

From: [Program Review-OAPA](#)
To: [Harman, Kathryn](#)
Subject: RE: New Undergraduate Program Proposal - Exercise Physiology BS
Date: Friday, June 23, 2023 10:38:00 AM

Hi Katie,

I have good news—the Provost has approved the LOI!

You had already sent the proposal documents with the LOI, but the PPPRC provided the following feedback on the LOI:

- Credit hours for new full-time and part-time students are shown at 15 and 9, respectively, per semester. However, those hours will probably not all be instructed with the College of Education. If so, they should refine those hours in the proposal budget to only show what the college is likely to receive. That will adjust how much the college will generate and have a corresponding reduction in the planned expenses.
- With expenses, what is the pro forma category “Other: Current Salary Adjustments”? The request suggest three new faculty hires over a three-year period but these are amounts in addition to that. Is this already explained in the proposal? If not, please explain in.

You should make the adjustments recommended to the proposal budget, and add an explanatory note about the current salary adjustments if that isn’t already in the proposal itself or budget document. Once you send me the revisions, I will go ahead and send everything to the Planning and Budget Committee of the Faculty Senate.

Thanks,

Leslie