

Modifications to voting procedures

REDBOOK and Faculty Senate Bylaws Committee

Roberts Rules of Order: XIII Voting

45:56 Absentee Voting. It is a fundamental principle of parliamentary law that the right to vote is limited to the members of an organization who are actually present at the time the vote is taken in a regular or properly called meeting, although it should be noted that a member need not be present when the question is put. Exceptions to this rule must be expressly stated in the bylaws. Such possible exceptions include: (a) voting by postal mail, email, or fax, and (b) proxy voting. An organization should never adopt a bylaw permitting a question to be decided by a voting procedure in which the votes of persons who attend a meeting are counted together with ballots mailed in by absentees. The votes of those present could be affected by debate, by amendments, and perhaps by the need for repeated balloting, while those absent would be unable to adjust their votes to reflect these factors. Consequently, the absentee ballots would in most cases be on a somewhat different question than that on which those present were voting, leading to confusion, unfairness, and inaccuracy in determining the result. If there is a possibility of any uncertainty about who will be entitled to vote, this should be spelled out unambiguously and strictly enforced to avoid unfairness in close votes.

The language

1. Electronic ballots are allowed to ensure the widest possible participation in Faculty Senate decision making.
2. To ensure Senators who were not present for the meeting cast an informed vote, a draft of the minutes will be distributed after the meeting. Senators will have one business day to review the draft minutes. If any clarifications or corrections of the draft minutes are needed, those are sent to the Senate Coordinator.
3. After one business day of receiving the draft minutes, Senators will receive an electronic ballot and have two business days to cast their vote.
4. A Senator may include electronic balloting to the motion by adding the following language to the motion 'Votes will be cast by electronic ballot.'
5. When voting on issues not related to elections, a Teller's report will be provided.
6. For election related voting, in lieu of a Teller's report; individuals who run for election will be provided with the voting tally upon request.

The location: Faculty Senate Bylaws

ELECTIONS OF THE CHAIR AND VICE CHAIR

- 1.The election of the Chair and regular election of the Vice Chair shall be held at the Special Election Meeting of the Faculty Senate.
- 2.Nominations may be made from the floor, provided prior agreement of the nominee has been obtained.
- 3.The election of the Chair and Vice Chair shall be by secret ballot at the time of the meeting.
- 4.[insert 1, 2, 3,4, and 6 here]

The location: Faculty Senate Bylaws

COMMITTEES

GENERAL INSTRUCTIONS

Regular elections to the Faculty Senate Standing Committees shall be conducted by the Newly Elected Faculty Senate at the Special Election Meeting. The slates for the election shall be made available to the Newly Elected Faculty Senate at least two weeks prior to the election. Special elections to fill vacancies shall be held as soon as practicable. Candidates for Committees are encouraged to submit brief statements regarding their particular expertise to serve on the Committee. [\[insert 1, 2, 3,4, and 6 here\]](#)

The location: REDBOOK

Sec. 3.4.2 The Faculty Senate

- The Faculty Senate shall have jurisdiction over all matters involving the educational policies of the University insofar as this jurisdiction is not reserved to the faculties of the academic units. The establishment or termination of any degree-granting program shall require action by the Board of Trustees and such proposal shall first be submitted to the Faculty Senate for a recommendation. **[Insert 1-5 here]**

The location: REDBOOK

Sec. 7.2.3 Revision of Chapter Three: Organization and Governance of the Academic Programs

This chapter is to be revised by the Board of Trustees on the recommendation of the President after formal consultation with and recommendations from the Faculty Senate. The Faculty Senate may take the initiative in making recommendations for proposed revisions. **[Insert 1-5 here]**

The location: REDBOOK

Sec. 7.2.4 Revision of Chapter Four: Faculty Personnel Policies

This chapter is to be revised by the Board of Trustees on the recommendation of the President after formal consultation with and recommendations from the Faculty Senate. The Faculty Senate may take the initiative in making recommendations for proposed revisions. **[Insert 1-5 here]**