

**From:** [Harper, Leslie Ann](#)  
**To:** [Reynolds, Winton](#)  
**Subject:** RE: SPHIS Certificate Programs  
**Date:** Monday, November 28, 2022 5:14:00 PM  
**Attachments:** [image003.png](#)  
[image001.png](#)

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Winton,

Before approving the Letter of Intent for the SPHIS Healthcare Certificates, the Provost Program Proposal Review Committee would like you to address some concerns.

- 1) According to the Graduate School Catalog, “students must achieve a 3.0 or better cumulative grade point average and be in satisfactory standing to be awarded a certificate.” However, these LOIs state that students must complete all program courses with a grade of C or higher. If a student completed all courses with a C, they would have a 2.0 and should not earn any credential based on the Graduate School’s GPA requirement. Please change the requirements in the LOIs to align with that of the Graduate School.
- 2) Please adjust the tuition revenues. Estimates appear to be double the expected amounts.
- 3) Please have both the dean and the LFO review and approve the revised LOIs before you resubmit them.
- 4) Healthcare Quality & Project Management and Healthcare Management have three out of five of the same classes (620, 684, 685). Is there really a need for two separate certificates? Instead, could you offer a certificate program with three core courses and have the other two courses be electives?
- 5) Please note that students may only apply one graduate certificate towards a degree program.
- 6) You claim that “Input and guidance from key stakeholders (Advisory Boards, alumni, preceptors, professional organizations) indicate a substantial need for focused, timely development for healthcare professionals, particularly physicians, nurses, and allied health providers, to transitions into new roles requiring formal graduate-level development not readily provided within an organizational setting.” Please provide evidence.
- 7) In order for a UofL certificate program to be deemed eligible for Title IV federal aid, it must:
  - be one academic year in duration;
  - be at least 24 credit hours for undergraduate certificates; be at least 9 credit hours for graduate certificates; and
  - prepare students for gainful employment in a recognized occupation.

Academic units offering certificate programs must certify these credentials as Title IV eligible programs by submitting a [Notice of Intent to Offer a Certificate Program Eligible for Financial Aid](#). See the Gainful Employment Policy website for the intent form and other information - <http://louisville.edu/oapa/gainful-employment-policy>

Do you plan to apply for financial aid eligibility for these programs? If not, you may

not be able to attract many students to the stand-alone certificate program.

Thank you for your work on these new programs. We look forward to your response and moving these programs forward.

**Please let me know that you have received this communication.**

Leslie

**Leslie Harper, PhD** *(she/her)* [?]

Program Approval and Review Coordinator

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**From:** Reynolds, Winton <[winton.reynolds@louisville.edu](mailto:winton.reynolds@louisville.edu)>

**Sent:** Monday, November 21, 2022 10:54 AM

**To:** Harper, Leslie Ann <[leslie.harper@louisville.edu](mailto:leslie.harper@louisville.edu)>

**Subject:** RE: SPHIS Certificate Programs

Hi Leslie,

Yes – we have the letter (covers all 4 certificates) and I’ve attached it here along with the library’s review of holdings relevant to the programs.

Should have sent it before!

Thanks,

Winton

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**From:** Harper, Leslie Ann <[leslie.harper@louisville.edu](mailto:leslie.harper@louisville.edu)>

**Sent:** Monday, November 21, 2022 9:42 AM

**To:** Reynolds, Winton <[winton.reynolds@louisville.edu](mailto:winton.reynolds@louisville.edu)>

**Subject:** SPHIS Certificate Programs

Hi Winton,

Do you have the library letters of support for the proposed SPHIS certificate programs yet?

Thanks,

Leslie

**Leslie Harper, PhD** *(she/her)* [?]   
Program Approval and Review Coordinator

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