

Faculty Meeting Minutes  
April 1, 2011

In Attendance: Anderson, Biberman, Byers, Chandler, Cross, D'Antoni, Fenty, Golding, Griner, Hachten, Hall, Henke, Journet, Kopelson, Leung, Lu, Mattingly, Mills, Nunez, Petrosino, Phillips, Rabin, Ridley, Rogers, Rosner, Ryan, Schneider, Seymour, Skinner, Smith, Stanev, Williams, Wise, Wolfe, Wright, Yohannes

- I. Meeting called to order at 2:03 pm
- II. Announcements.
  - a. Shakespeare's Math lecture
  - b. Undergraduate party on 21 April, 4.00pm to 6.30pm in 300 Humanities
  - c. Department is awaiting word on the conferral of Joseph Sensing's degree
  - d. Graduate program lunch on 29 April
  - e. Procard use has been tightened up; authorizations are now required for individual faculty.
  - f. Email archive migration should be scheduled with Hung for those using archives; please indicate to Hung whether or not you have an archive that requires migration.
  - g. London program is set to run in May.
- III. Prof. Kopelson opened discussion of plagiarism at the graduate level
  - a. Prof. Kopelson suggested that faculty should include statements defining both plagiarism and the consequences for committing plagiarism. Prof. Kopelson indicated she would send a boilerplate statement for faculty.
  - b. Prof. Kopelson also indicated the need to be more energetic in reporting plagiarism.
  - c. Prof. Ridley reminded that undergraduate plagiarism statement has been distributed via email. Please report undergraduate plagiarism cases to Prof. Ridley.
- IV. Prof. Leung delivered report on the use of book reviews in the tenure file.  
Discussion followed.
- V. Prof. Golding initiated a discussion on behalf of the diversity and retention committee concerning the departmental book-in-common program, its goals, purpose, and effectiveness. Discussion followed.

Meeting adjourned at 3.25pm.