Tool 1) Information About My Child

This form was designed to help families prepare for a Transition Conference, an Admissions and Release Committee (ARC) Meeting or Parent/Teacher Conference. Complete each section, take it to the meeting, and share the information with other team members.

These things please me most about my child:	Here's what my child does well:	My child really likes these:
Right now I'm most concerned about:	I would like my child to learn to do these in the future:	My child learns more easily when:
I think these services would help my child:	Other help our family could use is:	I would like to be involved in my child's program in these ways:

147

Sample Information Sharing Form: Intake Form

Child's Name	
Please check all that apply.	
My child:	Does your child have a public library card?
lives with both parents	
lives with one parent	When working or playing at home my child:
spends time with both parents on a regular basis	likes to try new thingsis confident
takes care of himself or herself after school	is often playfulis serious
goes to child care after school	is talkativeis quiet/shy
My child learns best when:I show him or her how to do it	pays attentionis distractibleasks for helpis frustrated
I tell him or her how to do it	My child enjoys working:
He or she tries on her own	alonein pairs
My child is especially good at or really enjoys:	in small groupsin large groups
readingartmathmusichelping othersmaking friendsself-help skills	My child communicates best by:talkingwritingsign language
Others such as sports, activities, hobbies: (list)	Comments:
What types of books does he or she read? How often?	

Source: Head Start Training Guide: Planning for Transitions

Informational Resources: Hands-on Tools

Hands-on Tools

As a parent/guardian, I plan to be involved with my child's education by: attending parent/teacher conferencesvolunteering in my child's classroomtalking to my child's teacher regularly	I have questions about: volunteering in the school participating on the school improvement team services available in our neighborhood Others: (list)	
sending materials for activities or special eventschaperoning field trips		
sharing a hobby or skill with my child's classlooking over my child's school workhelping with homeworktalking to my child about his or her dayattending school functions Others: (list)	I can be reached at: daytime #evening #	
		Oulcis. (list)

 $Adapted\ from:\ Garfield\ Elementary\ School/U-46,\ Project\ TRANSFER,\ Carpenters ville,\ Illinois$

148

Planning for Transitions

Sample Information Sharing Form: Worksheet for Sharing Information about Your Child

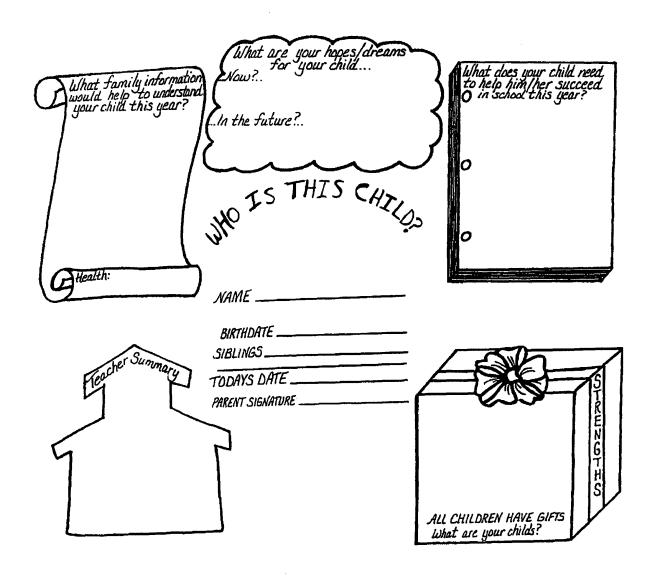
An important part of transition is sharing information about your child's needs, strengths, and abilities. The following information will help the staff in the new program learn about and plan for your child.

150	Planning for Transition
	from: Planning Your Child's Transition to Preschool: A Step-by-Step Guide for Families, FACTS/LRE Project, University of t Urbana-Champaign
	9. What other information would you like to share about your child?
	8. What goals would you like to set for your child in the new program?
	7. What kinds of help does your child need during routines such as eating, dressing, or toileting?
	6. What kinds of discipline work best with your child?
	5. What kinds of rewards work best with your child (for example: hugs, praise, or stickers)?
	4. How does your child get along with other children?
	3. What are your child's favorite toys and activities?
	2. What things are the most difficult for your child to learn?
	1. What kinds of things does your child enjoy learning?

Paving the Way for Transitions that Lead to School Success Training Series Module 4: With Family-Centered Transition Planning © 2007 Kentucky Early Childhood Transition Project (KECTP), Version 1.01

Source: Head Start Training Guide: Planning for Transitions

Sample Information Sharing Form: Who Is This Child?



Adapted from: MAPS, Jack Pearpoint and Marsha Forest, by the deLacey Family Education Center, Community Unit School District #300/Funded Programs, Project TRANSFER, Carpentersville, Illinois

Informational Resources: Hands-on Tools

149

Source: Head Start Training Guide: Planning for Transitions