



Advisory Board Meeting Minutes

October 27, 2021

10:00 EST Virtual Meeting

Attendees: Michelle Bush, Heidi Cooley Cook, Justin Cooper, Kim Howard, Enid Hurtado, Sarah Kaiser, Nancy Lovett, Mike Miller, Mindy Pfau, Larry Taylor, Norma Thomas

1. Introduction by Larry to all members joining us via Zoom.
2. Review of the KATC Advisory Board Minutes, April 20, 2020. Motion to approve minutes by Nancy second approval by Norma.
3. Financial Report through September 30, 2021
 - Grant funds are used for expense that include but not limited to trainings, events and professional development for staff, etc.
 - The “Z” account is for revenue from events and private training requests. These funds are nest egg for KATC.
 - Larry in the process of evaluating the need to replace the Field Training Coordinator vacancy since Heidi was promoted to Assistant Director. Heidi has continued to work with families and First Responders. Sarah has been assisting with the First Responder work. KATC is continuously asked for involvement in other projects, however at this time we do not have the capacity. KATC’s work is more systematic and proactive versus reactive. Motion to approve report made by Nancy, second approval by Mindy.
4. Annual Report- Review and report any suggestion to Larry.
5. KATC Advisory Board Membership
 - The board along with Larry would like to thank those participating members of the board. With approval of the Bylaws the plan is to remove inactive members and add new members interested in being on the board. An orientation will be provided to new members. As always, the board adheres to statues set forth by its governing bodies.
6. First Reading of Draft KATC Bylaws
 - Members participated in the first reading of the bylaws and a discussion about the growth of the board and KATC. There is a need to update the bylaws document with the current members of the board. Overall, the bylaws encourage engagement and support of KATC.
7. Office of Autism
 - Larry provided an update that KYACA is working on a new strategic plan. There was discussion about the 3 subcommittees and the need for division within the committees based on the age of the individual. Committees need to refine the meeting processes. The subcommittees have done great work thus far and KATC has been instrumental to the work and its success. There is representation from KATC on all the committees.



Heidi commented that “know and share that anyone can be an active member of one or more of the subcommittees for the KYACA. You can email talt.curry@ky.gov to be added to the email list for any or all of the groups (currently meeting virtually).”

8. Other
 - Sarah, Enid and Kim created a video for JCPS, Larry to share the link. Sarah shared the NKCES <https://bit.ly/SROandSWD> free 2-hour module for School Resource Officers. The module contains building relationships with administrators and SRO.
 - Spanish language resources would be useful with the growing population of Spanish speaking individuals. Access should be available without the use of professionals or interpreters.
 - Family Guide no longer being shared, the guide was outdated and removed from KATC’s website. If updated it will only be made available electronically only. Feedback: Mindy -parents utilized the guide, Nancy -agrees with having it electronically. Justin -the guide is invaluable. Kim -conceptualizing the guide, ex. autism in the first 100 days, behaviors. Hyperlinks and a QR code. Norma- “reconceptualize family guide so that it is not strictly a word document but one that incorporates multimedia files with information that can be retrieved by age group &/or subject of interest.”
9. Schedule the next KATC Advisory Board Meeting
 - Next board meeting is scheduled on November 30th at 10:00 AM EST

Respectfully submitted by Michelle Bush on October 28, 2021.