

## **FACULTY SENATE EXECUTIVE COMMITTEE MEETING**

The Faculty Senate Executive Committee met on April 25, 2018 at 3 p.m. in the Boardroom of the University Club, Vice Chair Krista Wallace-Boaz presiding.

### **Voting Members Present:**

Krista Wallace-Boaz, Enid Trucios-Haynes, Roger Bradshaw, Terri Holtze, David Owen, Chin Ng, Sherri Brown, Roy Fuller, Beth Willey

### **Also Attending:**

Tracy Eells, Jonathan Fuller, Ginger Brown, Angela Taylor, Joy Hart

### **Voting Members Not Present:**

Pamela Feldhoff, Robert Barker, David Simpson, J.P. Mohsen

### **Call to Order**

#### **ACTION ITEM: Approval of the February Minutes – Wallace-Boaz**

The minutes of February 21 and February 28, 2018 were unanimously approved as distributed.

#### **REPORT: REDBOOK Committee – Willey**

In March, the School of Nursing sent a document for developing guidelines on clinical work plans. It was voted on and passed by the school's faculty. The Nursing personnel documents had already been approved, and included guidelines on clinical faculty. Senator Willey does not think the new information needs Senate approval. Dr. Eells said they wanted to address the revenue allocation of clinic-generated funds. Senator Willey said a committee had been formed to handle the clinic revenue. The document will be sent back to Nursing.

#### **REPORT: Student Government – Fuller**

Mr. Fuller reported on several topics, including:

**NEW OFFICERS:** The newly-elected officers were sworn in at the annual banquet that was held last week. The new officers met with university leadership to introduce themselves.

**RESOLUTIONS:** The SGA endorsed resolutions to include graduates' names on the graduation program and for the installation of a crosswalk between the School of Music and the Rauch Planetarium.

**STUDENT CODE:** He is working on the Student Code of Rights.

#### **REPORT: Staff Senate – Brown**

Ms. Brown reported on several topics, including:

**ELECTIONS:** At the April 9 meeting, Rhonda Gilliland was elected to fill the vacant Secretary-Treasurer seat. She will serve until the regular elections, held in June.

**COO REPORT:** Dr. Han gave a lengthy report on his initiatives. Staff have concerns regarding outsourcing of the print and mailroom departments.

**LGBT:** Brian Buford reported that UofL is ranked highly as an LGBT-friendly campus.

The Staff Senate will meet on May 14 in the Chao Auditorium.

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### **REPORT: Faculty Senate Chair – Trucios-Haynes**

The Chair reported on several topics, including:

**LAW SUIT:** As reported in *Business First*, a law suit has been filed by the UofL Foundation against several members of the former university administration.

**BOARD OF TRUSTEES:** Several budget workshops have been presented to the Board so they can better understand the University's budgeting process. A discussion on tuition, the 5% (\$8M) cut from the state and the impact these cuts will have on jobs took place. Not all members of the Board support a tuition increase.

**CHIEF OPERATING OFFICER:** Officers of both Senates will meet jointly with the COO to improve communication and create a clear and reliable source for information dissemination.

**FEDERAL REQUIREMENTS FOR HIRING:** There is a meeting tomorrow to discuss the federal hiring regulations and job posting. A brief discussion took place on the difficulty of posting a job to be filled, the new federal requirements, and the lack of communicating the changes.

**FOUNDATION ORIENTATION:** The orientation for the new Foundation board members for the faculty, staff and student representatives was held earlier today.

**RISK COMPLIANCE OVERSIGHT COMMITTEE:** A Conflict of Interest form is now required for all faculty and staff. Non-compliance will result in punitive measures.

**JULY SENATE MEETING:** The meeting is scheduled for July 4<sup>th</sup>, and the chair requests that it be rescheduled for June 27, 2018.

**RECEPTION:** A reception of appreciation for Dr. Postel and Dr. Billingsley will be held just prior to the Faculty Senate meeting in May.

### **DISCUSSION & ACTION ITEMS – Wallace-Boaz**

#### **Performance Review Documents**

The revised performance evaluation tool document was distributed to committee members prior to this meeting. Questions were raised about the employee's goals and who sets them. Most felt the supervisor and employee should set them together.

#### **Business Plan – UofL Online**

The committee raised some questions and concerns about the plan, including:

**TUITION** – Citing the plan's inclusion of a 5% tuition increase, a question of its frequency was raised. Is that to be annually or biannually?

**ONLINE EDUCATION** – Concerns were raised about the Delphi Center initiating online programs. The generation of programs should come from the units, as Delphi degrees are not the same as degrees awarded by units. A discussion took place on the distribution of revenue generated by online courses; faculty paid to develop online courses for Delphi and its impact on units; and, Delphi's marketing capacity.

#### **GUESTS: Dr. Angela Taylor, Assistant Provost and Assistant Dean of Students and Dr. Joy Hart**

Dr. Angela Taylor and Dr. Joy Hart were guests at today's meeting to discuss changes made to the Code of Students' Rights and Responsibilities. Introductions were made. The Code has not been updated in at least 11 years, since the Dean of Students, Dr. James Mardis came to UofL. Not many additions were made. Regarding student grievances, in section 6.8, some grammatical clarifications were made. Also, SACS requires a complaint process, so an online form has been added that will initiate the entire grievance process. Dr. Joy Hall, the Student Grievance Officer oversees all academic grievances, and the Office of the Dean of Students, handles all non-academic grievances. The office answers so many questions about the process that the revision was to make it easier to understand, especially when

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students are in a state of crisis at the time this process begins. The issue of academic integrity is handled by each individual unit. After a very brief discussion, the committee approved the revisions.

### **REPORTS: STANDING COMMITTEES**

- Academic Programs Committee (APC) – Ng
  - This committee will meet later this week with the Planning & Budget Committee to discuss the Program Closure Guidelines, the Geotechnology Certificate and the CHAWS Center proposal.
- Committee on Committees & Credentials (CCC) – Brown
  - This committee is working on the slate for next month's election.
- Part-time Faculty Committee (PTF) – Fuller
  - This committee will meet tomorrow to discuss hiring guidelines for part-time faculty. The committee is looking at benchmark and ACC schools' policies. Senator Fuller will bring the guidelines to this committee.
- Planning & Budget Committee (P&B) – Owen
  - As above in the APC report.
- REDBOOK Committee (RB) – Willey
  - As above

### **OTHER COMMITTEE REPORTS**

- HRAC-The Chair announced that the Faculty Senate needs to add one Part-time Faculty Committee member and one member from the Planning & Budget Committee to the HRAC.

### **OLD BUSINESS:**

The Excel spreadsheet that was used in the last budget update was sent out earlier today.

### **NEW BUSINESS:**

In preparation of the upcoming provost search, this committee will develop a list of the qualities for an A+ provost, using the last list as a starting point.

### **ANNOUNCEMENTS:**

Dr. Eells announced that the search for an Ombudsman has reopened. There are some good applicants and he is optimistic the position will be filled by July 1.

### **ADJOURNMENT**

The meeting was adjourned at 4:30 p.m.

Respectfully submitted,

Gretchen Henry

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EXECUTIVE COMMITTEE MEETING**