

REDBOOK and Bylaws Committee of the Faculty Senate (RBC)

Meeting date and time: September 15, 2025

Members: Michael Cunningham, Allison Ogden, Emi Ramirez, AJ Moorman, Hugh Shoff, ex-officio member Cherie Dawson-Edwards

Minutes prepared by Andrew Winters

Topic	Discussion	Outcome/Follow up
REDBOOK and Bylaws committee	Election of a chair	Emi Ramirez will be the chair of REDBOOK and Bylaws committee
REDBOOK and Bylaws committee membership	<p>Bylaws state:</p> <p>MEMBERSHIP: There shall be seven voting members; five elected by the Faculty Senate (at least four of whom must be faculty senators), and two appointed by the Chair of the Faculty Senate in consultation with the Executive Committee.</p> <p>MEMBERSHIP: There shall be seven voting members; five elected by the Faculty Senate (at least four of whom must be faculty senators), and two appointed by the Chair of the Faculty Senate in consultation with the Executive Committee.</p> <p>Results of Spring elections: Allison Ogden So Music Emi Ramirez Kent School Anita Moorman, CEHD</p> <p>Remaining members: Michael Cunningham A&S Hugh Shoff So Medicine</p>	<p>The following Senators were selected by the committee:</p> <p>Jolene Zirnheld Dentistry (Senator) Debra Anderson Nursing (Senator)</p>
REDBOOK modifications to address KRS 164 compliance	Changing Chapter 4 Periodic Career Review period from five (5) years to four (4) to achieve technical compliance.	The RBC approved the change to Chapter 4 of the REDBOOK. The chair will present to Faculty Senate for a first reading in October 2025 Faculty Senate meeting.

Proposed amendment to the REDBOOK	Faculty Senators Michael Cunningham, Natalie Polzer, Bonnie Fonseca-Greber and Allison Ogden proposed an amendment to the REDBOOK Section 3.2.5 Acting and Interim Dean.	Discussion on the proposed amendment. Further information needed before the RBC makes a recommendation on next steps. Back with committee for further revisions.
Proposed amendment to the REDBOOK	Senator Roy Fuller requested a modification to the language in the REDBOOK on part time faculty to clarify the difference between part time faculty and part time lecturer.	RBC discussed and additional information is needed. Will invite Senator Fuller to the next RBC meeting for discussion.
University definition of Diversity	To be in compliance with KRS 164.160 and KRS 164.360, the university adopted a definition for diversity.	The definition was adopted without faculty input. The request is for the RBC to review the definition and provide any recommendations for modifications.
System for transferring documents: During Summer 2024, RBC Chair AMW and VP for Faculty Affairs CD-E worked with IT to develop a system (via Onbase) for transferring documents between the unit, Provost office, RBC, and Faculty Senate.	<p>There are unit legacy documents which are following the former review process of: REDBOOK And Bylaws Committee to Faculty Senate to General Counsel to Vice Provost for Faculty Affairs to Board of Trustees.</p> <p>There are also unit documents following the new process of: REDBOOK And Bylaws Committee to General Counsel to REDBOOK And Bylaws Committee to Faculty Senate to Vice Provost for Faculty Affairs to Board of Trustees.</p>	<p>Legacy documents approved by RBC and FS:</p> <ol style="list-style-type: none"> 1. School of Nursing Personnel document (Approved by General Counsel and ready for BoT) 2. College of Business Bylaws (Approved by Faculty Senate-with General Counsel) <p>New process documents:</p> <ol style="list-style-type: none"> 1. University Libraries Personnel document (First reading with Faculty Senate) 2. Arts and Sciences Bylaws document (With General Counsel for review) 3. SPHIS Bylaws document (With General Counsel for review) 4. School of Nursing Bylaws (with RBC for review)
REDBOOK presentation	Provost office requested the RBC and University Counsel provide a presentation to units on the REDBOOK.	Will continue the discussion in June meeting.
Next meeting		To be scheduled by new chair

