

Course Registration

ULINK is the university system that allows students to register for classes, review their bill from the university, and view financial aid information.

You must have your university User ID/Password to access ULINK. The User ID will look something like this: jasmit01, with part of your first and last name. If you do not know your User ID or have lost it, please follow the instructions under *Accessing ULINK for the First Time* to retrieve this information.

Log in to ULINK to Register for Classes

1. Go to: ulink.louisville.edu/
2. Enter your User ID and Password where it says **SIGNON** on the left-hand portion of the screen.
3. Towards the top of the screen, you will see several tabs. Select **Student Services**.

Adding Classes

1. Select **Add Classes** (located in the middle of the far right column).
2. Select **Search** from the tabs located towards the top of the screen.
3. Under *Search for Classes – Enter Search Criteria*
 - a. Select the correct **Term**.
 - b. Select **Course Subject** (Educ: Leadership, Foundat, HRE).
 - c. Select **Course Career** (Graduate), and click **Search**.
 - d. View sections currently available, and click **Select Class**. If the class is waitlisted, check the box **'Wait list if class is full'**.
 - e. Click **Next**.
 - f. The class is now in the **Shopping Cart**.
 - g. Click **Start a New Search** to add more courses, or select **Enroll** from the tabs located towards the top of the screen.
4. Once the classes are in the Enrollment Shopping Cart, click **"Proceed to Step 2 of 3,"** then **finish enrolling**.

Accessing ULINK for the First Time

You can access your user ID by going to: <http://uofl.me/setpassword> and entering your Student ID number or your Social Security number and your date of birth.

Your ULink user ID is the same as your university email userID. You will initially log on using a default password. Your password will be the first two letters of your first name, then the first two letters of your last name, then an exclamation mark (!), then the last four digits of your student id. For Jane Smith, student ID 1234567, her password is jasm!4567.

If you have forgotten your password and have not set your challenge questions, please take a picture ID to a computing center for a password reset.