



2012 Autism Institute

Putting the Pieces Together Through Collaboration:
Bridges to a Brighter Future

June 18, 19 and 20
University of Louisville Shelby Campus
Founders Union Building
Louisville, KY

Dear Friends,

On behalf of the Kentucky Autism Training Center staff and our Advisory Board, please know how much we look forward to hosting you next week! We have three days of informative and engaging training planned for you.

I wanted to touch base with attendees prior to the Institute on a couple of quick logistical issues. If you registered other attendees and did not provide their email addresses, please ensure that folks receive this information.

Refunds/Cancelation/Substitution:

If you are unable to attend and seek a refund or wish to send a replacement, this must be done no later than 12 pm est on Thursday, June 14th. Information must be sent to Diandre at 502-852-2467 or email her at dOglov01@exchange.louisville.edu. No refunds will be issued after 12 pm est on Thursday, June 14th

Payment:

If you plan to pay onsite, please be prepared to pay with either cash or check. We will not be able to process credit cards. **Exact** change is much appreciated if paying with cash. Make check payable to the "Kentucky Autism Training Center". People can contact Barbara if they are unsure whether or not they still owe the registration fee.

Barbara at 502.852.2479 or b.bishop@louisville.edu

Travel to the Institute:

Institute will be held at:

University of Louisville at the Shelby Campus (near corner of Shelbyville and Hurstbourne Lane – here are directions.

http://louisville.edu/conferenceservices/files/Shelby_Map_June_2009.pdf

Autism Institute will be in the Founder's Union Building

Parking:

We invite you to park on the Founder's Union lot and next door in the Burhan's Hall Lot. You can also park in the grass. Parking is FREE!

Schedule:

Sunday	Pre-registration 6:00 pm to 7:00 pm (snacks provided)
Monday	Registration-7:30 am to 8:30 am Morning session-8:30 am to 11:45 am Lunch-11:45 am to 1:15 pm (on your own) Afternoon-1:15 pm to 4:30 pm Provider Expo-4:30 pm to 6:00 pm
Tuesday	Breakfast at 8:00 am Morning session-8:30 am to 11:45 am Lunch-11:45 am to 1:15 pm (on your own) Afternoon-1:15 pm to 4:30 pm
Wednesday	Breakfast at 8:00 am Morning session-8:30 am to 11:45 am Lunch-11:45 am to 1:15 pm (on your own) Afternoon-1:15 pm to 4:30 pm

When you get to the Founder's Union Building:

You will be directed to the appropriate line to sign-in (we will have 3 lines divided alphabetically). At the registration table you will:

- 1) Sign-in
- 2) Collect your nametag
- 3) Receive conference proceedings

*****You will only need to sign-in once*****

Please take a moment to review the conference proceedings for important information on Internet access, continuing education units, facility map, detailed schedule, lunch suggestions etc

Handouts:

Handouts will not be distributed during sessions. Speaker handouts are currently in the process of being posted to the KATC website. They will be available to download on the Institute page at <http://louisville.edu/education/kyautismtraining/events/2012-autism-institute-handouts.html> You are welcome to download handouts for personal use.

Security:

This building has 24-hour security on sight. But we advise you to keep your personal items with you at all times.

Temperature:

Please dress in layers. We will make every attempt to keep the rooms comfortable.

Recycle:

Please use the recycle bins located on each floor.

Internet Access:

Available *after* lunch break on Monday. Please obtain a user id and password at the "on-site" registration table on the first floor. Details are outlined in the conference proceedings.

Complimentary Refreshments:

We will have coffee and a light breakfast each day. In addition, we will provide a light snack in the afternoon. Stations will be located on each floor.

Lunch:

On your own. We have several suggestions listed in the conference proceedings.

Vendors/Exhibitors:

Will be open throughout the duration of the Institute.

BINGO!

Get to know your fellow attendees. During breaks and lunch – ask some questions. Maybe win a prize . . . Bring your winning card to the Provider Expo and place in the bingo basket.

Provider Expo:

Join us after the last session on Monday from 4:30 pm to 6:00 pm in room 218 C. Mingle. Mix. Meet. Greet. Delicious refreshments will be provided.

Enter your winning BINGO card in a drawing to win a PRIZE!

Evaluations:

Please take a moment to complete an evaluation at the end of your sessions. We also so have an overall Autism Institute evaluation in the conference proceedings.

Name Tags:

We will be collecting your name tags to be recycled at the end of the institute.

Please let me know if you have any questions. We look forward to meeting you next week at the conference!

Rebecca Grau, MPA
Assistant Director, Kentucky Autism Training Center
College of Education and Human Development

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Join our listserv <https://louisville.edu/education/kyautismtraining/>

Check out the KATC on Facebook!