**Application Procedures for UofL Master of Education in Teacher Leadership – On-line program**

**Go to** <https://apply.louisville.edu/register/applygrad> to create an admissions account. Complete the information and select “**submit**.” You will then be able to select “Graduate Application” and begin filling out the application.

Most of the application is self-explanatory, but please note the following.

* **Educational Plans:** 
  + “Do you intend to pursue a degree at this time?” **Select “Yes”**
  + “Do you want to apply to an online program?” **Select “Yes”**
  + **“**Are you participating in the Panama Eng Mgt Program?” **Select “No”**
* **Applicant Type:**
  + **Select “New” or “Readmit”** as appropriate
  + Classification Level: **Select “Graduate-Master”**
* **Program Selection – Degree:**
  + **Select** the Term
  + **Select** the School **– “College of Educ and Human Development – Degree”**
  + **Select** the Program **– “Teacher Leadership**–**Content area or Specialty** **(MED) – ONLINE**”
* **Recommendations:**
  + Enter the information (including email addresses) of two individuals who will be willing to write a letter of recommendation. The recommenders will receive (and return) the request electronically.
* **Upload Materials:**
  + Please upload your **resume**
  + Please upload the required **essays** as **“Personal Statement.”** Each essay should be double-spaced (Times New Roman 12 point font) and no more than three pages each.

**Essay #1**

* + In what ways has your cultural heritage and background influenced the way you teach, and impacted your interactions with others who come from a different cultural background? Describe an example of an injustice or inequity that you witnessed, experienced, or became aware of during teaching - and your response at that time. Then, explain how you would respond if it occurred again. Finally, explain how you support respect for diversity in your classroom, and how you demonstrate a commitment to social justice and equity when teaching.

**Essay #2**

* + Please review the [Professional Dispositions Rubric [PDF]](https://louisville.edu/education/degrees/forms/dispositions-rubric.pdf) and consider how you would evaluate your areas of strength as well as those for potential growth in each of the categories. In your essay, please identify three categories that you would rate yourself as "target" or "exemplary" and explain why. Then, identify one area for professional growth, and explain how you envision this program supporting your growth in this area.
* You will need to pay the **application fee** by credit card.
* Please have official transcripts sent to:

School of Interdisciplinary and Graduate Studies

University of Louisville

Houchens Building, Room 105

Louisville, KY 40292

Or

[gradadm@louisville.edu](mailto:gradadm@louisville.edu) for requesting official electronic transcripts through the Clearinghouse.