**Department of English Meeting Minutes for Aug. 16, 2023**

(Recorded by K. Maxwell)

Morning Session (TT and Tenured Faculty Only)

In attendance: Karen Chandler, Tim Johnson, Megan Poole, Andrea Olinger, Mark Mattes, David Anderson, Joe Turner, Bronwyn Williams, Kristi Maxwell, Ian Stansel, Paul Griner, Matthew Biberman, Karen Kopelson, Mary P Sheridan, Susan Ryan, Andrew Rabin, Stephen Schneider, Frank Kelderman,

10:02 a.m. Meeting called to order by K. Chandler

* Announcements: publication news from M. Mattes and K. Maxwell
* Vote on Alan Golding receiving Emeritus status: Unanimously in favor; Golding will be granted Emeritus status
* Update from K. Chandler on A&S Chairs Meeting
  + Budget discussion, including cuts to research travel funds. Vote on allotting $3000 travel budget to TT and term faculty: Passed unanimously (in support of allotting $3000 travel budget to TT and term faculty) with one abstention (conflict of interest)
* Notes on changes to department:
  + Tim Johnson new Writing Center Director
  + Sarah Strickley new Undergraduate Director
  + Mark Mattes new Internship Director
  + On sabbatical/leave: Glynis Ridley (23/24 AY), Hristomir Stanev (FA23), Deborah Lutz (23/24 AY, FA24), Amy Clukey (FA23)
* Update from K. Chandler on Dean’s Meeting
  + Dean Touron emphasized that new budget model for A&S would not focus on revenue generation but rather on educational mission and meeting student needs
  + Discussion of revamped advising (see email for more details or contact Beth Wiley from the Office of the Provost or Regina Roebuck, the new Assoc Dean for Undergraduate Education)
    - I. Stansel makes a call for a departmental response to be issued. Call for vote of consensus to make a departmental response seconded by Mary P. Sheridan. Unanimously in favor with one recusal. Stansel, D. Anderson, and Sheridan agree to co-write response.
* Discussion of proposal for Fundraising and Alumni Relations Committee (presented by A. Rabin)
  + Note: The Undergraduate Committee has been undertaking some work on alumni that could be folded into this proposed committee, if approved
  + B. Williams calls to create a narrative about the work the Department is already doing versus creating a new committee
  + Rabin proposes a revision to the proposal (removing the fundraising element and highlighting the alumni outreach component); a new draft of the proposal will be distributed at the next Department meeting.

Meeting concluded at 11:32 a.m.