**Revision policy**

Recognizing the importance of revision to writing development and the fact that peer feedback has purposes different from those of teacher feedback, in spring 2020 the Composition Program adopted the following teacher feedback and revision policy: All students must have the option to revise at least one project after receiving the teacher’s feedback and/or a grade. We encourage allowing revision on all projects that do not come near the end of the semester. As you craft your policy, consider the following factors:

* Will you require revision on all major projects or the ones not at the end of the semester, or will you make revision optional for one or more projects?
* Will you require students to complete any tasks to support their revision? For example, they could submit a cover letter describing the changes they made, attend a writing center consultation, or conference with you about the revision in class or out of class.
* When will their revision be due? For example, they could submit it at a time of their choice, two weeks after they receive your feedback and/or grade, or at the end of the semester.
* If you assigned a grade, would the new grade replace the old one, or would it be averaged with the old one?