implementation of Revenue Targets - Susan Howarth, Interim CFO

Ms. Howarth opened the discussion by explaining Huron's expanded role in the budgeting process. Due to the reduction in staff from 14 to 3, there are not enough people to do all the necessary work. The Revenue Target Steering Committee discussed and decided how to distribute funds to units and how to define scholarly research. A next step to implementation is to decide how to share revenue when targets are exceeded. Should it be 50/50, 80/20? Ms. Howarth suggested 50/50 or 60/40 to start to cover Central Admin costs. There will be a Suspension Fund that returns funds to units to cover academic needs, for example: Law School enrollment was down, so we helped them. The budget that was presented to the Board of Trustees Finance Committee was not well-received. It was a difficult meeting and they did not like the budget. There were four Budget Workshops where the Board was shown 70 slides with benchmarked budget information. She was asked for options, but the options she presented were not acceptable to board members. The budget must be done by June, if it takes an extra meeting. The Board does not understand that we budget on a cash basis, not an accrual basis, like a financial institution. It wants her to report on a financial/accrual basis, but the two cannot be mixed. So, she has to rewrite the budget to look like a financial/accrual report and her team has gone back to redo the budget to include the 4% tuition increase, a \$20M fundraising goal and the continuation of the cost-saving efforts. These will generate a \$15M surplus to go into the Suspension Fund. Asked if the savings will be the same as this year, Ms. Howarth said they will be less, which will result in a one-time sweep of vacancies, as of July 1. This is a one-time strategy to address budget cuts until enrollment increases. Because of this, requests to hire may be less stringent this year. The focus will be on liquidity, a point of concern for SACS. We have about 38-40 days of cash on hand. Moody's says it should be about 150 days. One day equals \$3M. We need to increase by about \$55-\$60M.

REPORTS: STANDING COMMITTEES

- Academic Programs Committee (APC) – Ng
 - This committee is considering two proposals – a program in Bioengineering and a center for Character-Driven Leadership. It is also finalizing the Program Closure Guidelines.
- Committee on Committees & Credentials (CCC) – Brown
 - This committee has not met since the election earlier this month.
- Part-time Faculty Committee (PTF) – Fuller
 - This committee has not met this month. It will present its Guidelines for Hiring Part-time Faculty to this committee at the end of the summer.
- Planning & Budget Committee (P&B) – Owen
 - This committee has worked with the Academic Programs Committee on the same initiatives.

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- REDBOOK Committee (RB) – Willey
 - This committee has no new business.

OLD BUSINESS:

- Feedback on the revised Performance Evaluation tool was sent to HR.
- Dr. Eells gave an overview of the proposed online platform Faculty180.

NEW BUSINESS:

The School of Dentistry's approved bylaws will have a second reading in June.

ANNOUNCEMENTS:

Thomas Hoy has been hired as the Interim General Counsel.

ADJOURNMENT

The meeting was adjourned at 4:30 p.m.

Respectfully submitted,

Gretchen Henry