

End of Internship Evaluation - Student

Name:

Internship Location:

Please evaluate the yourself in the following areas:

1. Arrived on time and worked expected hours regularly. Always Often Sometimes Rarely Never

2. Displayed professionalism in dress and manner. Always Often Sometimes Rarely Never

3. Completed assigned tasks. Always Often Sometimes Rarely Never

4. Sought work when tasks were completed. Always Often Sometimes Rarely Never

5. Required little supervision on assigned tasks. Always Often Sometimes Rarely Never

6. Asked for help when needed. Always Often Sometimes Rarely Never

7. Managed time well. Always Often Sometimes Rarely Never

Please rate the yourself on the following skills:

8. Ability to learn new skills when instructed. Excellent Very Good Good Fair Poor

9. Ability to find information (research skills). Excellent Very Good Good Fair Poor

10. Written communication skills. Excellent Very Good Good Fair Poor

11. Verbal communication skills. Excellent Very Good Good Fair Poor

12. Relationships with coworkers. Excellent Very Good Good Fair Poor

13. Relationships with clients and (or) the public. Excellent Very Good Good Fair Poor

14. Relationship with supervisors. Excellent Very Good Good Fair Poor

15. Ability to accept and apply constructive criticism. Excellent Very Good Good Fair Poor

16. Ability to think critically and creatively. Excellent Very Good Good Fair Poor

17. Ability to analyze and solve problems. Excellent Very Good Good Fair Poor

Please evaluate the agency/supervisor in the following areas:

18. My supervisor provided good oversight (instructions, directions, company policy, guidance, etc.).

Strongly Agree Agree Somewhat Agree Neither Somewhat Disagree Disagree Strongly Disagree

19. My supervisor was available to answer questions.

Strongly Agree Agree Somewhat Agree Neither Somewhat Disagree Disagree Strongly Disagree

20. I was able to complete work assigned within a reasonable time.

Strongly Agree Agree Somewhat Agree Neither Somewhat Disagree Disagree Strongly Disagree

21. I was assigned work within my ability to complete.

Strongly Agree Agree Somewhat Agree Neither Somewhat Disagree Disagree Strongly Disagree

22. I was able to experience multiple aspects of the business.

Strongly Agree Agree Somewhat Agree Neither Somewhat Disagree Disagree Strongly Disagree

23. I was provided with adequate work space.

Strongly Agree Agree Somewhat Agree Neither Somewhat Disagree Disagree Strongly Disagree

24. I was satisfied with my overall internship experience.

Strongly Agree Agree Somewhat Agree Neither Somewhat Disagree Disagree Strongly Disagree

25. My internship experience related to my area of study.

Strongly Agree Agree Somewhat Agree Neither Somewhat Disagree Disagree Strongly Disagree

26. I was able to connect ideas from my courses to my internship experience

Strongly Agree Agree Somewhat Agree Neither Somewhat Disagree Disagree Strongly Disagree

27. Would you recommend this internship to another student? Yes No

28. Did you work over your required hours? If so, why. Yes # of hours over 120 hours: No

29. In what areas do you feel you could have been better prepared?

30. Additional comments: