

**Name**

Current Address

Appropriate Email Address (use UofL email address if current student)

Reliable Phone Number

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**EDUCATIONAL BACKGROUND**

**Master’s Degree** *(delete this item if not applicable)*

Name of institution, city and state

Month/year of graduation or anticipated graduation

**Bachelor’s Degree**

Name of institution, city and state

Month/year of graduation or anticipated graduation

**High School Diploma**

Name of school, city and state

Month/year of graduation

**EMPLOYMENT HISTORY**

*Start with the most recent/current position. Use strong verbs describing accomplishments/responsibilities. Do not use complete sentences or personal pronouns.*

**Position Title**

Month/Year Began – Month/Year Ended

Company/Organization; City, State

- Accomplishments/Responsibilities
- Accomplishment/Responsibilities

**Position Title**

Month/Year Began – Month/Year Ended

Company/Organization; City, State

- Accomplishments/Responsibilities
- Accomplishments/Responsibilities

**VOLUNTEER/COMMUNITY SERVICE**

*Start with the most recent/current position. List one to two bullet points describing the work and responsibilities.*

**Organization Name**

Month/Year Began – Month/Year Ended

- Description/Responsibilities
- Description/Responsibilities

**Organization Name**

Month/Year Began – Month/Year Ended

- Description/Responsibilities
- Description/Responsibilities

**HONORS/AWARDS**

**Honor/Award Name**

Name of Affiliation/Organization/Institution

Month/year it was received

**Honor/Award Name**

Name of Affiliation/Organization/Institution

Month/year it was received

## **LEADERSHIP, COLLABORATION AND WORK WITH CHILDREN/ADOLESCENTS**

### **High School Experiences**

*List and describe experiences highlighting leadership roles, opportunities for collaboration, and P-12 work with children and/or adolescents in any volunteer or paid settings.*

### **College Experiences – including P-12 Field & Clinical Placements**

*List and describe experiences highlighting leadership roles, opportunities for collaboration, and P-12 work with children and/or adolescents in any volunteer or paid settings.*

- *Please provide a summary of required field hours completed for Teacher Education courses, including the name of each P-12 school associated with the placement.*

### **Post-College Experiences** *(delete this section if not applying for MAT admission)*

*List and describe experiences highlighting leadership roles, opportunities for collaboration and P-12 work with children and/or adolescents in any volunteer or paid setting.*

## **ADDITIONAL SKILLS & EXPERIENCES (optional)**

*This section may include two to three bullet points. Limit “soft skills” that are not demonstrated through experience. May include skills such as:*

- *Knowledge-based/technical skills (languages, software, mechanical)*
- *Transferable skills (communication, analytical, initiative, problem-solving)*
- *Organization/management skills (teamwork, teaching, training, decision-making, goals, budgets)*
- *Other skills*