Document Management

Optimizing Copy & Print Infrastructure

The Problem

- Too much equipment
    - Too many devices that increase total cost per page
    - Oversized devices and excess capacity decrease reliability
- The wrong equipment
    - Proliferation of small, inefficient inkjet and laser desktop devices
    - Numerous brands create supply and support challenges
- Inadequate monitoring
    - No utilization data (except from Xerox) available for unit heads to analyze, understand and manage their print spend

The Solution - MPS

- Managed Print Services
  - an external provider to analyze and manage document output, reduce the total cost of ownership and improve efficiency and productivity
- Includes

  - Equipment, maintenance, repairs, software and supplies

  - Guaranteed service level response times

  - Flexibility of equipment changes

The Solution - MPS

- Right size equipment through departmental needs assessments
- Standardize equipment to improve speed and quality of support
- Monitor equipment through web for supplies, service and billing
- Reduce solid waste produced and energy consumed by printing
- Increases usability, convenience and document security
- Adds new functionality like mobile and follow me printing

The Solution - MPS

- Shifts focus from buying hardware to buying printed output
- Transfers ownership from the university to the vendor
- Eliminates equipment leases and monthly lease payments
- Users can see what they consume and only pay for what they use
- Savings realized at unit, department and university levels