

# ENGLISH DEPARTMENT SENIOR HONORS INITIATION PROCESS

To submit a proposal to complete a Senior Honors Thesis for the English Department, you must meet the minimum qualifications as defined on the department website and complete and submit the following documentation to the Thesis Coordinator by the appropriate advertised deadlines. See departmental website.

- Completed Initiation Form
- Complete Thesis Proposal Worksheet
- Thesis proposal document (naming convention: "[LastName]\_[FirstName]\_Thesis Proposal")

## PART 1: ENGLISH DEPARTMENT SENIOR HONORS PROJECT FORM

Student Name:  Date:

Student ID:  Anticipated Graduation Date:

Local Address:

Phone Number:

Email:

Project Title:

Faculty Supervisor of Project:

English GPA:  University GPA:

PART 2: THESIS PROPOSAL WORKSHEET

Before you begin to draft your thesis proposal, please set up a meeting with your supervising faculty mentor to discuss the following topics. This worksheet will assist in guiding your conversation with your faculty mentor and help you to create a basic plan for your thesis project. This form must be completed, signed, and submitted along with your Initiation Form and your thesis proposal document by the appropriate advertised deadline.

Categories	Action Steps	Target Date(s)
1. Identify research topic/question		
2. Complete literature review/targeted bibliography		
3. Draft hypothesis/thesis statement		
4. Explain expected contribution to the field (what is unique about your thesis?)		
5. Identify one additional faculty member to serve on defensecommittee		
6. Methodology (data collection plan, analysis administration of tests, approval processes -see next section for checklist)		
7. Target for proposal draft completion/review by faculty mentor		
8. Submit final copy of proposal and paperwork to Thesis Coordinator		