

From: [Harper, Leslie Ann](#)
To: [Reynolds, Winton](#)
Subject: RE: SPHIS Certificate Programs
Date: Monday, November 28, 2022 5:14:00 PM
Attachments: [image003.png](#)
[image001.png](#)

Winton,

Before approving the Letter of Intent for the SPHIS Healthcare Certificates, the Provost Program Proposal Review Committee would like you to address some concerns.

- 1) According to the Graduate School Catalog, “students must achieve a 3.0 or better cumulative grade point average and be in satisfactory standing to be awarded a certificate.” However, these LOIs state that students must complete all program courses with a grade of C or higher. If a student completed all courses with a C, they would have a 2.0 and should not earn any credential based on the Graduate School’s GPA requirement. Please change the requirements in the LOIs to align with that of the Graduate School.
- 2) Please adjust the tuition revenues. Estimates appear to be double the expected amounts.
- 3) Please have both the dean and the LFO review and approve the revised LOIs before you resubmit them.
- 4) Healthcare Quality & Project Management and Healthcare Management have three out of five of the same classes (620, 684, 685). Is there really a need for two separate certificates? Instead, could you offer a certificate program with three core courses and have the other two courses be electives?
- 5) Please note that students may only apply one graduate certificate towards a degree program.
- 6) You claim that “Input and guidance from key stakeholders (Advisory Boards, alumni, preceptors, professional organizations) indicate a substantial need for focused, timely development for healthcare professionals, particularly physicians, nurses, and allied health providers, to transitions into new roles requiring formal graduate-level development not readily provided within an organizational setting.” Please provide evidence.
- 7) In order for a UofL certificate program to be deemed eligible for Title IV federal aid, it must:
 - be one academic year in duration;
 - be at least 24 credit hours for undergraduate certificates; be at least 9 credit hours for graduate certificates; and
 - prepare students for gainful employment in a recognized occupation.

Academic units offering certificate programs must certify these credentials as Title IV eligible programs by submitting a [Notice of Intent to Offer a Certificate Program Eligible for Financial Aid](#). See the Gainful Employment Policy website for the intent form and other information - <http://louisville.edu/oapa/gainful-employment-policy>

Do you plan to apply for financial aid eligibility for these programs? If not, you may

not be able to attract many students to the stand-alone certificate program.

Thank you for your work on these new programs. We look forward to your response and moving these programs forward.

Please let me know that you have received this communication.

Leslie

Leslie Harper, PhD (*she/her*) [?]

Program Approval and Review Coordinator

Office of Academic Planning and Accountability
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O: [502.852.8139](tel:502.852.8139) | **W:** <https://louisville.edu/oapa/accreditation-academic-programs-1/academie-program-approval-review>



From: Reynolds, Winton <winton.reynolds@louisville.edu>

Sent: Monday, November 21, 2022 10:54 AM

To: Harper, Leslie Ann <leslie.harper@louisville.edu>

Subject: RE: SPHIS Certificate Programs

Hi Leslie,

Yes – we have the letter (covers all 4 certificates) and I’ve attached it here along with the library’s review of holdings relevant to the programs.

Should have sent it before!

Thanks,

Winton

From: Harper, Leslie Ann <leslie.harper@louisville.edu>

Sent: Monday, November 21, 2022 9:42 AM

To: Reynolds, Winton <winton.reynolds@louisville.edu>

Subject: SPHIS Certificate Programs

Hi Winton,

Do you have the library letters of support for the proposed SPHIS certificate programs yet?

Thanks,

Leslie

Leslie Harper, PhD *(she/her)* [?] [\[?\]](#)
Program Approval and Review Coordinator

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