

REDBOOK and Bylaws Committee of the Faculty Senate (RBC)

Meeting date and time: May 12, 2025

Members: Michael Cunningham, Christopher Tillquist, Scott Silva, Hugh Shoff, ex-officio member Cherie Dawson-Edwards

Minutes prepared by Andrew Winters

Topic	Discussion	Outcome/Follow up
Proposed amendment to the REDBOOK	Faculty Senators Michael Cunningham, Natalie Polzer, Bonnie Fonseca-Greber and Allison Ogden proposed an amendment to the REDBOOK Section 3.2.5 Acting and Interim Dean.	Discussion on the proposed amendment. Further information needed before the RBC makes a recommendation on next steps. Back with committee for further revisions.
Outdated wording in the FS Bylaws	Senator Rachel Howard from ULF brought to the attention of the RBC chair the naming of the University Libraries system is outdated	Presented to Faculty Senate in May 2025. Unanimously approved by Faculty Senate. Changes effective immediately.
Proposed amendment to the FS Bylaws	At the recommendation of General Counsel, #9 of the FS Bylaws can be removed: #9 states: EFFECTIVE DATE These Bylaws and any amendment hereto shall be effective upon approval by the Board of Trustees.	Presented to Faculty Senate in May 2025. Unanimously approved by Faculty Senate. Changes effective immediately.
System for transferring documents: During Summer 2024, RBC Chair AMW and VP for Faculty Affairs CD-E worked with IT to develop a system (via Onbase) for transferring documents between the unit, Provost office, RBC, and Faculty Senate.	There are unit legacy documents which are following the former review process of: REDBOOK And Bylaws Committee to Faculty Senate to General Counsel to Vice Provost for Faculty Affairs to Board of Trustees. There are also unit documents following the new process of: REDBOOK And Bylaws Committee to General Counsel to REDBOOK And Bylaws Committee to Faculty Senate to Vice Provost for Faculty Affairs to Board of Trustees.	Legacy documents approved by RBC and FS: 1. School of Nursing Personnel document (Unit addressed concerns from General Counsel. Document back with General Counsel) 2. University Libraries Bylaws document (approved by General Counsel. With Vice Provost for Faculty Affairs to present to the BoT) 3. School of Music Personnel document (back with unit to address concerns from General Counsel) 4. College of Business Bylaws (under review by General Counsel)

		<p>5. Kent School of Social Work Personnel document (approved by General Counsel. With Vice Provost for Faculty Affairs to present to the BoT)</p> <p>New process documents:</p> <ol style="list-style-type: none"> 1. University Libraries Personnel document (approved by REDBOOK And Bylaws Committee with Vice Provost for Faculty Affairs) 2. Arts and Sciences Bylaws document (approved by RBC with Vice Provost for Faculty Affairs) 3. SPHIS Bylaws document (approved by RBC with Vice Provost for Faculty Affairs)
Proposed change to the FS Bylaws	Senator Pat Harris proposed that future FS bylaw changes consider a FS rule that the FS committee chairs will be <u>appointed</u> by and serve at the pleasure of the FS Chair.	RBC discussed and declined to move this proposal forward.
Proposed amendment to the REDBOOK	Senator Rachel Howard requested a review of the REDBOOK to determine if Entrepreneurial leadership should be incorporated into the REDBOOK along with sabbatical and other faculty leave policies	RBC discussed and declined to move this proposal forward.
Proposed amendment to the REDBOOK	Senator Roy Fuller requested a modification to the language in the REDBOOK on part time faculty to clarify the difference between part time faculty and part time lecturer.	RBC discussed and additional information is needed. Will invite Senator Fuller to the next RBC meeting for discussion.
REDBOOK presentation	Provost office requested the RBC and University Counsel provide a presentation to units on the REDBOOK.	Will continue the discussion in June meeting.
Next meeting		May 12, 2025